

TYRONE AREA SCHOOL BOARD

Work Session

May 4, 2021

7:00 p.m.

Board Room

**** SECTION A -- Separate Voting Items ****

I. OPENING EXERCISES, APPROVAL OF AGENDA AND BOARD MINUTES, AND PUBLIC INPUT

- A. Announcement - Board meeting is being audiotaped.**
- B. General Welcome to Those Present and Introduction of Invited Guests. **Guests are reminded to sign the attendance roster.****
- C. Request Approval of Board Minutes of the April 13, 2021 Regular Session Meeting.
Roll Call Vote.**
- D. Public Input - Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification.**

II. ANNOUNCEMENTS, PRESENTATIONS AND SPECIAL REQUESTS

- A. Work Session: Monthly Updates by Administrators – Elementary Principal Kristin Musselman; Middle School Principal Shane Cowher; High School Principal Thomas Yoder; Physical Plant Supervisor Jordan Good; Network Administrator Glen Drager and Director of Curriculum and Instruction Kristen Pinter.**

III. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Financial Operations Committee – Treasurer Randy Miles

- A. Financial Reports. Roll Call Votes.**
 - 1) Report #1 - Treasurer's Financial Report (Period Ending April 30, 2021)
 - 2) Report #2 - Budget Transfers (Period Ending April 30, 2021)
 - 3) Report #3 – Food Service Operating Statement (Period Ending March 31, 2021)
 - 4) Report #4 - Tax Collection Report (Period Ending April 30, 2021)
 - 5) Report #5 – Monthly Expenditures
 - 6) Report #6 - Investment Analysis Report (Period Ending March 31, 2021)
 - 7) Report #7 - Student Activities Fund (Period Ending April 30, 2021)

- B. Request board approval to the advertising and posting for public review of the proposed 2021-22 General Fund Budget. The proposed budget imposes no overall increase to property taxes. The county specific millage rates have been calculated as required by the market value based PDE state formula for three county rebalancing. The PDE-2028 format budget document shall be available for public inspection for no less than 20 days prior to planned final board adoption on June 15th, 2021 and shall be posted on the district website. Roll Call Vote.
- C. Annual May Election of School Treasurer – As required by the School Code of Pennsylvania, covering the period of July 1, 2021 through June 30, 2022. Board President will open floor for nominations. Roll Call Vote.
- D. Request board approval to transfer of \$600,000 from the General Fund to the Capital Reserve Fund, as planned for in the 2020-21 General Fund Budget. Roll Call Vote.

IV. Request board approval to consensus vote of items listed under Section B of the May 11, 2021 Regular Session Agenda. Roll Call Vote.

**** SECTION B - Consensus Vote ****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee – Chairperson James Raabe

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Jennifer Maloney	Head Jr. High Girls Soccer Coach	Resignation/To Remain as a Volunteer	May 12, 2021
James Lang	Jr. High Head Basketball Coach	Resignation	May 12, 2021

B. Elections

Name & Address	Position	Stipend	Benefits	Effective Date
Quentin Wright 1423 Decker Hollow Rd Tyrone, PA 16686	Varsity Head Wrestling Coach	\$4,250 Stipend	No Benefits	May 12, 2021

2. Financial Operations Committee – Treasurer Randy Miles

- A. Request board approval to enter agreement with the following law offices to provide legal services as School Solicitor at the rates listed below.

- (1) Fanelli Willett Law Offices, 2875 PA-764, Duncansville, PA 16635
 - a.) General Legal Advice - \$_____ per hour.
 - b.) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$_____ per hour.

- (2) Beard Legal Group, 3366 Lynnwood Drive, Altoona, PA 16602
 - a.) General Legal Advice - \$_____ per hour.
 - b.) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$_____ per hour.

- B. Request board approval to Athletic Training Agreement with Drayer Physical Therapy Institute for athletic training services at a cost of \$22,435.00 with a 10% increase in each subsequent year for the period July 2021 through June 30, 2024

- C. Request Board approval to the three-year agreement with C & S Contract Services/ Blair Therapies for the delivery of services of Speech-Language Pathologists, Occupational Therapists and a Certified Occupational Therapy Assistant, with a total annual agreement cost not to exceed \$103,500.

- D. Request board approval to agreement with Terry Tollman, CRNP, PO Box 4239, Hidden Valley, PA to review district’s Medical Access files at the rate of \$10 per IEP Effective July 1, 2021 through June 30, 2023.

