

**TYRONE
AREA
HIGH
SCHOOL**

Class of 2019



*Senior Activities
Handbook*

READ THIS HANDBOOK COMPLETELY AND CAREFULLY!

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Class of 2019

READ THIS HANDBOOK COMPLETELY AND CAREFULLY!

It contains very important information that you will need for the final weeks of your Senior year.

This copy is yours to keep and to share with your family. A class meeting will be held by the administration to explain, clarify, answer, and address your concerns.

**You may view the handbook on the district website:
www.tyrone.k12.pa.us**

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AT THE TIME OF PRINTING, ALL INFORMATION IN THIS HANDBOOK WAS CORRECT. IN CASE OF ANY SCHOOL CANCELLATIONS, THIS HANDBOOK MAY REQUIRE REVISION. IT IS THE RESPONSIBILITY OF EACH STUDENT TO REMAIN INFORMED OF ANY CHANGES.

It is the policy of the Tyrone Area School District not to discriminate on the basis of sex, handicap, race, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, and Title VI. Please direct questions about this policy to Ms. Cathy Harlow, Superintendent of Schools, at 814-684-0710 ext. 4123.”



Tyrone Area High School

1001 Clay Avenue

Tyrone, PA 16686

Telephone: (814)684-4240 Fax: (814)684-4245

Mr. Thomas A. Yoder, Principal

Mr. Lucas D. Rhoades, Dean of Students

May 2019

Dear Class of 2019:

It is hard to believe that the school year is nearing its close. Graduation activities will soon be starting, which signify your exciting final days at Tyrone Area High School. To ensure that these activities run smoothly, a Senior Activities Handbook has been prepared. In this handbook you will see that all of the events leading up to and including graduation are outlined.

All of the events highlighted have been given great consideration. It is my goal to make each event memorable and enjoyable for all of you. In the handbook, you will find the details of each activity as well as my expectations for you. I strongly recommend that you share this handbook with your family.

As your Principal, I would like to thank you for a great school year. I have thoroughly enjoyed working with all of you. I wish you the best of luck in your future endeavors.

Sincerely,

Thomas A. Yoder

**LEARNING HOW TO LIVE
ACADEMICS – DISCIPLINE – WELLNESS - RESPECT**

SENIOR ACTIVITIES – AT A GLANCE

DATE	EVENT	DETAILS	M*	O*
Fri May 10	Permission Form (Yellow- last page of booklet)	Turn in to HS Main Office	X	
Fri May 17	Prom	Altoona Grand Hotel		X
Sun May 19 2:00	Baccalaureate	Tyrone Area High School Auditorium		X
May 20-22	Core Subject & Elective Finals		X	
Fri May 31	Locker Clean Out	Period 1	X	
	Senior Walk	2:13 pm		X
Sat June 1 8:45-10:00	Senior Breakfast	Cafeteria	X	
10:00-11:00	Senior Checkout Cap & Gown Distribution Ticket Distribution	Cafeteria Lobby	X	
Mon June 3 9:00-12:00	Senior Excellence Rehearsal	Auditorium	X	
7:00-9:30	Senior Excellence Night	Auditorium	X	
Tue June 4 9:00-12:00	Commencement Rehearsal	Auditorium	X	
6:00	Arrive at Cafeteria w cap & gown	Photographs	X	
7:00	Commencement Processional – Ceremony begins!		X	

Cap & Gown cost for this year is \$25.00.
 This must be paid in **CASH** or **MONEY ORDER**
(NO CHECKS WILL BE ACCEPTED)
 before Senior Checkout on Saturday, June 1st
(there will be no teachers here that day to sign your form)
 to Ms. Golden in the High School Main Office.

Why are some activities mandatory to attend?

Answer: Because it is a school day and you are required by law to be here.

Can I leave when I am done with my finals?

Answer: No.

***M = Mandatory *O = Optional**
ADDITIONAL DETAILS

What am I responsible for completing before the upcoming events?

Answer: You must have completed all course work, finals, Senior Culminating Project, and disciplinary consequences. You must be proficient in Reading, Writing, Math, and Science. This includes any makeup work or other academic responsibilities at the GACTC.

You must complete the Senior Checkout and return only the Yellow Permission Form to the Main Office by Friday, May 10th.

