

**TYRONE AREA SCHOOL BOARD**

**REGULAR SESSION**

**June 11, 2024**

**MINUTES**

**Members Present:** Rose Black, Brian Bressler, James Brokenshire, Cathy Harlow, Heidi Howard, Kris Laird, Bill Lash, Jeff Long, Gunter Volders

**Members Absent:** None

**Student Representatives Present:** None

**Media Present:** Brandon Shaffer, *The Daily Herald*, Matt Churella, *Altoona Mirror*

**Administration Present:** Leslie Estep, Jessica Anderson, Shane Cowher, Glen Drager, Jordan Good, Kourtney Klock, Kristin Musselman, Chad Packer, Kristen Pinter, Faith Swanson

**Others Present:** None

**Public Present:** None

**OPENING EXERCISES**

President Rose Black called the meeting to order at 6:30 p.m. All present were asked to stand and pledge allegiance to the American flag followed by a moment of silent meditation. President Black announced that the meeting was being audio recorded and welcomed everyone present.

**APPROVAL OF AGENDA**

In the form of a motion, Mr. Brian Bressler recommended board approval to the proposed agenda for the June 11, 2024 regular session meeting. The motion was seconded by Mr. Bill Lash, and it carried by a roll call vote of 9-0-0. (Brian Bressler, yes; Jimmy Brokenshire, yes; Cathy Harlow, yes; Heidi Howard, yes; Kris Laird, yes; Jeff Long, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

**APPROVAL OF MINUTES**

In the form of a motion, Mr. Gunter Volders recommended board approval to the minutes of the May 14, 2024 Regular Session. Mr. Kris Laird seconded the motion, and it carried by a roll call vote of 9-0-0. (Bill Lash, yes; Gunter Volders, yes; Jeff Long, yes; Kris Laird, yes; Heidi Howard, yes; Cathy Harlow, yes; Jimmy Brokenshire, yes; Brian Bressler, yes; Rose Black, yes)

**PUBLIC INPUT**

None

**ANNOUNCEMENTS, PRESENTATIONS AND SPECIAL REQUESTS**

The board met in executive session following the work session to discuss employee relations/ negotiations.

The board met in executive session immediately following the regular session for the presentation of the annual safety report.

There will be a combined work session/regular session meeting held on Tuesday, July 9, 2024 beginning at 6:00pm.

**FINANCIAL OPERATIONS COMMITTEE**

In the form of a motion, Mrs. Cathy Harlow recommended board approval of Report #1 - Treasurer's Financial Report for period ending May 31, 2024. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 9-0-0. (Brian Bressler, yes; Jimmy Brokenshire, yes; Cathy Harlow, yes; Heidi Howard, yes; Kris Laird, yes; Jeff Long, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mrs. Cathy Harlow recommended board approval of Report #2 – Monthly Expenditures for May 2024. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 9-0-0. (Bill Lash, yes; Gunter Volders, yes; Jeff Long, yes; Kris Laird, yes; Heidi Howard, yes; Cathy Harlow, yes; Jimmy Brokenshire, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mrs. Cathy Harlow recommended board approval of Report #3 – Investment Analysis Report for the period ending April 30, 2024. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 9-0-0. (Brian Bressler, yes; Jimmy Brokenshire, yes; Cathy Harlow, yes; Heidi Howard, yes; Kris Laird, yes; Jeff Long, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mrs. Cathy Harlow requested approval of the 2024-2025 General Fund Budget for the Tyrone Area School District in the amount of \$29,198,361, with a 3.75% increase in millage. Projected overall budget deficit is \$921,918. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 9-0-0. (Bill Lash, yes; Gunter Volders, yes; Jeff Long, yes; Kris Laird, yes; Heidi Howard, yes; Cathy Harlow, yes; Jimmy Brokenshire, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mrs. Cathy Harlow requested approval of the 2024 Homestead and Farmstead Exclusion Resolution. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 9-0-0. (Brian Bressler, yes; Jimmy Brokenshire, yes; Cathy Harlow, yes; Heidi Howard, yes; Kris Laird, yes; Jeff Long, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mrs. Cathy Harlow requested approval for business office to make budget transfers due to audit reclassifications after June 30, 2024 for the 2023-24 fiscal year, with a subsequent report to the board. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 9-0-0. (Bill Lash, yes; Gunter Volders, yes; Jeff Long, yes; Kris Laird, yes; Heidi Howard, yes; Cathy Harlow, yes; Jimmy Brokenshire, yes; Brian Bressler, yes; Rose Black, yes)

**EMPLOYEE RELATIONS COMMITTEE**

In the form of a motion, Mr. Bill Lash requested approval of the proposed Act 93 Middle Management Agreement covering the 3-year period of July 1, 2024 through June 30, 2027. Mrs. Cathy Harlow seconded the motion and the motion carried with a roll call vote of 9-0-0. (Brian Bressler, yes; Jimmy

