

TYRONE AREA SCHOOL BOARD

REGULAR SESSION

August 14, 2018

MINUTES

Members Present: Rose Black; Brian Bressler; James Crawford; David Fusco
William Hartsock; William Lash; Randy Miles; James Raabe
(by phone).

Members Absent: Mollie Bakhsheshe

**Student Representatives
Present:** None

Media Present: Adam Zook, *Daily Herald*.
Russ O'Reilly, *Altoona Mirror*

Administration Present: John Clark; Glen Drager; Leslie Estep; Cathy Harlow; Lisa Hartsock;
Kristen Pinter; Thomas Yoder; Thomas Muir

****SECTION A -- Separate Voting Items****

OPENING EXERCISES

President James Crawford called the meeting to order at 7:02 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Crawford announced that the meeting was being audio taped and welcomed everyone present, with the reminder that all guests are required to sign the meeting roster.

APPROVAL OF AGENDA

Mr. Brian Bressler, in the form of a motion, recommended board approval to the proposed agenda for the August 14, 2018 Regular Session meeting. The motion was seconded by Mr. Randy Miles and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; , William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes.)

APPROVAL OF MINUTES

In the form of a motion Mr. William Lash recommended board approval to the minutes of the June 12, 2018 Regular Session meeting. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes)

PUBLIC INPUT

None.

ANNOUNCEMENTS

The board met in Executive Sessions following adjournment of the August 7, 2018 Work Session meeting to discuss personnel.

FINANCIAL OPERATIONS COMMITTEE

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Reports for period ending June 30, 2018 and July 31, 2018. The motion was seconded by Mr. William Hartsock and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended Board approval to Report #3 – Food Service Operating Statement for period ending June 30, 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Tax Collection Report for the period ending June 30, 2018 and July 31, 2018. The motion was seconded by Mr. William Lash and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

Next, in the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Monthly Expenditures for July 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to Report #6 – Investment Analysis Report for the period ending May 31, 2018 and June 30, 2018. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Student Activities Fund for the period ending July 31, 2018. Mr. Brian Bressler seconded the motion and it carried with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to the contractual agreement for speech services with C & S Speech Services at a rate of \$62 per hour which represents a \$1 increase from the 2017-18 school year. Mr. William Hartsock seconded the motion and it passed with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

HUMAN RESOURCES COMMITTEE (ADDENDUM)

In the form of a motion, Mr. William Hartsock recommended board approval to the following addendum elections. Motion was seconded by William Lash and it passed with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

| Name & Address | Position | Assignment | Salary, Stipend or Rate/Hour | Benefits | Effective Date |
|---|--------------------------------------|------------------------------|-------------------------------------|--|-----------------------|
| Christy L. Huber 2086 W. 10 th Street Tyrone, PA 16686 | Elementary Custodian | 5 Days/Week 8.0 Hours/Day | \$10.42/Hr | 10 Sick Days 2 Personal Days Full Benefits | September 3, 2018 |
| Karissa Budny 1414 Teds Way Duncansville, PA 16635 | Full-Time Substitute English Teacher | 5 Days/Week 7.5 Hours/Day | \$43,237.00 | 10 Sick Days 2 Personal Days Full Benefits | August 20, 2018 |
| Rachel Litzinger 226 E. Alta Avenue Altoona, PA 16601 | Technology Teacher | 5 Days/Week 7.5 Hours/Day | \$43,237.00 | 10 Sick Days 2 Personal Days Full Benefits | August 20, 2018 |

Mr. William Hartsock, in the form of a motion, recommended board approval to increase hours for Kathy McGlynn by 2.5 hours per week as Paraprofessional. No change in sick or personal days. Dr. David Fusco seconded the motion and it passed with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

In the form of a motion, Mr. William Hartsock recommended board approval to increase hours for Penny Weight by 1.0 hours per week as Paraprofessional with no change in sick or personal days. Motion was seconded by Ms. Rose Black and it passed with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. William Hartsock, in the form of a motion, recommended board approval to decrease hours for Donna Givler from 37.5 hours per week to 18 hours per week as Paraprofessional with a reduction to 5 sick days and 1 personal day. Ms. Rose Black seconded the motion and it passed with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

In the form of a motion, Mr. William Hartsock recommended board approval to decrease hours for Danielle Posnett from 30.0 hours per week to 25 hours per week as Paraprofessional with reduction to 5 sick days and 1 personal day. Motion was seconded by Dr. David Fusco and passed with a roll

call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. William Hartsock, in the form of a motion, recommended board approval to decrease hours for Brittany Harris from 25.0 hours per week to 16.75 hours per week as Paraprofessional with no change in sick and personal days. Ms. Rose Black seconded the motion and it passed with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

In the form of a motion, Mr. William Hartsock recommended board approval to decrease hours for Julia Fasciano from 6.5 hours per day to 5.5 hours per day as Paraprofessional with no change in sick and personal days. Motion was seconded by Mr. William Lash and passed with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. William Hartsock, in the form of a motion, recommended board approval to increase hours for Peggy Cox from 6.0 hours per day to 7.0 hours per day as Paraprofessional with no change in sick and personal days. Rate of pay will decrease from \$10.69 per hour to \$9.89 per hour. Dr. David Fusco seconded the motion and it passed with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes).

