

TYRONE AREA SCHOOL BOARD

REGULAR SESSION

June 12, 2018

MINUTES

Members Present: Mollie Bakhsheshe; Rose Black; Brian Bressler; James Crawford; William Hartsock; William Lash; Randy Miles; James Raabe (by phone).

Members Absent: David Fusco

Student Representatives Present: None

Media Present: Adam Zook, *Daily Herald*.
Russ O'Reilly, *Altoona Mirror*

Administration Present: John Clark; Glen Drager; Leslie Estep; Cathy Harlow; Lisa Hartsock; Kristen Pinter; Thomas Yoder; Thomas Muir

****SECTION A – SEPARATE VOTING ITEMS****

OPENING EXERCISES

President James Crawford called the meeting to order at 7:01 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Crawford announced that the meeting was being audio taped and welcomed everyone present, with the reminder that all guests are required to sign the meeting roster.

APPROVAL OF AGENDA

Mr. Brian Bressler, in the form of a motion, recommended board approval to the proposed agenda for the June 12, 2018 Regular Session meeting. The motion was seconded by Ms. Rose Black and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; , William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

APPROVAL OF MINUTES

In the form of a motion Mr. Randy Miles recommended board approval to the minutes of the May 8, 2018 Regular Session meeting. Mr. William Hartsock seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes)

PUBLIC INPUT

None.

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ANNOUNCEMENTS

The board met in Executive Sessions following adjournment of the June 5, 2018 Work Session meeting to discuss personnel.

SPECIAL REQUEST

In the form of a motion, Ms. Rose Black recommended board approval to cancel the July 3, 2018 Work Session meeting and the July 10, 2018 Regular Session meeting and, if needed, schedule a combined Work Session and Regular Session meeting on Tuesday, July 10, 2018 beginning at 6:00 p.m. in the Board Room. The motion was seconded by Mr. William Lash and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

FINANCIAL OPERATIONS COMMITTEE

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Reports for period ending May 31, 2018. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended Board approval to Report #3 – Food Service Operating Statement for period ending April 30, 2018. Mr. William Hartsock seconded the motion and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Tax Collection Report for the period ending May 31, 2018. The motion was seconded by Mr. William Lash and carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Next, in the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Monthly Expenditures for May 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to Report #6 – Investment Analysis Report for the period ending April 30, 2018. The motion was seconded by Mr. William Lash and carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Student Activities Fund for the period ending May 31, 2018. Mr. Brian Bressler seconded the motion and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the event no board meeting is held in July 2018, Mr. Randy Miles, in the form of a motion, recommended board approval for administration to process July 2018 invoices for payment with report submitted at the August 2018 board meeting. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to the final adoption of the proposed 2018-19 General Fund Budget, reflecting the following:

- 1) General Fund Budget reflecting total revenues in the amount of \$23,786,776 and total expenditures in the amount of \$25,611,468.
- 2) Athletic Budget in the amount of \$424,357.88.
- 3) Tax Levies on real estate in each representative section of the School District:
 - (a) Blair County: 6.515 Mills (.237 Mill Increase); \$6.515/\$1000 assessed value.
 - (b) Centre County: 25.742 Mills (.359 Mill Increase); \$25.742/\$1000 assessed value.
 - (c) Huntingdon County: 45.531 Mills (.146 Mill Increase); \$45.531/\$1000 assessed value.
- 4) Earned Income Act 511 Tax: 0.65%. (Unchanged)

The motion was seconded by Mr. William Hartsock and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to the 2018 Homestead and Farmstead Exclusion Resolution. Mr. William Lash seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval for the Business Office to make budget transfers due to audit reclassifications after June 30, 2018 for the 2017-18 fiscal year, with subsequent report to the board. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

