

# TYRONE AREA SCHOOL BOARD

## Work Session Agenda

August 3, 2021

7:00 p.m.

Board Room

### **\*\*SECTION A -- Separate Voting Items\*\***

#### I. OPENING EXERCISES, APPROVAL OF AGENDA, AND PUBLIC INPUT

- A. Pledge of Allegiance to the American Flag
- B. Moment of Silent Meditation
- C. Announcement - Board meeting is being recorded
- D. General Welcome to Those Present and Introduction of Invited Guests. **Guests are reminded to sign the attendance roster.**
- E. Request Approval of Board Minutes of the July 13, 2021 Regular Session Meeting.
- F. Public Input – Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification

#### II. ANNOUNCEMENT

- A. The board will meet in executive session prior to the work session meeting to discuss personnel.

#### III. ITEMS TO BE CONSIDERED BY THE BOARD

##### A. Pending and Current Committee Reports, as called by the Board President

##### 1. Financial Operations Committee – Treasurer Randy Miles

- A. Financial Reports. Roll Call Votes. (To be distributed with the August 10, 2021 Regular Session Agenda)

- 1) Report #1 - Treasurer's Financial Report (period ending July 31, 2021)
- 2) Report #2 - Budget Transfers (No Report)
- 3) Report #3 – Food Service Operating Statement (June 30, 2021)
- 4) Report #4 - Tax Collection Report (period ending July 31, 2021)
- 5) Report #5 – Expenditures
- 6) Report #6 - Investment Analysis Report (period ending June 30, 2021)
- 7) Report #7 - Student Activities Fund (period ending July 31, 2021)

**IV. Request board approval to consensus vote of items listed under Section B of the August 10, 2021 Regular Session Agenda.**

**\*\*SECTION B - Consensus Vote\*\***

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee - Chairperson James Raabe**

A. Elections

<b>Name &amp; Address</b>	<b>Position</b>	<b>Salary</b>	<b>Benefits</b>	<b>Effective Date</b>
Alan Walls	Assistant Varsity Girls Soccer Coach	\$1,200 Stipend	N/A	August 16, 2021
Adria Jeffery	Head Junior High Girls Soccer Coach	\$1,200 Stipend	N/A	August 16, 2021

B. Request board approval to listing of Field Trip Requests previously approved by the Building Principal; Director of Curriculum and Instruction; Business Administrator; and Superintendent. The administration will assess the health and safety protocols of all approved/scheduled field trips and may make adjustments based on the changing conditions of the pandemic.

C. Request board approval to enter 2021-22 agreement with Blair County Head Start to provide breakfast and lunch at the following rates: Breakfast: \$1.45; Lunch \$2.70; snacks \$0.75, representing a \$0.05 increase from the 2020-21 school year.

**2. Financial Operations Committee – Treasurer Randy Miles**

A. Request board approval to the Lease Agreement with Substitute Teacher Services for periodic use of office space during the 2021-22 school year with total revenue of \$2,400.

B. Request board approval to Contract for School Nursing Services with BAYADA Home Health Care, Inc., 2123 E. College Avenue, Ste 200, State College, PA 16801 at a rate of \$45 per hour. This represents no increase from the 2020-2021 school year.

C. Request board approval to enter in a contract with Nittany Learning Services of 300 South Harrison Road, Pleasant Gap, PA 16823 to provide alternative education services for disruptive youth at a cost of \$130/day and a pre-purchased unit rate of \$15,500.

3. **Human Resources Committee** – Chairperson Andrew Woomer

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Paul Gurekovich	Crew Custodian	Resignation	July 23, 2021
Michelle Raabe	Preschool Teacher	Resignation	August 1, 2021
Lisa Crabtree	Daycare Paraprofessional	Resignation	August 11, 2021
Penny Weaver	After-School Daycare Paraprofessional	Resignation	August 11, 2021
Rachel Litzinger	Business Teacher	Resignation	August 11, 2021

B. Elections

Name & Address	Position	Assignment	Stipend or Rate/Hour	Benefits	Effective Date
Travis Crowell 1254 Lincoln Avenue Tyrone, PA 16686	Maintenance Technician	260 Contract Days 5 Days/Week 8 Hrs/Day	\$55,000.00	10 Sick Days 2 Personal Days Full Benefits	August 16, 2021
Heather Wilson 1204 Hamilton Ave. Tyrone, PA 16686	Paraprofessional	5 Days/Week 7 Hrs/Day	\$9.40/Hour	10 Sick Days 2 Personal Days No Other Benefits	August 18, 2021
Brooke McCready 426 Washington Ave Tyrone, PA 16686	Daycare Paraprofessional	30.25 hrs/wk	\$9.40/Hour	5 sick days 1 personal day No Other Benefits	August 24, 2021
Elizabeth Ditty	After School Daycare Paraprofessional	7.5 hrs/week	\$9.40/Hour	No Change in Current Benefits	August 24, 2021
Lindsey Kanuch 1116 12 <sup>th</sup> Avenue Altoona, PA 16601	MS Long-Term Sub PE for 1 <sup>st</sup> semester	187 Contract Days 5 Days/Week 7.5 Hours/Day	\$44,137.00 Prorated	5 Sick Days 1 Personal Day Full Benefits	August 18, 2021 to January 19, 2022
	MS Special Education Teacher	187 Contract Days 5 Days/Week 7.5 Hours/Day		10 Sick Days 2 Personal Days Full Benefits	August 18, 2021

