

TYRONE AREA SCHOOL BOARD

Work Session

November 2, 2021

7:00 p.m.

Elementary LGI

**\*\*SECTION A -- Separate Voting Items\*\***

**I. OPENING EXERCISES, APPROVAL OF AGENDA AND BOARD MINUTES, AND PUBLIC INPUT**

- A. **Announcement** - Board meeting is being audio taped.
- B. **General Welcome to Those Present and Introduction of Invited Guests.** **Guests are required to sign the attendance roster.**
- C. **Request Board Approval to Minutes of the October 12, 2021 Regular Session Meeting.**
- D. **Public Input** - Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification. As per Policy 903, public comment shall be limited to 20 minutes.

**II. ANNOUNCEMENTS AND PRESENTATIONS**

- A. The December 2021 Work/Reorganizational/Regular Session meetings of the Tyrone Area School Board will be held on Wednesday, December 1, 2021 with the Work Session beginning at 6:00 p.m. and the Reorganizational/Regular Session at 7:00 p.m.
- B. **Work Session:** Monthly Updates by Administrators – Elementary Principal Kristin Musselman; Middle School Principal Shane Cowher; High School Principal Thomas Yoder; Director of Curriculum Kristen Pinter; Network Administrator Glen Drager, and Physical Plant Supervisor Jordan Good.
- C. The Board will meet in executive session immediately following the work session to discuss negotiations.
- D. The Physical Plant and Operations Committee will hold a committee meeting on Tuesday, November 9th at 6:00 p.m.

**III. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Public and Student Relations Committee – Chairperson Mollie Bakhsheshe**

- A. **Work Session:** Academic Spotlight – 6<sup>th</sup> Grade students from Mrs. Robyn Chamberlain's science class will focus on Science Activities for the first marking period. The students will demonstrate how labs, projects, experiments, and hands-on experience help them understand science concepts. Participating students include Kadence Berry, Karter Bokulich, Laney Corl, Aidan Luther,

Genevieve Naylor, Rachel Pederson, Abigayle Sherry, Nicholas Sutt, Scarlett Toth, and Lola Woomer.

**2. Financial Operations Committee - Treasurer Randy Miles**

A. Financial Reports.

- (1) Report #1 – Treasurer’s Financial Report (Period Ending October 31, 2021)
- (3) Report #2 – Food Service Operating Statement (Period Ending Sept 30, 2021)
- (4) Report #3 – Tax Fund Reports (Period Ending October 31, 2021)
- (5) Report #4 – Monthly Expenditures
- (6) Report #5 – Investment Analysis Report (Period Ending September 30, 2021)
- (7) Report #6 – Student Activities Fund (Period Ending October 31, 2021)

**IV. Request board approval to consensus vote of items listed under Section B of the November 9, 2021 Regular Session Agenda.**

**\*\*SECTION B - Consensus Vote\*\***

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee - Chairperson James Raabe**

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Joshua King	Mock Trial Assistant Advisor	Resignation	November 10, 2021

B. Elections

Name & Address	Position	Salary or Special Service Fee	Benefits	Effective Date
Jacob Krupa	Assistant Jr. High Wrestling Coach	\$1,000	None	November 10, 2021
Jim Lang	Assistant Varsity Boys Basketball Coach	\$2,250	None	November 10, 2021

C. Request board approval to listing of Field Trip Requests, previously approved by the Building Principal; Director of Curriculum and Instruction, Business Administrator; and Superintendent. The administration will assess the health and safety protocols of all approved/scheduled field trips and may make adjustments based on the changing conditions of the pandemic.

