

**TYRONE AREA SCHOOL BOARD**

**REGULAR SESSION MEETING**

**July 11, 2023**

**MINUTES**

**Members Present:** Mollie Bakhsheshe, Rose Black, Brian Bressler, Kris Laird, Bill Lash, Randy Miles, James Raabe (via Zoom), Gunter Volders

**Members Absent:** Jeff Long

**Student Representatives Present:** none

**Media Present:** Meredith Peachey, *The Daily Herald*

**Administration Present:** Leslie Estep, Jessica Anderson, Glen Drager, Kourtney Klock, Kristin Musselman, Chad Packer, Kristen Pinter, Faith Swanson (via Zoom)

**Others Present:** Wendy Miller

**Public Present:** None

**OPENING EXERCISES**

President Rose Black called the meeting to order at 7:00 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Black announced that the meeting was being audio taped and welcomed everyone present.

**APPROVAL OF AGENDA**

In the form of a motion, Mr. Randy Miles recommended board approval to the proposed agenda for the July 11, 2023 regular session meeting. The motion was seconded by Mr. Bill Lash, and it carried by a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

**APPROVAL OF MINUTES**

In the form of a motion, Mr. Gunter Volders recommended board approval to the minutes of the June 13, 2023 Regular Session. Mr. Bill Lash seconded the motion, and it carried by a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

**PUBLIC INPUT**

None

**FINANCIAL OPERATIONS COMMITTEE**

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Report for period ending June 30, 2023. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #2 – Tax Collection Report for period ending June 30, 2023. Mrs. Mollie Bakhsheshe seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #3 – Monthly Expenditures for June 2023. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Investment Analysis Report for the period ending May 31, 2023. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Student Activities Fund for the period ending June 30, 2023. Mrs. Mollie Bakhsheshe seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #6 – Scholarship Report for the period ending June 30, 2023. Mr. Gunter Volders seconded the motion and the motion carried with a roll call vote of 8-0-0. (Bill Lash, yes; Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Kris Laird, yes; Brian Bressler, yes; Mollie Bakhsheshe, yes; Rose Black, yes)

In the form of a motion, Mr. James Raabe recommended board approval to the following items under Section B - Consensus Vote of the July 11, 2023 Regular Session Agenda. Mr. Randy Miles seconded the motion and the motion carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Brian Bressler, yes; Kris Laird, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes; Bill Lash, yes; Rose Black, yes)

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee – Chairperson James Raabe**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement or Resignation</b>	<b>Effective Date</b>
Luke Rhoades	Girls Varsity Head Basketball Coach	Resignation	June 14, 2023

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<b>Name</b>	<b>Position</b>	<b>Retirement or Resignation</b>	<b>Effective Date</b>
Steve Ramsey	Girls Varsity Assistant Basketball Coach	Resignation	June 14, 2023
Jim Lang	Boys Varsity Assistant Basketball Coach	Resignation	July 5, 2023
Sean Harker	Varsity Assistant Softball Coach	Resignation	July 7, 2023

**B. Elections**

<b>Name</b>	<b>Position</b>	<b>Salary, Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Doug Sweitzer	Varsity Golf Assistant Coach	\$1,323.45	N/A	July 12, 2023
Piper Christine	Jr. High Assistant Volleyball Coach	\$1,176.50	N/A	July 12, 2023
Steve Ramsey	Boys Varsity Assistant Basketball Coach	\$3,564.23	N/A	July 12, 2023
Mike Whitting	Girls Varsity Head Basketball Coach	\$5,500.00	N/A	July 12, 2023

C. Request board approval for the following school personnel to serve as Truancy Officers effective for the 2023-24 school year.

- (1) Kristin N. Musselman, Elementary Principal
- (2) Ashton E. Shultz, Assistant Elementary Principal
- (3) Christopher B. Perry, Elementary Dean of Students
- (4) Shane M. Cowher, Middle School Principal
- (5) Amy N. Fleck, Middle School Dean of Students
- (6) Chad E. Packer, High School Principal
- (7) Lucas D. Rhoades, High School Dean of Students

D. Request board approval to list of Field Trip Requests, previously approved by the building principal, Director of Curriculum and Instruction, Business Manager, and Superintendent of Schools.