Brokenshire, yes; Cathy Harlow, yes; Heidi Howard, yes; Kris Laird, yes; Jeff Long, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

**CONSENSUS VOTE**

In the form of a motion, Mr. Brian Bressler recommended board approval to the following items under Section B - Consensus Vote of the June 11, 2024 Regular Session Agenda. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 9-0-0. (Bill Lash, yes; Gunter Volders, yes; Jeff Long, yes; Kris Laird, yes; Heidi Howard, yes; Cathy Harlow, yes; Jimmy Brokenshire, yes; Brian Bressler, yes; Rose Black, yes)

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee** - Chairperson Brian Bressler

A. Resignations/Retirements

| <b>Name</b>     | <b>Position</b>                  | <b>Retirement or Resignation</b> | <b>Effective Date</b> |
|-----------------|----------------------------------|----------------------------------|-----------------------|
| Skylar Rudasill | Jr. High Head Cheerleading Coach | Resignation                      | June 12, 2024         |

B. Elections

| <b>Name</b>     | <b>Position</b>                 | <b>Salary</b>      | <b>Benefits</b> | <b>Effective Date</b> |
|-----------------|---------------------------------|--------------------|-----------------|-----------------------|
| Skylar Rudasill | Varsity Head Cheerleading Coach | \$2,975.00 Stipend | N/A             | June 12, 2024         |

- C. Request board approval to renew agreement with Impact Counseling Services, LLC to provide Out-Patient Drug and Alcohol Services in connection with the Student Assistance Program for the 2024-25 school year.
- D. Request board approval to list of Field Trip Requests, previously approved by the Building Principal, Director of Curriculum and Instruction, Business Administrator, and Superintendent of Schools.
- E. Request board approval to add Brandi Weaver to the 2023-2024 Substitute and Long-Term Volunteer List effective June 12, 2024.
- F. Request board approval to the 2-year agreement with UPMC Western Behavioral Health of the Alleghenies for student behavioral health services including mental health and drug and alcohol treatment or rehabilitation services.

**2. Financial Operations Committee** – Treasurer Cathy Harlow

- A. Request board approval to 2024-25 insurance policies the Teeter Group, in the total

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amount of \$156,117 (represents an increase of \$13,111).

- B. Request board approval to 2024-25 Worker’s Compensation Insurance Policy through the Teeter Group in the total amount of \$38,113 (represents an increase of \$174).
- C. Request board approval of the Pennsylvania School Based ACCESS Program Local Education Agency Agreement to Participate for fiscal year 2024-25. Fees for Direct Service are \$0.29/claim and Transportation \$0.16 per claim for the 2024-25 year.
- D. Request board approval to the Service Agreement for School-Aged Education Services with Appalachia IU 8 for the 2024-25 school year.
- E. Request board approval to enter a contract with Tuscarora Intermediate Unit TIU 11 for the purchase of Sentinel One (S1 Complete Protection, S1 Ranger Protection, S1 Vigilance Respond, and S1 Singularity XDR) at a cost of \$15,130.00. Tyrone would be joining for year two of a three-year state-wide contract which runs through 6/30/2026.
- F. Request board approval to enter a 1-year contract with Learn 21 of Cincinnati, OH for a subscription to Tech Director Toolbox: Asset and Helpdesk at a cost of \$4,432.20.
- G. Request board approval to join the Lancaster Lebanon IU13 state-wide contract for Microsoft products and services. The 5-year contract runs from 8/1/2024-7/30/2029. Cost for year 1 is \$49,606.25, with subsequent year cost determined by any product additions and cost adjustments.
- H. Request board approval to enter a contract with Verinext of Blue Bell, PA for Halycon AI Anti-Ransomware software at a cost of \$13,818.75. Contract runs 7/1/2024-6/30/2025.
- I. Request board approval to enter a contract with SecureW2, Inc of Seattle, WA for JoinNow Connector, MultiOS, and Cloud Radius services at a cost of \$15,511.13. Contract runs 7/1/2024-6/30/2025.
- J. Request board approval to enter a 1-year contract with BitWarden, Inc. of Santa Barbara, CA for Bitwarden Enterprise Password manager subscription at a cost of \$270.00. Subscription to run from 7/1/2024-6/30/2025.
- K. Request board approval for the following contract renewals as budgeted under the 2024-25 Technology budget.