- E. Annual Elections - As required by the School Code of Pennsylvania, covering the period of July 1, 2021 through June 30, 2022.
 - 1) School Dentist – Request board approval to enter agreement with Dr. Robert J. Sloss of 1006 Logan Avenue, Tyrone, PA 16686 for dental examinations for students in Kindergarten, Grade 3 and Grade 7 at the rate of \$5.00 per examination, representing no increase in rate from the 2020-21 fiscal year.
 - 2) Request board approval to enter agreement with Penn Highlands Tyrone with _____, D.O. as the primary physician, to provide services as Medical Examiner for the 2021-22 fiscal year at the cost of \$10.00 per physical performed, representing an increase in rate of \$2 from the 2020-21 fiscal year. Services to include physicals for Kindergarten, Grade 6 and Grade 11 students.

3. Human Resources Committee – Chairperson Andrew Woomer

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Robin Shock	Daycare Lead Teacher	Resignation	April 30, 2021

B. Elections

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Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Dawn Stark	EI Summer Nurse	4 Days Total 25-30 hrs Total	\$18.44/Hour; \$18.97/Hour after 6/30/21 Time Sheet Basis; Funded by EI	No Change in Benefits	June 9, 2021 June 30, 2021 July 21, 2021 Aug. 11, 2021
Jolene Umholtz	EI Summer Speech Therapist	4 Days Total 30-35 hrs Total	\$26.01/Hour; \$26.37/Hour After 6/30/21 Time-Sheet Basis; Funded by EI	No Change in Benefits	June 9, 2021 June 30, 2021 July 21, 2021 Aug. 11, 2021
Stacy Butina	EI Summer Camp Para-professional	4 Days Total Up to 8 hrs/day	\$10.80/Hour; \$11.18/Hour After 6/30/21 Time-Sheet Basis; Funded by EI	No Change in Benefits	June 9, 2021 June 30, 2021 July 21, 2021 Aug. 11, 2021
Heather Koehle	ESY Speech Teacher	4 Days/Week Maximum of 4 Hours/Day	\$26.37/Hour Time-Sheet Basis, Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Carrie Grassi Timothy Smith Joshua Zupon Shannon Davis Lauren Garda Mike Savino Emily Oakes	ESY Teacher	4 Days/Week Maximum of 4 Hours/Day	\$26.37/Hour Time-Sheet Basis; Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Dawn Stark	ESY Nurse	4 Days/Week Maximum of 4.0 Hours/Day	\$18.97/Hour; Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Noelle Lucas	ESY Para- professional	4 Days/Week Maximum of 4 Hours/Day	\$10.68/Hour; Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Julia Fasciano	ESY Para- professional	4 Days/Week Maximum of 4 Hours/Day	\$10.16/Hour Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Teresa Swartz	ESY Para-professional	4 Days/Week Maximum of 4 Hours/Day	\$12.08/Hour; Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Vanya Davis	ESY Para-professional	4 Days/Week Maximum of 4 Hours/Day	\$10.16/Hour; Funded by IDEIA	No Change in Benefits	July 6, 2021 through July 22, 2021
Kaylee Kenepp Teresa Myers Shelly Toto Victoria Isenberg Ashton Shultz Jim Koller Krista Getz Katie Nadolsky Heather Becker Jamie Trotter Lily Miller Trish Ashton	After-School ELA/Math Interventions	Maximum of 4 Days/Week 1.5 Hours/Day	\$26.01/hr Time Sheet Basis	No Change in Benefits	May 10, 2021 through May 27, 2021
Rebecca Barlett Steve Everhart Suzy Burket Jane Bugden Sean Harker	Summer School Instructors	Maximum of 4 Days/Week 3 Hours/Day	\$26.01/Hour; \$26.37/Hour After 6/30/21 Time-Sheet Basis	No Change in Benefits	June 14, 2021 through July 22, 2021 or sooner based on student work completion
Sage Baughman Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	May 12, 2021

B. Request board approval for the following individuals to serve as Daycare Summer Camp personnel with rate of pay as specified and hours/week as needed to meet the ratio up to 40 hours/week; on time-sheet basis with no benefits; effective June 4, 2021 through August 13, 2021.