**2. Human Resources Committee – Chairperson Gunter Volders**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Lindsey Conlon	Elementary Teacher	Resignation	June 27, 2023

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Jamie Good	Middle School Teacher	Resignation	July 3, 2023
Debbie Fryer	Accounts Payable Clerk	Resignation	June 18, 2023
Julia Prudhoe	Middle School Teacher	Resignation	July 6, 2023
Sydney Edwards	Middle School Teacher	Resignation	July 6, 2023

**B. Elections**

<b>Name</b>	<b>Position</b>	<b>Assignment</b>	<b>Salary, Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Sandy Harpster	Summer Technology Assistant	5 Days/Week 7.5 Hours/Day	\$16.63/Hr.	No Benefits	July 12, 2023
Alexandra Williams	Speech & Language Teacher	187 Contract Days 5 Days/Week 7.5 Hours/Day	\$47,807.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Karen Raling	Accounts Payable Clerk	30 hours/week	No Change in Current Rate	No Change in Current Benefits	To be Determined
Ava Focht	Elementary Teacher	187 Contract Days 5 Days/Week 7.5 Hours/Day	\$47,007.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Jay Hurley	Middle School English Teacher	187 Contract Days 5 Days/Week 7.5 Hours/Day	\$47,007.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Jessica Seidel	Reading Specialist	187 Contract Days 5 Days/Week 7.5 Hours/Day	\$50,939.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023

C. Request board approval to transfer of Annette (Kim) Iddings from EI Paraprofessional to PreK Paraprofessional effective August 21, 2023.

**3. Financial Operations Committee – Treasurer Randy Miles**

A. Request board approval to enter agreement with Penn Highlands Healthcare to provide Urine Drug Screenings from August 1, 2023 through July 31, 2024.

B. Request board approval to 1-year Audit Engagement Agreement with Boyer and Ritter

for fiscal year 2022-2023 with cost not to exceed \$25,150.00.

C. Request board approval to Voluntary Student Accident Insurance Program through Wasson Insurance Agency of 1057 Logan Avenue, Tyrone, PA 16686, underwritten by AXIS Capital Insurance Company. Plan A/Primary Benefits includes all sports except varsity football, effective August 23, 2023 through August 23, 2024 with rates reflecting no increase from the 2022-23 school year.

- ✓ Grades K-12 ..... \$27.00/Student (School Time)
- ✓ Grades K-12 ..... \$98.00/Student (24-Hour Plan)

D. Request board approval to service agreement with Jostens for specified items related to high school graduation.

E. Request board approval for the following contract renewals as budgeted under the 2023-24 Technology budget.

<b>Product</b>	<b>Company</b>	<b>Effective Dates</b>	<b>Costs</b>
Adobe Creative Cloud & Sign	GovConnection, Inc.	8/13/2023- 8/12/2024	\$7,558.00
Fortigate Firewall Support	BorderLan, Inc	8/24/2023- 8/23/2024	\$2,650.00
SysCloud Backup	SysCloud, Inc.	8/11/23- 8/10/24	\$11,512.00
Mosyle Manager	Mosyle, Inc	8/12/23- 8/11/24	\$302.50
WeVideo	WeVideo, Inc	9/1/23- 8/31/24	\$5,276.91

**4. Educational Programs and Materials Committee – Chairperson Kris Laird**

- A. Request board approval for Blended Learning Services Agreement with VLN Partners LLP for pilot cyber programs for the 2023-24 school year at a cost of \$13,850.
- B. Request board approval to cooperative agreement with Eastern University for participation in the school nurse practicum program for individuals seeking to complete the Certified School Nurse Program.
- C. Request board approval to enter contract with Appalachia IU 8 for participation in the World of Learning Institute virtual language instruction with the cost per student as included in the contract for the 2023-24 school year. Total cost will be determined by the number of students enrolled at the beginning of the school year.
- D. Request board approval of the Pennsylvania School-Based ACCESS Program Local Education Agency Agreement to Participate for fiscal year 2023-24. Fees for Direct Service are \$0.29/claim and Transportation \$0.16 per claim.

5. **Board Regulatory Activities Committee** – Chairperson William Lash

- A. In accordance with the requirements of the ARP ESSER, request board approval to the District Health and Safety Plan, which has been reviewed with no changes.
- B. Request final adoption of the following proposed board policies previously presented at the Regular Board Meeting of June 13, 2023.
  - 1. Policy 800 Records Management – Revised
  - 2. Policy 830 Security of Computerized Personal Information/Breach Notification – Revised
  - 3. Policy 830.1 Data Governance – Storage/Security – NEW
  - 4. Policy 831 Electronic Data Storage - NEW

6. **Physical Plant and Operations Committee** – Chairperson Jeff Long

- A. Request board approval to receive sealed bids for the Oliver surface planer that has been replaced in the carpentry shop.
- B. Request board approval to accept the quote from the Hite Company in the amount of \$27,376.20 to purchase exterior LED light fixtures to be installed by T ASD.

7. **Information Only** – Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee all effective with the conclusion of the 2022-2023 school year: Elizabeth Ditty, Sean Harker, Julia Prudhoe, and Trisha Wilson.

**ADJOURNMENT**

There being no further business, Mr. Bill Lash motioned to adjourn the meeting. The meeting adjourned at 7:07 p.m.

Respectfully submitted,



Faith M. Swanson  
Board Secretary