CONSENSUS VOTE

Mr. Brian Bressler, in the form of a motion, recommended board approval to the following items listed under Section B – Consensus Vote of the August 14, 2018 Regular Session agenda. The motion was seconded By Mr. William Hartsock and carried with a roll call vote of 8-0-0. (Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

****SECTION B - Consensus Vote****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee - Chairperson Brian Bressler

A. 2018-19 Football * Extra-Curricular Activities/Security Workers

| Name | Address |
|-----------------|---|
| Shelly Carper | 5399 E. Pleasant Valley Boulevard, Tyrone, PA 16686 |
| Barry Christine | 1275 Penna. Avenue, Tyrone, PA 16686 |
| Faith Everhart | 2864 Butternut Road, Tyrone, PA 16686 |
| Jamie Ewell | 3661 Johnson Hill, Tyrone, PA 16686 |
| Tammy Harmon | 950 Washington Avenue Apt 2, Tyrone, PA 16686 |
| Sherri Hartsock | 106 East 10 th Street, Tyrone, PA 16686 |

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| | |
|---------------------|--|
| Barry Herr | 1451 Blair Avenue, Tyrone, PA 16686 |
| Ronald Iddings, Jr. | 1360 Blair Avenue, Tyrone, PA 16686 |
| Craig Lowery | 108 Lanners Street, Tyrone, PA 16686 |
| Janet Miller | 3690 South Mountain Road, Tyrone, PA 16686 |
| Michelle Miller | 214 Peck Hill Road, Tyrone, PA 16686 |
| Becky Schreckengost | 246 Grazierville Road, Tyrone, PA 16686 |
| Mort Snider | 224 Goss Hollow Lane, Port Matilda, PA 16870 |
| Daniel Snyder | 1500 Logan Avenue, Tyrone, PA 16686 |
| Patrick Voyzey | 2018 Station Road, Warriors Mark, PA 16877 |
| Tammy Wills | 1500 Logan Avenue, Tyrone, PA 16686 |

B. Resignations

| Name | Position | Retirement/Resignation | Effective Date |
|---------------|--------------------------------------|-------------------------------|-----------------------|
| Hannah Bowser | Girls Varsity Assistant Soccer Coach | Resignation | June 26, 2018 |
| Dan Plummer | Varsity Assistant Football Coach | Resignation | July 31, 2018 |

C. Elections

| Name & Address | Position | Salary | Benefits | Effective Date |
|---|---|---------------|-----------------|-----------------------|
| Grace Redman 512 S. Pugh Street State College, PA 16801 | Junior High Assistant Volleyball Coach | \$600.00 | None | August 13, 2018 |
| Alex Bartlett 128 Park Forest Lane Altoona, PA 16601 | Junior High Boys Assistant Soccer Coach | \$600.00 | None | August 13, 2018 |
| Kenneth Vandevander 612 North 5 th Street Bellwood, PA 16617 | Varsity Assistant Football Coach/ Split Position | \$1,575.00 | None | August 13, 2018 |

D. Request board approval for transfer of Stephen Nelson from Jr. High Girls Head Soccer Coach to Assistant Varsity Girls Soccer Coach with salary of \$1,350.00

E. Request board approval for transfer of Alan Walls from Jr. High Girls Assistant Soccer Coach to Head Junior High Girls Soccer Coach with salary of \$1,200.00.

- F. Request board approval to the listing of Field Trip Requests previously approved by the Building Principal; Director of Curriculum and Instruction; Business Manager; and Superintendent.
- G. Request board approval to enter 2018-19 agreement with Blair County Head Start to provide breakfast and lunch at the following rates: Breakfast: \$1.35; Lunch \$2.60; Snacks \$.65, representing no increase from the 2017-18 school year.
- H. Request board approval to provide Tyrone Area School District employees with one (1) All-Season Sports Pass at no charge.

