

TYRONE AREA SCHOOL BOARD

REGULAR SESSION MEETING

May 9, 2023

MINUTES

Members Present: Mollie Bakhsheshe, Rose Black, Brian Bressler, Kris Laird, Bill Lash, Jeff Long, Randy Miles, Gunter Volders

Members Absent: Jim Raabe

Student Representatives Present: Lydia Seltzer, Austin White

Media Present: Alicia Chiang, *Altoona Mirror*, Meredith Peachey, *The Daily Herald*

Administration Present: Leslie Estep, Shane Cowher, Glen Drager, Jordan Good, Kristin Musselman, Chad Packer, Kristen Pinter, Faith Swanson

Others Present: Amanda Owens, The Nutrition Group

Public Present: None

OPENING EXERCISES

President Rose Black called the meeting to order at 7:00 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Black announced that the meeting was being audio taped and welcomed everyone present.

APPROVAL OF AGENDA

In the form of a motion, Mr. Gunter Volders recommended board approval to the proposed agenda for the May 9, 2023 regular session meeting. The motion was seconded by Mrs. Molly Bakhsheshe, and it carried by a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

APPROVAL OF MINUTES

In the form of a motion, Mr. Bill Lash recommended board approval to the minutes of the April 11, 2023 Regular Session. Mr. Gunter Volders seconded the motion, and it carried by a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

PUBLIC INPUT

None

ANNOUNCEMENTS

The Board met in Executive Session immediately following the May 2, 2023 Work Session meeting to discuss personnel.

ACADEMIC SPOTLIGHT

Academic Spotlight: Students from Mr. Gruber's Introduction to Drafting and Blueprint Reading class shared the use of basic drafting tools and techniques and applying them to 3D printing. This introduction included applying geometric dimensioning practices, projection techniques, drafting conventions and tolerances. Participating students are seniors Ronnie Kerr, Chris Escala, and Carter Woomer and sophomores Drew Escala and Evan Chichester.

PRESENTATIONS

Amanda Owens of The Nutrition Group presented the food service budget for the 2023-24 school year with a projected outcome of \$7,690.19.

FINANCIAL OPERATIONS COMMITTEE

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Report for period ending April 30, 2023. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #2 – Tax Collection Report for period ending April 30, 2023. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #3 – Monthly Expenditures for April 2023. Mrs. Mollie Bakhsheshe seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Investment Analysis Report for the period ending March 31, 2023. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Student Activities Fund for the period ending April 30, 2023. Mrs. Mollie Bakhsheshe seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #6 – Scholarship Report for the period ending April 30, 2023. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

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In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 –Budget Transfers for the period ending April 30, 2023. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #8 –Food Service Operating Statement for the period ending April 30, 2023. Mrs. Mollie Bakhsheshe seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles requested approval of the Proposed Final 2023-2024 General Fund Budget for the Tyrone Area School District in the amount of \$29,102,008, with a 2.85% increase in millage. Projected overall budget deficit is \$1,405,270. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

As required by the School Code of Pennsylvania, covering the period of July 1, 2023, through June 30, 2024, Mr. Gunter Volders motioned to nominate Randy Miles as School Treasurer. Motion was seconded by Mrs. Mollie Bakhsheshe. With no additional nominations submitted, Mr. Brian Bressler made a motion to close nominations. Mr. Bill Lash seconded the motion and Mr. Randy Miles was elected as School Treasurer. The Motion carried with a voice vote of 8-0-0.