What if I am scheduled to work or have other plans during any of these activities?

Answer: It is important for you to tell your employer that you cannot work during this time frame; you are required by law to be in school. Working is not an excused absence.

You must attend all mandatory events in order to participate in the Commencement Ceremony.

I have been told we are required to wear certain clothing at Senior Excellence Night and the Graduation Ceremony. Is this true?

Answer: YES

MALE Graduates

FEMALE Graduates

Black trousers

White dress or dress slacks
(no patterns)

White long sleeve dress shirt
and tie

Black socks and black dress shoes

White shoes

Black graduation gown

White graduation gown

Black graduation cap*

White graduation cap*

*Caps are only worn for the Graduation Ceremony.

- NO SNEAKERS, FLIP-FLOPS, HATS, SUNGLASSES, BOW TIES, SLIPPERS, or BARE FEET!

Gowns can be ironed on a **low heat** setting. Iron them a few days prior to wearing them and keep them on a hanger when not being worn; they do tend to wrinkle easily. The easiest way to remove wrinkles is to put the gown into the dryer with a wet washcloth for about 30 minutes on medium heat. **Do not dry or iron the cap.**

EVENTS

MANDATORY EVENTS

May	20-22	Core Subject and Elective Course Finals
Friday	May 31	Locker Clean Out during Period 1 (All seniors must complete this!) Senior Walk 2:13-2:55
Saturday	June 1	Senior Breakfast (9:00 am – 10:00 am)/HS Cafeteria (arrive by 8:45 am) Official Checkout 10:00-11:00 am in Cafeteria Lobby Cap & Gown Distribution Graduation Ticket Distribution
Monday	June 3	Senior Excellence Rehearsal (9:00 am – 12:00 pm) Senior Excellence Awards Night & Senior 2019 Video Remembrance Presentation 6:30 Arrive at cafeteria with gown 6:45 Processional 7:00 Awards Ceremony
Tuesday	June 4	Commencement Practice (9:00 am – 12:00 pm) Commencement 6:00 Arrive at the cafeteria for class photo and line up for the processional. 6:30 Processional 7:00 Commencement At conclusion – Hats in the Air - Courtyard

Additional Information

Parking is limited. Please have someone drop you off at the Gymnasium Lobby if you can.

Put on your gown while you wait to line up. A teacher will be checking dress code and can assist you if you have a problem.

The teachers will direct you to line up for the processional.

Remember that this is a formal ceremony. The celebration(s) come after the ceremony, not before or during. Keep the tradition of a dignified and respectful ceremony in your mind and act appropriately throughout these activities.

REHEARSALS

You must attend all rehearsals in order to participate in the Commencement Ceremony!

Monday, June 3 (9:00-12:00) Auditorium

At this rehearsal, you will be informed of protocol and instructed about the cap and gown. We will rehearse the Senior Excellence Awards Ceremony.

Tuesday, June 4 (9:00-12:00) Auditorium

At this rehearsal, you will practice for the Commencement Ceremony.

URGENT REMINDER

ANY INAPPROPRIATE BEHAVIOR, INCLUDING SENIOR PRANKS TOWARDS DISTRICT FACILITIES OR PERSONNEL, WILL BE PUNISHED TO THE FULL EXTENT OF THE LAW AND YOU WILL BE REMOVED FROM ALL PARTICIPATION IN SENIOR ACTIVITIES!

YOU HAVE THE RIGHT TO A DIPLOMA, BUT THE ACTIVITIES ARE A PRIVILEGE AND AN HONOR BESTOWED ON OUR GRADUATES AND WILL BE RIGHTLY EARNED.

Elder Photography	316 Golf Course Road	Altoona, PA. 16601	(814)942-2759
Honors Group 5x7	\$19.00	Quantity _____	Circle items that you choose to purchase and enclose the exact amount of payment in envelope!
Honors Group 8x10	\$21.50	Quantity _____	
Diploma Handshake 5x7	\$19.00	Quantity _____	Photos will be online at www.elderphotography.com within 48 hours of graduation date. (Click on View & Order Photos)
Diploma Handshake 8x10	\$21.50	Quantity _____	
Class of 2019 Group Photo 5x7	\$19.00	Quantity _____	Note: On-line prices are an additional 20%! Checks and cash are accepted as payments.
Class of 2019 Group Photo 8x10	\$21.50	Quantity _____	
Key Chain \$10.00 _____		Quantity _____	Name _____
4x5 Magnet \$10.00 _____		Quantity _____	
Please turn in envelopes at Gymnasium Lobby on Graduation night before ceremony!			Address _____
Photographs will be mailed no more 21 days after Graduation!			City, State, Zip _____
Total Enclosed _____			Phone _____
			e-mail _____