2. Financial Operations Committee – Treasurer Randy Miles

- A. Request board approval to enter contract with Tyrone Regional Health Network for urine screenings in accordance with the chain-of-custody requirements of the school district at the collection fee of \$38.00 per individual for collection and testing panel with expanded opiates; with additional tests available for synthetic cannabinoids and synthetic stimulants at the fee of \$50.00 per individual test; and \$35.00 confirmation fee per individual for each initial positive result and MRO review, effective August 1, 2018 through July 31, 2019. Rates represent no increase from the 2017-18 school year.
- B. Request board approval to enter into contract with Jade Bieseinger of 46 South Park Lane, Duncansville, PA 16635 as Licensed Social Worker at the rate of \$36 per hour for a maximum total of 550 hours with no benefits, covering the period of July 1, 2018 through June 30, 2019.
- C. Request board approval to the Lease Agreement with Substitute Teacher Services for periodic use of office space during the 2018-19 school year with total revenue of \$2,400.

3. Human Resources Committee – Chairperson William Hartsock

- A. Retirements/Resignations

| Name | Position | Retirement/Resignation | Effective Date |
|-----------------|--------------------------------|------------------------|-----------------|
| Charlotte Wynne | Co-Director Spring Musical | Resignation | June 30, 2018 |
| Shelby Runyan | Business Teacher | Resignation | June 21, 2018 |
| Jessica Hetrick | Middle School Yearbook Advisor | Resignation | July 10, 2018 |
| Wilfred Harris | Custodian | Retirement | August 31, 2018 |

| | | | |
|-------------------|-----------------------------|-------------|----------------|
| Jessica Zorger | Elementary School Counselor | Resignation | July 18, 2018 |
| Trinda Hammond | Elementary Paraprofessional | Resignation | August 8, 2018 |
| Mary (Fizz) Lewis | Elementary Paraprofessional | Resignation | August 7, 2018 |

B. Elections

| Name & Address | Position | Assignment | Stipend or Rate/Hour | Benefits | Effective Date |
|--|---|------------------------------|-----------------------------|--|-----------------------|
| Amanda Weber 108 Sylvan Acres Tyrone, PA 16686 | Lead Teacher Daycare | 5 Days/Week 8.0 Hours/Day | \$10.69/Hour | 10 Sick Days 2 Personal Days No Other Benefits | August 20, 2018 |
| Marcy Chichester | Mentor for New Teacher Lindsey Conlon | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Brenda Cowger | Mentor for New School Nurse Tracy Miller | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Robert Drager | Mentor for Part- Time Physical Education Teacher TBD | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| David Fernandes | Mentor for Elementary Technology Teacher TBD | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Lauren Garda | Mentor for New Teacher Abigail Bouslough | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Angela Kline | Mentor for New Teacher Amanda Oliver | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Rebecca Light | Mentor for New Teacher Staci Harnden | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |

| Name & Address | Position | Assignment | Stipend or Rate/Hour | Benefits | Effective Date |
|--|--|---|-----------------------------|--|-------------------------------|
| Michele Marasco | Mentor for New Teacher Jane Bugden | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| Heather Najduch | Mentor for New Speech and Language Pathologist Stephanie Hershberger | N/A | \$568.69 Stipend | No Change in Current Benefits | August 20, 2018 |
| David Rodland Jr. 103 E 14 th Street Tyrone, PA 16686 | Elementary Custodian | 5 Days/Week 8.0 Hours/Day | \$10.42/Hr | 10 Sick Days 2 Personal Days Full Benefits | September 3, 2018 |
| Kathryn Eckley 1452 Blair Avenue Tyrone, PA 16686 | Middle School Building Secretary | 5 Days/Week 7.5 Hours/Day 188 Contract Days 9 months | \$12.02/Hr. | 10 Sick Days 2 Personal Days No Benefits | August 8, 2018 |
| Mollie Ramsey 586 Oak Street Tyrone, PA 16686 | Early Intervention Paraprofessional | 5 days/Week 5 Hours/Day | \$9.40/Hour | 5 Sick Days 1 Personal Day No Benefits | Approximately October 1, 2018 |
| Tammy Wills 1500 Logan Avenue Tyrone, PA 16686 | Special Ed Elementary Paraprofessional | 5 days/Week 7 Hours/Day | \$9.40/Hour | 10 Sick Days 2 Personal Days No Benefits | August 20, 2018 |
| Stanley Forrest Crilly 16664 Mt Laurel Court Warriors Mark, PA 16877 | School Security Officer | 20 hours/ week, 180 day per year | \$20.00/Hr. | No Benefits | August 20, 2018 |

- C. Request Board approval to transfer Daycare Paraprofessional Dawn Davis from 5 hours/day to 6.75 hours/day with 10 sick days and 2 personal days.
- D. Request Board approval to increase hours for Stacy Butina by 2 hours/week as Daycare Paraprofessional.
- E. Request Board approval to increase hours for Patty Gonder by 3 hours/week as Daycare Lead.
- F. Request Board approval for an unpaid leave of absence for English Teacher Leah Deskevich for the 2018-19 school year.