D. Request to transfer Hillary Soellner from Assistant Junior High Softball Coach to Assistant Varsity Softball Coach at a stipend of \$1,350 effective November 10, 2021

**2. Human Resources Committee – Chairperson Andrew Woomer**

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Dianne Davy	Paraprofessional	Resignation	October 11, 2021
Gabby McLarren	Daycare Paraprofessional	Resignation	October 15, 2021
Tiffany Smith	High School Math Teacher and Student Council Co-Advisor	Resignation To remain as Cyber Algebra I teacher until January 19, 2022	November 19, 2021
Dan Snyder	Custodian	Resignation	October 25, 2021

B. Elections

Name & Address	Position	Assignment	Salary or Rate/Hour	Benefits	Effective Date
	Secondary Math Teacher	187 Contract Days 7.5 Hrs/Day 5 Days/Week		10 Sick Days 2 Personal Days Full Benefits Prorated	
April Campbell	Mentor for High School Guidance Counselor Jessica Koeck 2021-22 School Year	N/A	\$601.16	No Change in Current Benefits	Retroactive to October 29, 2021

C. Request board approval to additions to the 2020-21 Substitute and Long-Term Volunteer List.

D. Request board approval for a leave of absence for employee #11615 for the period of December 13, 2021 through July 1, 2022 using sick days, personal days and unpaid days concurrent with FMLA leave

**3. Board Regulatory Activities Committee – Chairperson William Lash**

A. Submitted for the first reading are the following board policies

1. Policy 603 Budget Preparation – Revised
2. Policy 604 Budget Adoption – Revised
3. Policy 606 Tax Collection – Revised
4. Policy 607 Tuition Income – Revised
5. Policy 608 Bank Accounts – Revised
6. Policy 609 Investment of District Funds – Revised

7. Policy 610 Purchases Subject to Bid/Quotation – Revised
8. Policy 611 Purchases Budgeted – Revised
9. Policy 612 Purchases Not Budgeted – Revised
10. Policy 614 Payroll Authorization – Revised
11. Policy 615 Payroll Deductions – Revised
12. Policy 616 Payment of Bills – Revised
13. Policy 617 Petty Cash – Revised
14. Policy 618 Student Activity Funds – NEW
15. Policy 621 Local Taxpayer Bill of Rights – NEW
16. Policy 625 Procurement Cards – Revised
17. Policy 626 Federal Fiscal Compliance – Revised
18. Policy 806 Child Abuse – Revised
19. Policy 811 Bonding – Revised
20. Policy 812 Property Insurance – Revised
21. Policy 813 Other Insurance - Revised
22. Policy 819 Suicide Awareness Prevention and Response - Revised

- B. Request final adoption of the following proposed board policies previously presented at the Regular Board Meeting of October 12, 2021.

1. Policy 801 Public Records – Revised
2. Policy 802 School Organization – Revised
3. Policy 803 School Calendar – Revised
4. Policy 804 School Day – Revised
5. Policy 805.1 Relations With Law Enforcement Agencies – NEW
6. Policy 807 Opening Exercises/Flag Displays – Reviewed with no revisions necessary
7. Policy 808.1 Free/Reduced-Price Meals and Free Milk – Delete
8. Policy 822 Automated External Defibrillator – NEW
9. Policy 823 Naloxone – Reviewed with no revisions necessary
10. Policy 825 State Mandate Waivers – Delete
11. Policy 827 Conflict of Interest – Revised
12. Policy 828 Fraud - Revised

**4. Educational Programs and Materials Committee – Chairperson Lori Walk**

- A. Request board approval to list of 2021-22 T ASD Career and Technology Education Advisory Committee Members.

**5. Financial Operations Committee - Treasurer Randy Miles**

- A. Request board approval to purchase a Ford 2022 10-passenger van from Stuckey Ford, 500 Broad Street, Hollidaysburg, PA 16648 at a cost of \$34,212 (Co-Stars Pricing).

**\*\* SECTION C – Student Representatives to the Board \*\***

**I. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD**

- A. Mason Swabick/Grade 12.
- B. Lydia Seltzer/Grade 11.

**\*\* SECTION D – Closing of Meeting \*\***

**I. ADJOURNMENT**

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