PICTURE ENVELOPES WILL BE
DISTRIBUTED TO STUDENTS
JUNE 3RD AT EXCELLENCE PRACTICE

Chromebooks

- All students who have been issued a Chromebook will need to turn it in during checkout on Saturday, June 1st.
- Students who have successfully completed all graduation requirements are eligible to retain their district issued Chromebook. District staff will remove district controls from the device and it will be returned after graduation practice on June 4th.
- Devices will be returned in the condition received; no additional repairs will be done on the device.
- If students do not wish to retain their Chromebook, they still must turn it in so the district can dispose of the device in accordance with state regulations.
- Until the device is granted to you on June 4th it remains the property of the school district. Any intentional damage to the device will be treated as vandalism and you will be responsible for repair costs up to the replacement value of the device as well as other disciplinary procedures.
- Failure to turn in the device will result in a fine for the replacement value of the device. As with any fine, it must be settled before your senior checkout is completed. (\$50.00)
- Tasd.us Google accounts for graduating seniors will be deleted over the summer. After senior checkout, you may follow the procedure at <https://takeout.google.com> to transfer your account content to a personal Google account before it is removed. You must initiate this process by June 30th to assure it is completed before your tasd.us account is deleted.

Order your final transcript now

Do you know where you'll be sending your transcript when your final grades are in?

If the answer is yes, then place your order now. Your transcript won't be sent until your final grades are on it. Why wait?

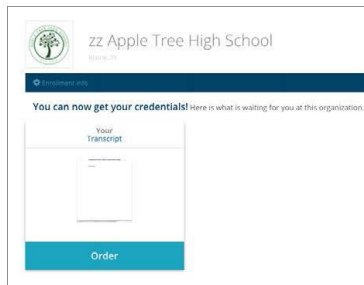
TO ORDER YOUR FINAL TRANSCRIPT:

1. Sign in to your Parchment account.
 - If you forgot your password, no problem! Simply click the **Forgot Password** link to reset it.
 - If you don't have a Parchment account yet, **create an account** now.



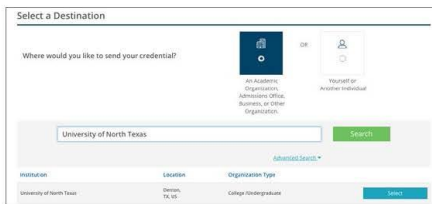
The screenshot shows a sign-in form with two input fields: "Email address or username" and "Password". Below the fields is a green button labeled "SIGN IN".

2. Click **Order**.



The screenshot shows a page for "zz Apple Tree High School". It features a "Forgot your info" link, a message "You can now get your credentials! Here is what is waiting for you at this organization.", a placeholder for "Your Transcript", and a blue "Order" button at the bottom.

3. Search for the destination that you want to send your final transcript to. When you find it, click **Select**.



The screenshot shows a "Select a Destination" search interface. It asks "Where would you like to send your credential?" and offers two options: "An Academic Organization, Admissions Office, Business, or Other Organization" and "Yourself or Another Individual". A search bar contains "University of North Texas" and a green "Search" button. Below the search bar is a table with columns for Institution, Location, and Organization Type.

Institution	Location	Organization Type
University of North Texas	Denton, TX, US	College/Undergraduate

4. Under **When do you want this sent?**, select **Hold for Grades**. This means the transcript won't be sent until this semester's grades are on it. Click **Save & Continue**. You'll click **Save & Continue** again after reviewing your order.

Order Details

Your order has NOT been placed yet.