| <b>Product</b>                        | <b>Company</b>         | <b>Effective Dates</b> | <b>Costs</b> |
|---------------------------------------|------------------------|------------------------|--------------|
| Sapphire Student Information System † | Sapphire K12, Inc      | 7/1/24-6/30/25         | \$34,426.00  |
| GoGuardian                            | Borderlan Inc. (PEPPM) | 7/1/24-6/30/25         | \$30,530.00  |
| Impero                                | STS Education, Inc.    | 8/1/24-7/31/25         | \$3,187.50   |
| Cisco Duo                             | Presidio, Inc.         | 7/11/24-6/30/25        | \$5,330.00   |

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| <b>Product</b>   | <b>Company</b>         | <b>Effective Dates</b> | <b>Costs</b> |
|--|------------------------|------------------------|--------------|
| Finalsite †  | FinalSite, Inc.        | 7/1/24-6/30/25         | \$13,851.00  |
| Ninite   | Secure by Design, Inc. | 7/25/24-7/24/25        | \$2,004.00   |
| Managed Methods  | Managed Methods, Inc.  | 7/1/24-6/30/25         | \$10,340.00  |
| Classlink  | Classlink, Inc.        | 7/1/24-6/30/25         | \$7,679.60   |
| Wassabi Cloud Backup   | SHI International Corp | 7/18/24-7/17/25        | \$3,792.07   |
| ITPro.tv   | ACI Learning           | 7/1/24-6/30/25         | \$2,905.00   |
| † July 1 annual payment for a multi-year contract the board has previously approved. |                        |                        |              |

- L. Pursuant to public advertising, request board approval for the award of the 2024-25 school year RFP for Computer Equipment totaling \$250,424.80 to the following companies based on minimum order quantities and category awards.

| <b>Vendor</b>                         | <b>Categories Awarded</b>  | <b>Cost</b>  |
|---------------------------------------|--|--------------|
| AmCom Office Systems, Coraopolis, PA  | Monitors   | \$5,657.25   |
| ArchAngel Tablets LLC, Miami-Dade, FL | Desktop Workstations, 13"/14" Touch Chromebook   | \$65,177.00  |
| Blumm USA, Phoenix, AZ                | Chromebook Cases   | \$9,180.00   |
| Y&S Technologies, Brooklyn, NY        | 11" Non-Touch Chromebooks,<br>11" Touch Chromebooks,<br>Google Licensing,<br>11" Non-Touch Chromebook Hard Shell<br>11" Touch Chromebook Hard Shell,<br>Laptops,<br>Case Logic Accessories | \$170,440.55 |

**3. Human Resources Committee – Chairperson Gunter Volders**

**A. Retirements/Resignations**

| <b>Name</b>     | <b>Position</b>               | <b>Retirement/Resignation</b> | <b>Effective Date</b> |
|-----------------|-------------------------------|-------------------------------|-----------------------|
| Megan Myers     | 1st Grade Level Chair         | Resignation                   | May 31, 2024          |
| Nickole Bonsell | Summer ESY Paraprofessional   | Resignation                   | May 17, 2024          |
| Rebecca Sellers | Middle School Science Teacher | Resignation                   | May 31, 2024          |
| <b>Name</b>     | <b>Position</b>               | <b>Retirement/Resignation</b> | <b>Effective Date</b> |

|                  |  |             |              |
|------------------|--|-------------|--------------|
| Kelsie Bumbarger | Middle School Teacher and<br>6 <sup>th</sup> Grade Team Leader | Resignation | May 31, 2024 |
| Kerri Geesey     | Middle School Teacher  | Resignation | May 31, 2024 |
| Jessica Hetrick  | 8 <sup>th</sup> Grade Team Leader                              | Resignation | May 31, 2024 |

**B. Elections**

| <b>Name</b>         | <b>Position</b>              | <b>Assignment</b>                                 | <b>Salary,<br/>Stipend<br/>or<br/>Rate/Hour</b> | <b>Benefits</b>                                  | <b>Effective<br/>Date</b> |
|---------------------|------------------------------|---|---|--|---------------------------|
| Kyra Heberle-Geiger | Social Studies Teacher       | 7.5 Hours/Day<br>5 Days/Week<br>187 Contract Days | \$48,511.00                                     | 10 Sick Days<br>2 Personal Days<br>Full Benefits | August 19, 2024           |
| Shelby Zelensky     | Social Studies Teacher       | 7.5 Hours/Day<br>5 Days/Week<br>187 Contract Days | \$48,511.00                                     | 10 Sick Days<br>2 Personal Days<br>Full Benefits | August 19, 2024           |
| Gabriella Petrarca  | Music Teacher                | 7.5 Hours/Day<br>5 Days/Week<br>187 Contract Days | \$48,511.00                                     | 10 Sick Days<br>2 Personal Days<br>Full Benefits | August 19, 2024           |
| Maddison Butler     | Special Education<br>Teacher | 7.5 Hours/Day<br>5 Days/Week<br>187 Contract Days | \$48,968.00                                     | 10 Sick Days<br>2 Personal Days<br>Full Benefits | August 19, 2024           |
| Jenna Clark         | Special Education<br>Teacher | 7.5 Hours/Day<br>5 Days/Week<br>187 Contract Days | \$50,641.00                                     | 10 Sick Days<br>2 Personal Days<br>Full Benefits | August 19, 2024           |

C. Request board approval to transfer Karen Raling from Accounts Payable Clerk to Human Resources Specialist with no change in work schedule, pay or benefits.