Position	Name	Address	Rate Before 6/30/21	Rate After 7/1/21
Assistant Camp Coordinator	Carrie Johnson	183 Trail Ridge Lane, Tyrone 16686	\$7,500.00	
Lead	Haley Butina	6341 Tyrone Pike, Tyrone 16686	\$10.69	\$11.07
Lead	Alexis McKenna	7009 Tyrone Pike, Tyrone 16686	\$10.69	\$11.07
Lead	Brittney Minnich	429 W. 17 th Street, Tyrone 16686	\$10.69	\$11.07
Lead	Kierra Miller	151 Estate Drive, Duncansville 16635	\$10.69	\$11.07
Lead	Hilari Parsons	447 W. 15 th Street, Tyrone 16686	\$10.69	\$11.07
Assistant	Gabrielle McLarren	405 Clay Avenue, Tyrone 16686	\$11.70	\$12.08

Position	Name	Address	Rate Before 6/30/21	Rate After 7/1/21
Assistant	Lisa Crabtree	1357 Clay Avenue, Tyrone 16686	\$10.16	\$10.54
Assistant	Eliza Shoemaker	5466 E Pleasant Valley Blvd., Tyrone 16686	\$10.30	\$10.68
Assistant	Amy Weaver	11952 S. Eagle Valley Rd, Port Matilda 16870	\$9.78	\$10.16
Assistant	Robin Snider	452 Park Ave., Tyrone 16686	\$12.45	\$12.83
Assistant	Lisa Ickes	431 W. 17 th Street, Tyrone 16686	\$10.16	\$10.54
Assistant	Dianne Davy	200 Oak Street, Philipsburg 16866	\$9.78	\$10.16
Assistant	Jazmin Fink	1351 Penna. Avenue, Tyrone 16686	\$9.78	\$10.16
Assistant	Leslie Staszak	415 W. 20 th Street, Rear, Tyrone 16686	\$9.40	\$9.78
Assistant	Sara Shock	529 W. 18 th Street, Tyrone 16686	\$9.40	\$9.78
Assistant	Megan Freidhof	273 Friedhof Lane, Nicktown 15762	\$9.40	\$9.78
Assistant	Allison Grieco	2495 Skelp Mountain Road, Altoona 16601	\$9.40	\$9.78
Assistant	Kaitlyn Plummer	7 Chester Road, Tyrone 16686	\$9.40	\$9.78

- C. Request board approval for Cherie Golden to change the effective date of her retirement from July 9, 2021 to June 30, 2021.
- D. Request board approval to transfer Brittany Minnich from Paraprofessional (6 hrs/day, \$9.78/hr) to Daycare Lead Teacher (8 hrs/day, \$10.69/hr, timesheet basis) effective May 12, 2021 pending paperwork.
- E. Request board approval to additions to the 2020-21 Substitute and Long-Term Volunteer List, effective May 12, 2021.
- F. Request board approval for the substitute employees through Substitute Teacher Services.
- G. Request board approval to transfer Jaime Ewell from Job Coach/Eagle Café (\$11.45/hr, 4.5-6.5 hrs/day, 5 sick & 1 personal day) to Paraprofessional (\$10.54/hr, 6 hrs/day, 5 days/week, 10 sick & 2 personal days) effective 8/18/21.
- H. Request board approval to add Susan Forshey, 2352 Old 6th Avenue Rd, Altoona and Kathleen Adkins, 2055 Old 6th Avenue Road, Altoona as substitute van drivers for Raystown Transit.

4. Educational Programs and Materials Committee – Chairperson Lori Walk

- A. Following the requested 30-day review period prior to board action are the following for the 2021-22 school year.
 - 1) Elementary Library Book/Subscription Order in the total amount of \$7,283.43 (an increase of \$887.51 from the 2020-21 school year).
 - 2) Middle School/High School Library Book/Subscription Order in the total amount of \$7,723.78 (an increase of \$1,669.27 from the 2020-21 school year).
- B. Submitted for a 30-day review period prior to board action are the New Adoptions and/or Replacement Textbooks/Workbooks and Supplemental Materials for the 2021-22 school year in the total amount of \$99,220.63.

- 1) Elementary School \$23,696.99 (an increase of \$23,215.54 from the 2020-21 school year).
- 2) Middle School \$18,209.03 (an increase of \$17,864.46 from the 2020-21 school year).
- 3) High School \$57,314.61 (an increase of \$50,547.93 from the 2020-21 school year).

5. Physical Plant and Operations Committee - Chairperson Jeffery Long

- A. Request board approval to awarding 2021-22 Janitorial Bids in the total amount of \$_____, representing an increase/decrease of \$_____ from the 2019-20 school year.
- B. Request board approval for Watkins Security for security cabling, installation and configuration of a Perimeter Door Monitoring Solution at a cost of \$67,930.73.
- C. Request board approval to reject all bids for the general construction of improvements to the high school auditorium and related electrical and mechanical service work.

**** SECTION C – Student Representatives to the Board ****

I. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

- A. Lucia Isenberg/Grade 12.
- B. Mason Swabick/Grade 11.

**** SECTION D – Closing of Meeting ****

I. ADJOURNMENT

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