President James Crawford opened the floor for nominations for the annual election of School Treasurer as required by the School Code of Pennsylvania, covering the period of July 1, 2018 through June 30, 2019. Mr. Brian Bressler nominated Mr. Randy Miles. The nomination was seconded by Mrs. Mollie Bakhsheshe. With no additional nominations submitted, Mr. James Raabe motioned to close the nominations. Motion was seconded by Ms. Rose Black. The nomination of Mr. Randy Miles as School Treasurer was carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to add Mary Beth Raabe to the Substitute and Long-Term Volunteer List. Mr. William Lash seconded the motion and it carried with a roll call vote of 7-0-1. (Brian Bressler, yes; William Lash, yes; James Raabe, abstained; Randy Miles, yes; William Hartsock, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

CONSENSUS VOTE

Mr. Randy Miles, in the form of a motion, recommended board approval to the following items listed under Section B – Consensus Vote of the June 12, 2018 Regular Session agenda. The motion was seconded By Ms. Rose Black and carried with a roll call vote of 8-0-0. . (Mollie Bakhsheshe, yes; Rose

Black, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

****SECTION B - Consensus Vote****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee - Chairperson Brian Bressler

A. Elections.

Name & Address	Position	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Dan Beatty 7045 Juniata Valley Pike Alexandria, PA 16611	Varsity Assistant Football Coach	\$3,150.00	None	July 30, 2018
Todd Templeton 623 Jesse Spring Drive Tyrone, PA 16686	Varsity Assistant Football Coach	\$3,150.00	None	June 13, 2018
Juqua Parker 5182 Dunganvin Road Warriors Mark, PA 16877	Varsity Assistant Football Coach	\$3,150.00	None	June 13, 2018

C. Request board approval to list of Field Trip Requests, previously approved by the building principal, director of curriculum and instruction, business manager, and superintendent of schools.

D. Request board approval to awarding of 2018 Fall Sports Bids in the total amount of \$13,839.51, representing a decrease of \$5,264.54 from the 2017-18 school year.

2. Financial Operations Committee – Treasurer Randy Miles

A. Annual Elections – As required by the School Code of Pennsylvania, covering the period of July 1, 2018 through June 30, 2019.

- 1) School Dentist – Request board approval to enter agreement with Dr. Robert J. Sloss of 1006 Logan Avenue, Tyrone, PA 16686 for dental examinations for students in Kindergarten, Grade 3 and Grade 7 at the rate of \$5.00 per examination, representing no increase in rate from the 2017-18 fiscal year.
- 2) Request board approval to enter agreement with Tyrone Regional Health Network, with Gregory Kimble, D.O. as the primary physician, to provide services as Medical Examiner for the 2018-19 fiscal year at the cost of \$8.00 per physical performed, representing no increase in rate from the 2017-18 fiscal year. Services to include physicals for Kindergarten, Grade 6 and Grade 11 students and all sports physicals, with no make-up physicals permitted.

3) Request board approval to enter agreement with Beard Legal Group, PC of 3366 Lynnwood Drive, Altoona, PA 16603-1311 to provide legal services as School Solicitor with Carl P. Beard serving as primary contact at the rates listed below. This proposal represents no increase in rates from the 2017-18 fiscal year:

- (1) General Legal Advice - \$130.00 per hour.
- (2) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$160.00 per hour.

- B. Request board approval to Health, Dental, Life and Vision Insurance Rates for the 2018-19 school year.
- C. Request board approval to 2018-19 insurance policies through Jack M. Shuck Agency, Inc., Broker, in the total amount of \$103,826 (represents an increase of \$1,172).
- D. Request board approval to 2018-19 Worker's Compensation Insurance Policy through Eastern Alliance Insurance Company in the total amount of \$50,932. (represents a decrease of \$11,129).
- E. Request board approval for the agreement between Tyrone Area School District and Michele L. Reese and John Bollinger, newly elected tax collectors, deputizing the District to collect school real estate taxes effective July 1, 2018.
- F. Request board approval for Tyrone Area School District to participate in the Altoona Area Consortium for the implementation of the Education Leading to Employment and Career Training (ELECT) program.
- G. Request board approval to Voluntary Student Accident Insurance Program through Wasson Insurance Agency of 1057 Logan Avenue, Tyrone, PA 16686, underwritten by AXIS Capital Insurance Company. Plan A/Primary Benefits includes all sports except varsity football, effective August 24, 2018 through August 23, 2019 with rates reflecting no increase from the 2017-18 school year.
 - ✓ Grades K-12 \$27.00/Student (School Time)
 - ✓ Grades K-12 \$98.00/Student (24-Hour Plan)