- G. Request Board approval to 2018-19 Daily Substitute and Long Term Volunteer Lists.
- H. Request Board approval for agreement with Penna. Mountain Services Corps (Americorps) to serve as a host site for 3 1200-hour positions from August 22, 2018 through June 14, 2019
- I. Request board approval for the following school personnel to serve as Truancy Officers, effective for the 2018-19 school year.
 - 1. Lisa A. Hartsock, Elementary Principal
 - 2. Michael F. McKee, Elementary Dean of Students
 - 3. Kristen N. Pinter, Middle School Principal
 - 4. Lindsay N. Miksich, Middle School Dean of Students
 - 5. Thomas Yoder, High School Principal
 - 6. Lucas D. Rhoades, High School Dean of Students
 - 7. Molly J. Stroup, School & Home Social Worker

4. Educational Programs and Materials Committee – Chairperson James Raabe

- A. Request board approval for additional High School Course “Community Service Learning” as described in attachment.
- B. Request board approval to enter contract with Waterfront Learning Services, a service of the Allegheny Intermediate Unit, for flexible cyber education program options, as needed, at the rates listed for the 2018-19 school year.
- C. Request board approval to enter into a Cooperative Agreement with Saint Francis University to establish a cooperative academic program entitled “College in High School” for the 2018-19 academic year. The program will be administered through the Saint Francis University Office of Adult Degree and Continuing Studies.

5. Board Regulatory and Activities Committee – Chairperson David Fusco

- A. Request board approval to the following handbooks for the 2018-19 School Year.
 - 1. Early Childhood/Children’s Center Daycare Parent Handbook, Changes
 - 2. Elementary Parent-Student Handbook, TAES Handbook Changes
 - 3. Middle School Student-Parent Handbook, MS Handbook Changes
 - 4. High School Student-Parent Handbook, HS Handbook Changes
- B. Submitted for the first reading are the following Policies. Roll Call Vote.
 - 1. Section 100 Policies
 - (a) Policy 103 Nondiscrimination in School and Classroom Practices – Revised
 - (b) Policy 103.1 Nondiscrimination – Qualified Students with Disabilities – New Policy
 - (c) Policy 104 – Nondiscrimination in Employment Practices – Revised

- (d) Policy 113.6 Surrogate Parents – Revised
- (e) Policy 114 Gifted Education – Revised
- (f) Policy 122.1 Equal Access – Revised
- (g) Policy 123 Interscholastic Athletics – Revised
- (h) Policy 123.1 Concussion Management – New
- (i) Policy 123.2 Sudden Cardiac Arrest – New
- (j) Policy 124 Summer School – Delete
- (k) Policy 124 Alternative Instruction – New
- (l) Policy 127 Assessment System - Revised

2. Section 200 Policies

- (a) Policy 200 Enrollment of Students – Revised
- (b) Policy 201 Admission of Students – Revised
- (c) Policy 202 Eligibility of Nonresident Students – Revised
- (d) Policy 203 Immunizations and Communicable Diseases – Revised
- (e) Policy 203.1 HIV Infection – Revised
- (f) Policy 205 Postgraduate Students – Revised
- (g) Policy 206 Assignment within District – Revised
- (h) Policy 207 Confidential Communication of Students – Reviewed with no revisions
- (i) Policy 208 Withdrawal from School – Revised
- (j) Policy 214 Class Rank - Revised

6. **Physical Plant and Operations Committee** – Chairperson William Lash

- A. Request board approval to listing of 2018-19 Student Transportation Drivers for Beckwith Buses and Raystown Transit Service.
- B. Request board approval to enter into a contract with Gatter & Diehl, Inc. Consulting Engineers for Phase 1 of services required to prepare documents to develop a scope of work recommendations related to a domestic water line at the Middle/High School at a cost of \$18,500.
- C. Request board approval to agreement with Play & Park Structures for playground equipment installation services totaling \$11,550.00

7. **Employee Relations Committee** – Chairperson Rose Black

- A. 2018-2019 Joint District Staff Handbook, Staff Handbook Changes

ADJOURNMENT

There being no further business, Mr. William Lash motioned to adjourn the meeting. The motion was seconded by Mr. William Hartsock and carried with an affirmative vote. The meeting adjourned at 7:26 p.m.

Respectfully submitted,

John E. Clark
Board Secretary