D. 2024-25 Football/Extra-Curricular Activities/Event Staff & Substitutes

| <b>Name</b>       |                     |
|-------------------|---------------------|
| Shelly Carper     | Mort Snider         |
| Ralph VanAllman   | Ronald Iddings, Jr. |
| Jamie Ewell Irvin | Steve Hanczar       |
| Tracy Miller      | Patrick Voyzey      |
| Sherri Hartsock   | Tammy Wills         |
| Michelle Miller   | Randy Wilson        |
| Randy Zitterbart  | Adam Miller         |
| Dawn Kleintop     |                     |

**4. Physical Plant and Operations Committee – Chairperson Jeff Long**

A. Request board approval to Foster Care Transportation Memorandum of Understanding for

the 2024-25 school year between the Tyrone Area School District and Huntingdon County, on behalf of Huntingdon County Children’s Services.

- B. Request board approval to the proposal from Rekortan to resurface the track in the amount of \$137,745.

**5. Board Regulatory Activities Committee – Chairperson Heidi Howard**

A. Submitted for the first reading are the following policies:

1. Policy 626.1 Travel Reimbursement – Federal Programs (Revised)
2. Policy 222 Tobacco and Vaping Products (Revised)
3. Policy 227 Controlled Substances (Revised)
4. Policy 323 Tobacco and Vaping Products (Revised)
5. Policy 351 Controlled Substance Abuse (Revised – previously entitled Drug and Substance Abuse)
6. Policy 707 Use of School Facilities

**6. Educational Programs and Materials Committee – Chairperson Kris Laird**

A. Following the requested 30-day review period prior to board action are New Adoptions and/or Replacement Textbooks/Workbooks and Supplemental Materials for the 2024-25 school year in the total amount of \$15,629.24.

- 1) Elementary School ..... \$223.80 (a decrease of \$49,132.98 from the 2023-24 school year).
- 2) Middle School ..... \$0 (a decrease of \$56,362.85 from the 2023-24 school year).
- 3) High School ..... \$15,405.44 (an increase of \$10,148.24 from the 2023-24 school year).

- B. Following the 30-day review period, request board action for the Tyrone Area Elementary School Library donated titles.
- C. Request board approval to assurances associated with the Pre-School Early Intervention Grant through the PA Department of Education for the 2024-25 school year.
- D. Request board approval for a 3-year Blended Learning Services Agreement with VLN Partners, LLP to provide online content and instructional services to support the cyber academy at a cost of \$108,965.00 per year.
- E. Request board approval for the following new/renewal contracts as budgeted under the 2024-25 Curriculum and Instruction budget:

| <b>Product</b>                         | <b>Company</b> | <b>Effective Dates</b> | <b>Costs</b>  |
|--|----------------|------------------------|---|
| Canvas LMS Cloud & Canvas Studio Cloud | Instructure    | 7/1/24-6/30/27         | \$37,864.44<br>(3 annual installments of \$12,013.00, \$12,614.75, and \$13,236.69) |

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| <b>Product</b>  | <b>Company</b>                  | <b>Effective Dates</b> | <b>Costs</b> |
|---|---------------------------------|------------------------|--------------|
| Discovery Education   | Appalachia IU08                 | 7/1/24-6/30/25         | \$3,150.00   |
| Generation Genius   | Generation Genius, Inc.         | 9/19/24-9/18/25        | \$795.00     |
| Global Compliance Network (Internet-based training for staff) | Global Compliance Network, Inc. | 7/1/24-6/30/25         | \$700.00     |
| IXL   | IXL Learning                    | 9/30/24-9/30/25        | \$25,870.00  |
| Newsela-ELA   | Newsela, Inc.                   | 9/2/24-9/1/25          | \$18,478.10  |

**7. Information Only**

A. Financial Reports

1. Food Service Operating Statement (Period Ending May 31, 2024)
2. Tax Collection Report (Period Ending May 31, 2024)

**ADJOURNMENT**

There being no further business, Mr. Bill Lash motioned to adjourn the meeting. Mr. Kris Laird seconded the motion and the meeting was adjourned at 6:43 p.m.

Respectfully submitted,



Faith M. Swanson  
Board Secretary