3. Human Resources Committee – Chairperson William Hartssock

A. Retirements/Resignations.

Name	Position	Retirement/Resignation	Effective Date
Mark Potts	Custodian	Resignation	May 11, 2018
Coy Focht	Summer Crew Custodian	Resignation	June 1, 2018
Victoria Isenberg	Summer Crew Custodian	Resignation	June 1, 2018

B. Elections.

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Tracy Miller 1118 Poplar Avenue Tyrone, PA 16686	Middle School/ High School Nurse	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$43,237.00	10 Sick Days 2 Personal Days	August 20, 2018
Stephanie Hershberger 1509 Madison Avenue Tyrone, PA 16686	Speech and Language Pathologist	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$44,037.00	10 Sick Days 2 Personal Days	August 20, 2018
Michele Marasco Tiffany Smith	Co-Chairs High School Student Council	N/A	\$731.55 Each Stipend	No Change in Current Benefits	August 20, 2018
Jane Bugden 122 W. Aaron Drive State College, PA 16803	High School Math Teacher	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$44,337.00 Masters + 15	10 Sick Days 2 Personal Days	August 20, 2018
Abigail Bouslough 193 Woods Lane Altoona, PA 16601	Special Education Teacher	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$44,037.00	10 Sick Days 2 Personal Days	August 20, 2018
Joan Bilotto Lisa Ingle	Bookmobile Driver Mobile Library Professional(s)	1 Day/Week 8 Hours/Day	\$24.44/hour; \$24.95 after 6/30/18 Time Sheet Basis	No Change In Benefits	June 4, 2018
Christy Beam 292 Asbury Lane Altoona, PA 16601	Lead Teacher – Summer	Up to 5 days/week Up to 40 Hours/Week	\$10.69/hour; \$11.09 after 6/30/18 Time Sheet Basis	No Benefits	June 4, 2018
Staci Harnden 532 Sunbrook Drive Duncansville, PA 16635	Special Education Teacher	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$43,237.00	10 Sick Days 2 Personal Days	August 20, 2018
Lisa Ickes 431 W. 17 th Street Tyrone, PA 16686	Summer Camp Assistant Counselor/Para	Up to 5 days/week Up to 8 Hours/Day	\$8.74/hour; \$9.40 after 6/30/18 Time Sheet Basis	No Benefits	June 4, 2018
Amanda Oliver 900 Sue Street Houtzdale, PA 16651	Business Computer Information Tech Teacher	5 Days/Week 7.5 Hours/Day 186 Contract Days	\$44,037.00	10 Sick Days 2 Personal Days	August 20, 2018

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Lindsey Conlon 327 Misty Brook Lane Altoona, PA 16601	Early Intervention Teacher (1/2 Time)	5 Days/Week 3.75 Hours/Day 186 Contract Days	\$21,618.50	5 Sick Days 1 Personal Day	August 20, 2018

- D. Recommend the approval of the contract for employment of Timothy (Rusty) Davis Jr. of 140 Whitetail Lane, Tyrone, PA to the position of Technology Generalist at a salary of \$75,000 prorated, effective July 16, 2018.
- E. Request board approval to additions to the Substitute and Long-Term Volunteer List, with effective dates as specified.

