

**Good planning will facilitate a rapid, coordinated, and effective response when a crisis occurs.**

Throughout the school year, your child(ren) will be trained in emergency procedures and will be taught how to react, where to assemble, and what to expect in an emergency situation. This will be accomplished through fire drills, severe weather drills, and classroom discussions of various emergency scenarios. While it can be unsettling to think about situations that require an emergency response, frequent review and practice will reduce hazards and help everyone to be prepared in an actual event.

Following an emergency scenario practice drill, your child(ren) may wish to share their experience with you. If so, this would be an excellent time to review the information and procedures as a family.

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**It is the policy of the Tyrone Area School District not to discriminate on the basis of gender, handicap, race and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI. Please direct questions about this policy to Ms. Cathy Harlow, Superintendent of Schools, at 814.684.0710 Ext. 4123.**

**January 2016**

**Ensuring school safety is everyone's responsibility!**

Tyrone Area School District is committed to the safety of our students. The staff at T ASD works with public safety providers to maintain a safe environment for our students, staff, and visitors. As a parent, you should feel confident to know we provide on an annual basis "All Hazards Training" to school administrators and selected staff. The school's All Hazards Plan is modeled from the National Incident Management System (NIMS) that has been developed by the Department of Homeland Security.

The School Emergency Guide for Parents was created to help you better understand your important role in our Safe School Plans. Open communication between home and school is critical to the safety and well-being of our students and your child(ren).

Let us know if you have concerns or questions about school policies or your child(ren)'s safety. You can contact the Superintendent's Office at (814)684-0710 Ext. 4123 or at the following email address: [tlsharer@tyrone.k12.pa.us](mailto:tlsharer@tyrone.k12.pa.us).

**Tyrone Area School District**  
**Soaring Forward to Explore, Challenge, and Succeed!**  
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**Tyrone, PA 16686**  
**(814)684-0710**  
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## **Tyrone Area School District**

### **School Emergency Guide for Parents**



The purpose of this guide is to provide basic information to parents on how their cooperation and assistance will aid the District and their children during a crisis.

## Simple steps you can take to prepare for a school emergency:

1. Communication is vital in any type of emergency. Make certain that your child(ren)'s emergency contact information is accurately completed and returned to the school. Please update information as needed. For example, a change in your work telephone number should be reported to the school.

### Individuals listed on the Emergency Contact Information should:

- Be responsible.
  - Know they are being listed as an emergency contact and are willing to accept this responsibility.
  - Be easily contacted during the day.
  - Have transportation to pick up your child(ren) at the school.
  - Be known by your child(ren).
2. School emergency information for parents is located in this brochure. Keep this information with you in case of emergency. It contains important instructions about how to access information during a school emergency.
  3. Talk with your child(ren) about listening and following directions during an emergency. Also discuss the emergency training that is provided at school; give your support by stressing its importance; and encourage cooperation with school staff members, both in practice drills and in the event of a real emergency.

## School Emergency Response

*There are several actions that the school may take during an emergency. The following is a brief description of these responses:*

**Lockdown** occurs if there is a crisis inside or outside the school and movement of the students will put them in jeopardy. All exterior doors are locked and students and staff stay in their classrooms or building. NO entry or exit of the school is allowed except by administration.

**Shelter in Place** is used when there is not time to evacuate or when it may be harmful to leave the building. Students will stay in the school building until it is safe for them to leave.

**Evacuation** means that students and staff must leave the school building for safety reasons. They will move to an area outside of the school or to an off-site location. The evacuation of students from the school campus will be considered only when authorities have determined that occupation of the school campus is unreasonable due to unsafe conditions.

### Student Dismissal/Parent Reunification Procedures:

During an emergency, it is critical that parents receive important information and directions from school officials before going to the school or scene of an emergency. School officials will make every effort to notify parents if and where the students have been relocated to and will provide information for picking up child(ren). Students will only be sent home with adults listed on their Emergency Contact information. The adult must have a picture ID when picking up the child(ren) for verification purposes.

## Important things to remember during a school emergency:

**We strongly encourage parents NOT to come to the school during an emergency unless directed to do so.**

While parents' natural instinct in an emergency is to go to the school to safeguard their child, please understand that doing so may significantly reduce the school's ability to respond to the situation. In addition, going to the school may interfere with police or other emergency workers whose sole purpose is to assure the safety and well-being of students and staff.

### What should you do:

- Review the information in this brochure. This will give you information and instructions during an emergency.
- Wait for the school to call you with information and instructions. Main phone lines will be needed to help with the emergency.
- A designated area will be assigned so you are able to pick up your child(ren) easily, if necessary. Police officers, firefighters, and paramedics will be working to help ensure the safety of your child(ren).

### Where to turn for information during an emergency:

*In an emergency, every effort will be made to keep parents informed so they understand the situation and what is being done in response. Families will receive information and instructions from these listed communication sources:*

- **School**

Wait for a call from the school. The school will call the emergency phone numbers you provided. You will receive information and instructions on what to do during an emergency.

- **Website, Facebook & Twitter**

Visit our Website: [www.tyrone.k12.pa.us](http://www.tyrone.k12.pa.us)

Visit our Facebook Page: [www.facebook.com/TyroneASD](https://www.facebook.com/TyroneASD)

Visit us on Twitter: <https://twitter.com/TyroneASD>

- **Local TV and Radio Stations**

Tune in to local TV and radio stations for news alerts, if necessary.