

Tyrone Area School District

TITLE: WORKING PERIODS

ADOPTED: November 12, 1996

REVISED:

432. WORKING PERIODS	
1.Purpose	Work schedules of the professional and teaching staff shall be clearly specified in this policy to ensure the smooth and regular operation of the school district.
2.Authority SC 510	The Board has the authority and responsibility to determine the hours during which educational programs and services shall be available to students and the community.
3.Guidelines	<p>The Superintendent shall develop administrative procedures whereby the following work schedules for professional employees shall be adhered to:</p> <p>Teachers are required to be present at their respective rooms or assigned stations before the time prescribed for commencing school.</p> <p>Teachers shall remain at the school after the close of the school day long enough to ensure a professional and adequate performance in the discharge of duties.</p> <p>Instructional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.</p> <p>Employees may not leave the school building during the school day, except in an emergency, without permission of the building principal.</p> <p>During the times pupils are in attendance, teachers may be assigned extra or alternative duties at the discretion of the building principal, which duties shall wherever possible be equitably distributed.</p> <p>All teaching staff members are expected to attend each faculty meeting, unless specifically excused by the administrator who is the immediate supervisor; a staff member so excused shall meet with the building principal to discuss topics of the faculty meeting.</p> <p>Any conflicts between this policy and any collective bargaining agreement that may</p>

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<p>School Code 510, 1147, 1504</p>	<p>exist for professional employes shall be reported to the Board.</p>
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