4. Educational Programs and Materials Committee – Chairperson James Raabe

- A. Following the requested 30-day review period prior to board action are the New Adoptions and/or Replacement/Supplemental Textbooks/Workbooks for the 2018-19 school year in the total amount of \$99,300.84.
 - 1) Elementary School ...\$46,419.78 (an increase of \$46,309.83 from the 2017-18 school year). Go Math 3-year subscription renewal (\$45,606.87) included in total.
 - 2) Middle School\$33,688.92 (an increase of \$33,688.92 from the 2017-18 school year). Go Math 3-year subscription renewal (\$33,688.92) included in total.
 - 3) High School \$19,192.14 (an increase of \$8483.64 from the 2017-18 school year).
- B. Request board approval of agreement between Tyrone Area School District and Merakey Pennsylvania for educational services to students with autism and/or emotional disturbance at cost as listed in Exhibit A of the agreement effective August 1, 2018 through June 24, 2019.
- C. Request board approval for School Partnerships Agreement between the Tyrone Area School District and Pennsylvania Highlands Community College for the dual enrollment program offering college-level courses to high school students.

5. Physical Plant and Operations Committee – Chairperson William Lash

- A. Request board approval to awarding of 2018-19 Annual Requisition bids in the total amount of \$51,997.96, representing a decrease of \$5,215.55 over the 2017-18 school year.
- B. Pursuant to public advertising, request board approval to awarding of bid for computer equipment totaling \$241,296.73 to the following companies based upon line item awards:
 - 1. SDF Professional Computers Inc. of Greenville, NC in the amount of \$82,845.00
 - 2. Dell, Inc. of Round Rock, TX in the amount of \$49,360.50

3. CDI, Inc. Chicago, IL in the amount of \$13,934.20
 4. GOV Connection of Merrimack, NH in the amount of \$78,013.60
 5. CDW-G of Vernon Hills, IL in the amount of \$2,570.40
 6. Zones, Inc. of Auburn, WA in the amount of \$14,573.03
- C. Request board approval to enter into a contract with Queen City Business Systems for the lease of (3) Canon copier units, with the term of contract being 60 months at the cost of \$698.00 per month including service and all supplies except paper, effective 8/2018. Units replacing (3) Ricoh units at end-of-lease.
- D. Request board approval for the purchase of pre-K level playground equipment for Tyrone Elementary from Play and Park Structures, Pittsburgh, PA in the amount of \$22,096.22. (Pre-K Counts funds)
- E. Request board approval to purchase a fire-rated hollow metal door, frame, sidelight and hardware from H.C. Hoodco Inc. at a cost of \$4,650.00 for the entrance at the Elementary School office.
- F. Request board approval to purchase 4 sets of hollow metal doors, frames and hardware from H.C. Hoodco Inc. at a cost of \$23,804.00 to be installed at the Middle School/High School for additional security measures.
- G. Request board approval for a change order to the elementary roof project for Mid-State Roofing for a Unistrut Rooftop Walkway at a cost of \$2,650.00.
- H. Request board approval for Cornerstone Builders to install door, frame and hardware at the Elementary School entrance at a cost of \$3,750.00.
- I. Request board approval for Cornerstone Builders to install doors, frames, and hardware at the Middle School/High School corridors at a cost of \$5,725.00.
- J. Request board approval to enter into a contract with McKissick Associates for design services, bidding, and field administration services for the replacement of aluminum window walls and doors at the Middle School/High School. (Fee Schedule attached with construction cost estimated to be in the \$250,000 to \$300,000 range)
- K. Request board approval to enter a one (1) year service agreement with Combustion Service & Equipment for maintenance services for the Elementary and High School boilers and burners at the total cost of \$3,406.42, effective June 1, 2018. This represents an increase of \$192.82 from last year.
- L. Request board approval to awarding 2018-19 Annual Janitorial Bids in the total amount of \$32,423.26, representing a decrease of \$8,139.92 from the 2017-18 school year.

-- End of Section

ADJOURNMENT

There being no further business, Ms. Rose Black motioned to adjourn the meeting. The motion was seconded by Mr. William Lash and carried with an affirmative vote. The meeting adjourned at 7:24 p.m.

Respectfully submitted,

John E. Clark
Board Secretary

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