

Tyrone Area School District

TITLE: OVERTIME

ADOPTED:

REVISED:

	<p style="text-align: center;">530. OVERTIME</p> <p>1.Purpose In order to ensure compliance with applicable federal law regarding payment of overtime, and to ensure consistent treatment of all employes subject to such policy and law, the following guidelines are established.</p> <p>2.Guidelines In accordance with the Fair Labor Standards Act and this policy, overtime shall be paid for work in excess of the established workday or workweek for each grade of classified employes as follows.</p> <p>Overtime accrues only when the non-exempt employe performs work within the same job classification; when employes at their option agree to perform occasional or sporadic work within a different job classification, then such hours shall not qualify for overtime.</p> <p>No overtime shall be scheduled or worked without the prior approval of the Superintendent.</p> <p>Overtime will be paid at the rate of time and one-half the regular rate of pay when approved by the immediate supervisor for time worked in excess of the normal work week which is established for each class of employes.</p> <p>The District may also use compensatory time off.</p> <p>For purposes of computing overtime, credit shall be given only for hours worked as recorded in district records and as provided by law. Time off for holidays, sick leave, personal leave, or vacation will not be included when computing overtime.</p>
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