

TYRONE AREA SCHOOL BOARD

REGULAR SESSION MEETING

June 13, 2023

MINUTES

Members Present: Rose Black, Brian Bressler, Kris Laird, Bill Lash, Jeff Long, Randy Miles, James Raabe

Members Absent: Mollie Bakhsheshe, Gunter Volders

Student Representatives Present: none

Media Present: Cati Keith, *Altoona Mirror*, Meredith Peachey, *The Daily Herald*

Administration Present: Leslie Estep, Shane Cowher, Glen Drager, Jordan Good, Kristin Musselman, Chad Packer, Kristen Pinter, Faith Swanson

Others Present: Carl D. Beard, Beard Legal Group

Public Present: None

OPENING EXERCISES

President Rose Black called the meeting to order at 7:00 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Black announced that the meeting was being audio taped and welcomed everyone present.

APPROVAL OF AGENDA

In the form of a motion, Mr. Bill Lash recommended board approval to the proposed agenda for the June 13, 2023 regular session meeting. The motion was seconded by Mr. Randy Miles, and it carried by a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

APPROVAL OF MINUTES

In the form of a motion, Mr. Kris Laird recommended board approval to the minutes of the May 9, 2023 Regular Session. Mr. Bill Lash seconded the motion, and it carried by a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

PUBLIC INPUT

None

ANNOUNCEMENTS

The Board met in Executive Session immediately following the June 13, 2023 Voting Session meeting for the presentation of the annual safety report.

Due to the July 4th holiday, there will be a combined work session/regular session meeting held on Tuesday, July 11, 2023 beginning at 6:00 p.m.

FINANCIAL OPERATIONS COMMITTEE

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Report for period ending May 31, 2023. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #2 –Food Service Operating Statement for the period ending May 31, 2023. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #3 – Tax Collection Report for period ending May 31, 2023. Mr. James Raabe seconded the motion and the motion carried with a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Monthly Expenditures for May 2023. Mr. James Raabe seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Investment Analysis Report for the period ending April 30, 2023. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #6 – Student Activities Fund for the period ending May 31, 2023. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Scholarship Report for the period ending May 31, 2023. Mr. James Raabe seconded the motion and the motion carried with a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles requested approval of the final adoption of the proposed 2023-24 General Fund Budget reflecting total revenues in the amount of \$27,917,552 and total expenditures in the amount of \$29,049,982 with a projected deficit of (\$1,132,431).

- 1) Tax Levies on real estate in each representative section of the School District:
 - (a) Blair County: 7.5213 Mills (0.3136 Mill Increase); \$7.5213/\$1,000 assessed value.
 - (b) Centre County: 27.0550 Mills (0.906 Mill Increase); \$27.055/\$1,000 assessed value.
 - (c) Huntingdon County: 52.1199 Mills (3.3338 Mill Increase); \$52.1199/\$1,000 assessed value.
- 2) Earned Income Act 511 Tax: 0.65%. (Unchanged)

Mr. Jeff Long seconded the motion and the motion carried with a roll call vote of 6-1-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, no; Rose Black, yes)

In the form of a motion, Mr. Randy Miles requested board approval to the 2023 Homestead and Farmstead Exclusion Resolution. Mr. Kris Laird seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

In the form of a motion, Mr. Randy Miles requested board approval for business office to make budget transfers due to audit reclassifications after June 30, 2023 for the 2022-23 fiscal year, with a subsequent report to the board. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 7-0-0. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Bill Lash, yes; Rose Black, yes)

EMPLOYEE RELATIONS COMMITTEE

In the form of a motion, Mr. Bill Lash requested board approval to proposed Act 93 Middle Management Agreement with grid covering the 1-year period of July 1, 2023 through June 30, 2024. Mr. Randy Miles seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

HUMAN RESOURCES COMMITTEE

In the form of a motion, Mr. Kris Laird requested board approval of the following election:

Samantha Raabe	Middle School Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$50,238	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
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Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 6-0-1. (Brian Bressler, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, abs; Bill Lash, yes; Rose Black, yes)

In the form of a motion, Mr. James Raabe recommended board approval to the following items under Section B - Consensus Vote of the June 13, 2023 Regular Session Agenda. Mr. Bill Lash seconded the motion and the motion carried with a roll call vote of 7-0-0. (Bill Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Brian Bressler, yes; Rose Black, yes)

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee – Chairperson James Raabe

A. Elections

Name	Position	Salary	Benefits	Effective Date
Rusty Davis	Jr. High Boys Soccer Assistant Coach	\$1,176.50 Stipend	N/A	June 14, 2023
Lucas Rhoades	Varsity Boys Head Basketball Coach	\$8,976.57 Stipend	N/A	June 14, 2023

B. Request board approval to the establishment of the All Eagles Student Activities account.

C. Request board approval to the Memorandum of Understanding with Special Olympics Pennsylvania for the development of Interscholastic Unified Indoor Bocce at Tyrone Area High School.

2. Financial Operations Committee – Treasurer Randy Miles

A. Request board approval to 2023-24 insurance policies the Teeter Group, in the total amount of \$143,006 (represents an increase of \$17,231).

B. Request board approval to 2023-24 Worker’s Compensation Insurance Policy through the Teeter Group in the total amount of \$37,939 (represents a decrease of \$2,546).

C. Request board approval to renewal of a 3-year Life Insurance Policy with National Insurance Services for the period 12/1/23 through 12/1/26 with no change in cost.

D. Request board approval to renewal of a 2-year Long-Term Disability Policy with National Insurance Services for the period 12/1/23 through 12/1/25 with no change in cost.