Items(s) being ordered:

FROM	TO	Actions
zz Apple Tree High School Blaine, IN	Cristin Dee cdee11@parchment.com	Delete this item

Transcript

Delivery Method
 Electronic

When do you want this sent?
 Send Now
 Hold for Grades
Application Tracking Number (optional)

[+ Add Another Destination](#)

Credential Fee	\$0.00
Shipping / Handling	\$0.00
Item Total	\$0.00

Total Credential Fees: \$0.00
Total Shipping / Handling: \$0.00
Order Total: \$0.00

[Save & Continue](#)

5. Give consent and click **Save & Continue**. On the next screen, you'll enter payment information and you're done!

Provide Consent

I authorize Parchment to release my academic credentials from zz Apple Tree High School to the destinations I select.

Sign here with mouse or finger:

[Clear Signature](#)

Type Name:

I certify under penalty of law that I am the individual identified above and I am authorized to take this action.

[Save & Continue](#)

A FEW RESOURCES

- [Download the Parchment guide to ordering transcripts](#)
- [Watch the ordering video](#)
- [Watch the tracking video](#)



PERMISSION FORM

This form covers the following Senior Activities:
Senior Breakfast, Rehearsals, Senior Excellence Awards Night and Commencement

I hereby give consent to have my son/daughter _____ to attend the activities listed at the bottom of this form.

I hereby assume full responsibility for any injury to my son/daughter during any or all of these events, providing precautions are taken by having an instructor/advisor with the group.

(The signature of the Parent/Guardian is REQUIRED before participating.)

Address: _____

Phone: _____ Emergency Phone: _____

Physician's Name: _____ Phone: _____

Please include any medical information you feel is pertinent on the back side of this form.

Check Appropriate Boxes:

Will attend _____ Will NOT attend _____ **Senior Breakfast & Checkout (Sat. June 1)***

Will attend _____ Will NOT attend _____ **Rehearsals (Mon., June 3; Tues., June 4)***

Will attend _____ Will NOT attend _____ **Senior Excellence Awards Night (Mon., June 3)***

Will attend _____ Will NOT attend _____ **Commencement (Tues., June 4)***

I hereby acknowledge completing this form and understand events in BOLD * are required in order to participate in the 2019 Commencement Ceremony on June 4. Failure to attend the required events may result in my son/daughter not being allowed to attend the Commencement Ceremony.

Signature of Parent/guardian

Print Name of Parent/guardian

Signature of Student

Print Name of Student

Date

STUDENT/PARENT COPY

Student Name: _____

SENIOR CHECK OUT FORM

Saturday, June 1st

NOTE: If checkout is not complete and all fines paid, your cap and gown will not be distributed nor will you be allowed to participate in graduation activities.

Complete this portion on or before May 31 (bring this form to checkout with you after the Senior Breakfast; do not turn it in ahead of time!!!)

CLASS BOOKS RETURNED: Failure to get a signature for every period (including study hall) will result in not being able to complete your checkout. **Teachers will not be at senior checkout so please get your signature before the end of the day on May 31st.**

Period	Class	Books Returned	Any Fines	Teacher' Signature	Date
1					
2					
3					
4					
5					
6					
7					
8					

Library (Mr. Grady): _____ **Chromebook (Tech):** _____

Parking Tag (HS Main Office): _____

Fines (Mr. Rhoades): _____

Locker Clean Out (1st pd. Teacher): _____

CHECKOUT (10:00-11:00)

Ake - Focht (Table 1)

McCaslin - Ronan (Table 3)

Gampe - Light (Table 2)

Scott - Zimmerman (Table 4)

Checkout Staff Signature

THIS COMPLETED FORM MUST BE TURNED IN TO MS. GOLDEN TO RECEIVE YOUR CAP & GOWN ON CHECKOUT DAY JUNE 1ST

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Address: _____

Phone: _____ Emergency Phone: _____

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Will attend _____ Will NOT attend _____ **Senior Excellence Awards Night (Mon., June 3)***

Will attend _____ Will NOT attend _____ **Commencement (Tues., June 4)***

I hereby acknowledge completing this form and understand events in BOLD * are required in order to participate in the 2019 Commencement Ceremony on June 4. Failure to attend the required events may result in my son/daughter not being allowed to attend the Commencement Ceremony.

Signature of Parent/guardian

Print Name of Parent/guardian

Signature of Student

Print Name of Student

Date

**ALL SENIORS: RETURN THIS FORM TO THE MAIN OFFICE (MS. GOLDEN)
NO LATER THAN FRIDAY, MAY 10, 2019.**

Office Copy
(Yellow form must be returned)