<b>Name &amp; Address</b>	<b>Position</b>	<b>Assignment</b>	<b>Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
	District Social Worker			10 Sick Days 2 Personal Days Full Benefits	
Jennifer Grieco	Mentor for Elementary School Special Education/Reading Teacher Abby Ettinger 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	August 18, 2021
Stephanie McClelland	Mentor for Middle School Grade 6 Teacher Jaime Good 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	August 18, 2021
Ashton Shultz	Mentor for Elementary School Grade 4 Teacher Tiffanie Walk 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	August 18, 2021
Derek Mathews	Mentor for Middle School Math Teacher Curtis Neff 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	August 18, 2021
Rudy Bilka	Mentor for Middle School ELA Teacher Leah Dreibelbis 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	August 18, 2021
Louise Seidel	Mentor for Middle School Special Education/Emotional Support Teacher Zacharia Soellner First Semester Only 2021-22 School Year	N/A	\$300.58	No Change in Current Benefits	August 18, 2021
Heidi Howard	Mentor for Early Intervention Teacher Noelle Hand First Semester Only 2021-22 School Year	N/A	\$300.58	No Change in Current Benefits	August 18, 2021

C. Request Board approval to 2021-22 Daily Substitute and Long-Term Volunteer List.

D. Request board approval to decrease hours for Library Paraprofessional Penny Weaver from 6.75 hours per day to 6.5 hours per day.

- E. Request board approval to Crystal Kyle, 119 Boyd Avenue, Tyrone as a substitute bus driver.
- F. Request board approval to increase the stipend for Athletic Director to \$8,500 beginning the 2021-22 school year.

**4. Physical Plant and Operations Committee** – Chairperson Jeff Long

- A. Request board approval to listing of 2021-22 Student Transportation Drivers for Beckwith Buses and Raystown Transit Service.

**5. Educational Programs and Materials** – Chairperson Lori Walk

- A. Request board approval to enter contract with Appalachia IU8 for participation in the World of Learning Institute virtual language instruction with the cost per student as included in the contract for 2021-2022 school year, representing no increase from the 2020-2021 school year.
- B. Request board approval for the 2021-22 Tyrone Area Middle School Course Description Changes.

**6. Employee Relations Committee** – Chairperson David Fusco

- A. Request board approval to 2021-2022 Joint District Staff Handbook, Staff Handbook Changes
- B. Request board approval to Memorandum of Agreement between Tyrone Area Education Support Professionals Association and Tyrone Area School District.

**7. Board Regulatory Activities Committee** – Chairperson William Lash

- A. Request board approval to the following handbooks for the 2021-22 School Year.
  - 1. Elementary Parent-Student Handbook, TAES Handbook Changes
  - 2. Middle School Student-Parent Handbook, MS Handbook Changes
  - 3. High School Student-Parent Handbook, HS Handbook Changes
  - 4. Cyber Academy Handbook, Cyber Changes
  - 5. Agency Staff Handbook, Agency Staff Changes
- B. Submitted for the second reading and board adoption are the following board policies:
  - 1. Policy 301 Creating a Position – NEW
  - 2. Policy 302 Employment of Superintendent – NEW
  - 3. Policy 304 Employment of District Staff – NEW
  - 4. Policy 305 Employment of Substitutes – NEW
  - 5. Policy 306 Employment of Summer School Staff – NEW
  - 6. Policy 307 Student Teachers/Interns – NEW
  - 7. Policy 308 Employment Contract/Board Resolution – NEW
  - 8. Policy 309 Assignment and Transfer – NEW

9. Policy 311 Reduction of Staff – NEW
10. Policy 312 Performance Assessment of Superintendent – NEW
11. Policy 313 Evaluation of Employees – NEW
12. Policy 314 Physical Examination – NEW
13. Policy 314.1 HIV Infection – NEW
14. Policy 317 Conduct/Disciplinary Procedures – NEW
15. Policy 318 Attendance and Tardiness – NEW
16. Policy 319 Outside Activities – NEW
17. Policy 320 Freedom of Speech in Nonschool Settings – NEW
18. Policy 321 Political Activities – NEW
19. Policy 322 Gifts – NEW
20. Policy 323 Tobacco and Vaping Products – NEW
21. Policy 324 Personnel Files – NEW
22. Policy 325 Dress and Grooming – NEW
23. Policy 326 Complaint Process – NEW
24. Policy 328 Compensation Plans/Salary Schedules – NEW
25. Policy 330 Overtime – NEW
26. Policy 331 Job Related Expenses – NEW
27. Policy 332 Working Periods – NEW
28. Policy 333 Professional Development – NEW
29. Policy 334 Sick Leave – NEW
30. Policy 336 Personal Necessity Leave – NEW
31. Policy 337 Vacation – NEW
32. Policy 338 Sabbatical Leave – NEW
33. Policy 338.1 Compensated Professional Leaves – NEW
34. Policy 339 Uncompensated Leave – NEW
35. Policy 340 Responsibility for Student Welfare – NEW
36. Policy 341 Benefits for Part-Time Employees – NEW
37. Policy 342 Jury Duty – NEW
38. Policy 343 Paid Holidays – NEW
39. Policy 347 Workers' Compensation Transitional Return-to-Work Program - NEW
40. Policy 351 Drug and Substance Abuse – NEW

C. Submitted for the first reading are the following board policies to be deleted at the recommendation of the Pennsylvania School Boards Association:

1. Policy 310 Abolishing a Position
2. Policy 315 Disqualification by Reason of Health
3. Policy 316 Nontenured Employees
4. Policy 327 Management Team
5. Policy 335.1 Pregnancy/Childrearing Leave
6. Policy 348 Sexual Harassment
7. Policy 352 Weapons
8. Policy 354 Violence in the Workplace

D. Submitted of the first reading are the following policies:

1. Policy 227.1 Drug and Alcohol Testing for Student Participants - Revised
2. Policy 800 Records Management – NEW

Administrative Regulations-1/800 Records Management (for information only)

**\*\*SECTION C – Closing of Meeting\*\***

**I. ADJOURNMENT**

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