In the form of a motion, Mr. Randy Miles requested board adoption of proposed 2023-24 Greater Altoona Career and Technology Center Budget in the total projected amount of \$11,251,434 with projected Tyrone Area School District cost of \$445,830. Mr. Brian Bressler seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

CONSENSUS VOTE

In the form of a motion, Mr. Gunter Volders recommended board approval to the following items under Section B - Consensus Vote of the May 9, 2023 Regular Session Agenda. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee – Chairperson James Raabe

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
George Gripp	Varsity Boys Basketball Head Coach	Resignation/To Remain as a Volunteer	May 10, 2023

B. Elections

Name	Position	Salary	Benefits	Effective Date
Shania Lowery	Jr. High Volleyball Head Coach	\$1,882.40 Stipend	N/A	May 10, 2023

- C. Request Board approval to the Letter of Agreement with Blair County Drug and Alcohol Program, Inc. to provide drug and alcohol counseling services through the Student Assistance Program during the 2023-24 school year.
- D. Request board approval to the Mental Health Letter of Agreement with Blair County Department of Social Services through the Student Assistance Program during the 2023-24 school year.
- E. Request board approval for the agreement with LaRocco Counseling, Inc. to provide outpatient drug and alcohol therapy to referred students through the SAP Program during the 2023-24 school year.
- F. Request board approval to renew agreement with Impact Counseling Services, LLC to provide Out-Patient Drug and Alcohol Services in connection with the Student Assistance Program for the 2023-24 school year.
- G. Request board approval to list of Field Trip Requests, previously approved by the building principal, director of curriculum and instruction, business manager, and superintendent of schools. The administration will assess the health and safety protocols of all approved/scheduled field trips and may adjust accordingly.

2. Financial Operations Committee – Treasurer Randy Miles

- A. Request board approval to enter agreement with the following law offices to provide legal services as School Solicitor at the rates listed below.
 - (1) Fanelli Willett Law Offices, 2875 PA-764, Duncansville, PA 16635
 - a.) General Legal Advice - \$145.00 per hour.
 - b.) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$165.00 per hour
 - (2) Beard Legal Group, 3366 Lynnwood Drive, Altoona, PA 16602
 - a.) General Legal Advice - \$175.00 per hour.
 - b.) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$175.00 per hour.
- B. Annual Elections - As required by the School Code of Pennsylvania, covering the period of July 1, 2023 through June 30, 2024.
 - 1) School Dentist – Request board approval to enter agreement with Dr. Robert J. Sloss of 1006 Logan Avenue, Tyrone, PA 16686 for dental examinations for students in Kindergarten, Grade 3 and Grade 7 at the rate of \$5.00 per examination for the 2023-24 fiscal year, representing no increase in rate from the 2022-23 fiscal year.

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- 2) Medical Examiner - Request board approval to enter agreement with Penn Highlands Tyrone with Anupamaa Srivastava-Sinha, M.D. as the primary physician, to provide services as Medical Examiner for the 2023-24 fiscal year at the cost of \$10.00 per physical performed, representing no increase in rate from the 2022-23 school year. Services to include physicals for Kindergarten, Grade 6 and Grade 11 students and all sports physicals.

 - 3) Team Physician - Request board approval to enter a three (3) year agreement with University Orthopedics Center, with Jonathan Van Kleunen, M.D. as the primary physician, to provide services as Team Physician at no cost to the district. Services to include necessary follow-up services on Saturday mornings. Agreement effective August 1, 2023, through July 31, 2026.
- C. Request board approval of the medical & vision trust deposit rate for the Blair County Health Insurance Trust Consortium. The rate increase is 3% over current year's rates.
 - D. Request board approval of the cafeteria breakfast, lunch and a la carte prices for the 2023-2024 school year. Lunch prices reflect no increase over 2022-23 pricing.
 - E. Request board approval of contract for cafeteria management services from the Nutrition Group of Irwin, PA for the 2023-24 school year with a guaranteed return of \$7,690.19
 - F. Request board approval to the Memorandum of Understanding with the Tuscarora Intermediate Unit 11 (TIU11) to enter a partnership for utilization of their Partial Hospitalization Program for the 2023-24 school year.
 - G. Request board approval to 2-year agreement with Substitute Teacher Service, 2901 Dutton Mill Road, Ste. 200, Aston, PA 19014.
 - H. Request board approval to continue participation in the Blair County Student Assistance Program for the 2023-24 school year with district contribution in the amount of \$750.
 - I. Request board approval for approximately \$62,903.12 of the 2023-24 Technology Budget to be ordered in advance of the final budget adoption. Due to the limitations of ordering after July 1, supply chain issues and implementing in a fashion that best serves students, we are requesting the approval of ordering the security cameras and vape sensors with associated licensing, and multi factor authentication renewal in order for the technology department to have technologies in place for the start of the school year.
 - J. Request board approval to Multi-County School Board Resolution amending School Code Section 672.1.
 - K. Request board approval to 5-year agreement with Moments Photography, 1515 Pleasant Valley Blvd., Altoona, PA for photography services effective July 1, 2023.

- L. Request board approval to the following school depositories for the period of July 1, 2023 through June 30, 2024:

Fund	Account
General Fund	First National (Checking)
General Fund	PLGIT
General Fund	PLGIT – Plus
General Fund	PSDLAF
Sinking Fund	Reliance Bank
Cafeteria Fund	First National (Checking)
Daycare Fund	First National (Checking)
Capital Reserve	First National (Checking)
Capital Reserve	PLGIT
Capital Reserve	PSDLAF

3. Human Resources Committee – Chairperson Gunter Volders

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Judith Woodcock	Daycare Assistant Group Supervisor	Retirement	June 1, 2023
Steve Bock	Custodian	Retirement	June 30, 2023
Leah Dreibelbis	Teacher	Resignation	June 1, 2023

B. Elections

Name	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Stephanie Wills	Daycare Director	5 Days/Week 8 Hours/Day 230 Contract Days	\$19.00/Hour	10 Sick Days 2 Personal Days Full Benefits Prorated	May 10, 2023
Amber Creamer	Summer Intervention Teacher Grades 2-6	Up to 3 days/week Up to 3 hours/day	\$27.17/hour thru June 30 \$27.97/hour as of July 1 Time-Sheet Basis	No Change in Benefits	June 13, 2023 through July 27, 2023
Annette Iddings	Early Intervention Summer Paraprofessional	4 Days 8 hours/day	\$10.95/hour thru June 30 \$12.45/hour as of July 1 Time-Sheet Basis	No Benefits	June 7, June 28, July 19, August 9

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Name	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Gary Aharrah Suzanne Burket Stephen Everhart Michael McKee Curtis Neff Sean Harker	Summer School Instructors Grades 7-12	Maximum of 5 days/wk 3/hrs day	\$27.17/hour thru June 30 \$27.97/hour as of July 1 Time-Sheet Basis	No Change in Benefits	June 13, 2023 through July 27, 2023
Thomas Coleman	Summer School Phys Ed Teacher	5 days/wk 2 hrs/day	\$27.17/hour thru June 30 \$27.97/hour as of July 1 Time-Sheet Basis	No Change in Benefits	June 12 – 30 and July 10 – 28, 2023
John Catich Mercedes Miller Kairigan Sible Brandon Waite	Summer Crew Custodians	Maximum of 5 Days/Week Maximum of 8.0 Hours/Day	\$10.29/Hour; Time-Sheet Basis	No Benefits	June 5, 2023 through August 18, 2023

- C. Request board approval for the following individuals to serve as Daycare Summer Camp personnel with rate of pay as specified and hours/week as needed to meet the ratio up to 40 hours/week; on time-sheet basis with no benefits; effective June 2, 2023 through August 11, 2023.

Position	Name	Rate Before 6/30/23	Rate After 7/1/23
Lead	Alexandra Veit	\$11.07	\$13.54
Lead	Sara Shock	\$11.07	\$13.54
Lead	Morgan Wineland	\$11.07	\$13.54
Lead	Jenna Bartlett	\$11.07	\$13.54
Assistant	Elizabeth Oliver	\$10.95	\$12.45
Assistant	Allison Grieco	\$10.95	\$12.45
Assistant	Katrina Patton	\$10.95	\$12.45
Assistant	Madison Wineland	\$10.95	\$12.45
Lifeguard	Lucia Isenberg	\$13.00	\$13.00

- D. Request board approval for unpaid leave for employee #10501 from approximately November 20, 2023 to January 24, 2024.
- E. Request board approval to additions to the 2022-23 Substitute and Long-Term Volunteer List, effective May 10, 2023.
- F. Request board approval for the substitute employees through Substitute Teacher Services.

4. Educational Programs and Materials Committee – Chairperson Kris Laird

- A. Following the requested 30-day review period prior to board action are the following for the 2023-2024 school year.

- 1) Elementary Library Book/Subscription Order in the total amount of \$7,902.92 (an increase of \$429.99 from the 2022-23 school year).
 - 2) Middle School/High School Library Book/Subscription Order in the total amount of \$7,232.33 (a decrease of \$231.18 from the 2022-23 school year).
- B. Submitted for the 30-day review period prior to board action Tyrone Area Elementary School Library and Tyrone Area Middle School Library donated titles.
- C. Submitted for a 30-day review period prior to board action are the New Adoptions and/or Replacement Textbooks/Workbooks and Supplemental Materials for the 2023-24 school year in the total amount of \$110,976.83.
- 1) Elementary School \$49,356.78 (an increase of \$861.49 from the 2022-23 school year).
 - 2) Middle School \$56,362.85 (an increase of \$13,877.87 from the 2022-23 school year).
 - 3) High School \$5,257.20 (a decrease of \$2,945.00 from the 2022-23 school year).
- D. Request board approval for Dual Credit Agreement between the Tyrone Area School District and Pennsylvania Highlands Community College for the dual enrollment program offering college-level courses to high school students.
- E. Request board approval for the Superintendent or her designee to apply for a 3-year renewal (2023-24 through 2025-26) of the Flexible Instructional Day program as approved by PDE in accordance with Act 64 of 2019, Section 1506 of the Public School Code, to be available in the event of inclement weather and other emergencies which could cause school closures. The Board empowers the Superintendent or her designee to develop procedures to ensure continuity to the educational program and effective implementation of the Flexible Instructional Day
- F. Request board approval to the K-12 Guidance Plan.
- G. Request board approval to renew cooperative agreement with Saint Francis University to participate in the College in High School Program for the 2023-24 school year.

5. Board Regulatory Activities Committee – Chairperson Brian Bressler

- A. Submitted for the first reading are the following policies:
1. Policy 334.1 Sick Leave Bank - Revised
- B. Request final adoption of the following proposed board policies previously presented at the Regular Board Meeting of April 11, 2023:
1. Policy 137 Home Education Programs – Revised
 2. Policy 137.1 Extracurricular Participation by Home Education Students Revised
 3. Policy 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students – New

4. Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students – New

6. **Physical Plant and Operations Committee** – Chairperson Jeff Long

- A. Request board approval to accept the proposal from Degol Carpet to remove all VCT and carpet in the Kindergarten classrooms as well as the LGI and small gym and replace with LVT in the total amount of \$123,292.00.

REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

Prior to the students' reports, Mrs. Black presented Lydia Seltzer with a certificate in recognition of her service to the Board as the Student Representative during her junior and senior years.

- A. Lydia Seltzer, Grade 12 – Miss Seltzer reported on the recent and upcoming events including: Spirit Week with themed days preceding the prom, which is on Friday, May 12, 2023. Teacher appreciation week with students providing gifts to teachers throughout the week, with friends delivering the presents throughout the week until Friday when the actual student delivers the final gift.
- B. Austin White, Grade 11 – Mr. White reported on the comeback of the boat races in two weeks, the successes of indoor percussion which placed first in Wildwood with an all-time high score of 94.8. Additionally, students are prepping for finals and Pops will be performing the national anthem at the Curve on Thursday and their spring concert on Sunday.

ADJOURNMENT

There being no further business, Mr. Gunter Volders motioned to adjourn the meeting. The meeting adjourned at 7:53 p.m.

Respectfully submitted,



Faith M. Swanson
Board Secretary