E. Request board approval to enter into a contract with Jade Biesinger as Licensed Social Worker at the rate of \$43.75 per hour for a maximum total of 550 hours with no benefits, covering the period of July 1, 2023 through June 30, 2024. Ms. Biesinger will function as a third-party contractor and will be required to provide proof of professional liability coverage.

F. Pursuant to public advertising, request board approval for the award of the 2023-24 school year RFP for Computer Equipment totaling \$335,004.32 to the following companies based on minimum order quantities and category awards. Funded under 2023-24 technology budget.

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Company	Categories Awarded	Cost
AmCom Office Systems	Desktop Workstations, iPad Hard Shells	\$38,327.20
Blumm	Laptop Cases, Chromebook Cases, GoGuardian	\$46,482.50
GovConnection	Monitors	\$13,052.85
Y&S Technologies	Chromebooks Non-Touch, Chromebooks-Touch Chrome Management License, Laptops, Monitors, Hard-Shells Chromebook non-Touch, Hard-Shells Chromebook Touch, Laser Printers	\$254,322.37

G. Pursuant to public advertising, request board approval for the award of the Copier Equipment bid to Doceo Office Solutions LLC of York, PA for a 48 month lease totaling \$4,463.50/month. Lease include all supplies except paper. Color click charge of \$0.033 for color unit, billed quarterly. This represents a cost reduction of \$1,559.50 per month over current lease costs. Funded under 2023-24 building budgets.

H. Request board approval to enter a 3-year contract (7/1/23-6/30/26) with BorderLan, Inc. for Content Keeper web filtering services, associated hardware, and installation at a total contract cost of \$32,392.41. Funded under 2023-24 technology budget.

I. Request board approval for the following contract renewals as budgeted under the 2023-24 Technology budget.

Product	Company	Effective Dates	Cost
Sapphire Student Information System	Sapphire K12, Inc	7/1/23-6/30/24	\$33,424.00
Microsoft School Agreement	Lancaster-Lebanon IU 13	7/15/23-7/14/24	\$49,413.60
GoGuardian	{TBD-on RFP}	7/1/23-6/30/24	\$32,062.50
Impero	STS Education	7/23-6/24	\$3,712.50
Cisco Duo	Presidio, Inc.	6/23-6/24	\$5,903.12
CISA Endpoint	Center for Internet Security	7/6/23-7/5/24	\$42,000.00
Blackboard Community Web	FinalSite, Inc.	7/1/23-6/30/24	\$8,903.40
Ninite	Secure by Design, Inc.	7/25/23-7/24/24	\$2,004.00
Helpspot	Userscape, Inc	7/27/23-7/26/24	\$600.00
SitelImprove	SitelImprove	7/1/23-6/30/24	\$6,977.15
Managed Methods	Managed Methods, Inc.	7/1/23-6/30/24	\$9,300.00
Classlink	Classlink, Inc.	7/1/23-6/30/24	\$8,237.00
Wassabi Cloud Backup	SHI International Corp	7/1/23-6/30/24	\$3,445.33
Verkada	SHI	Move co-termination date from 9/1/25 to 9/1/26	\$14,820.00

3. **Human Resources Committee** – Chairperson Gunter Volders

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Mike Kraft	6 th Grade Teacher	Resignation	June 1, 2023
Stacey Butina	Daycare Lead Teacher	Resignation	June 1, 2023
LeeAnn Haynal	7 th Grade Learning Support Teacher	Resignation	July 27, 2023
William Wiser	Custodian	Resignation	May 30, 2023
Andrea Shawley	Paraprofessional	Resignation	June 1, 2023
Allison Grieco	Assistant Daycare Teacher	Resignation	June 1, 2023
Donna Glunt	Paraprofessional	Retirement	June 1, 2023

B. Elections

Name	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Lauren Garda	ESY Substitute Teacher	4 Hours/Day 4 Days/Week	\$27.97/hour Time-Sheet Basis	No Change in Current Benefits	July 10, 2023
Debbie Fryer	Accounts Payable Clerk	5 Hours/Day 5 Days/Week	\$12.62/hour	5 sick days 1 personal day No Other Benefits	June 14, 2023
Corey Zupon	Elementary Technology Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$50,939.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Logan Black	Elementary Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$47,007.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Lesley Miller	Special Education Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$69,460.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Katelyn Diehl	Special Education Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$47,007.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023

Name	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Kerri Geesey	Middle School Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$57,364.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Jennifer Bryan	Special Education Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$52,539.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Tina Lewis	Special Education Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$50,939.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023
Doreen Walls	EI Summer Paraprofessional	4 Days 8 hours/day	\$13.26/hour thru June 30 \$14.76/hour as of July 1 Time-Sheet Basis	No Change in Current Benefits	June 7, June 28, July 19, & August 9, 2023
Allison Grieco	Custodian	8 Hours/Day 5 Days/Week	\$11.90/Hour	10 Sick Days 2 Personal Days Full Benefits	June 14, 2023
Jessica Ellenberger	Transition Coordinator		\$2,500/stipend	No Change in Current Benefits	August 21, 2023
Sydney Edwards	Secondary English Teacher	7.5 Hours/Day 5 Days/Week 187 Contract Days	\$47,007.00	10 Sick Days 2 Personal Days Full Benefits	August 21, 2023

C. Request board approval to transfer summer Daycare employee Katrina Patton from Assistant Teacher to Lead Teacher with an increased pay rate of \$12.24/hr. through June 30, 2023 and \$13.74/hr. after July 1, 2023, effective June 2 through August 4, 2023.

D. 2023-24 Football/Extra-Curricular Activities/Event Staff & Substitutes

Name	
Shelly Carper	Mort Snider
Ralph VanAllman	Ronald Iddings, Jr.
Jamie Ewell Irvin	Steve Hanczar
Tracy Miller	Patrick Voyzey
Sherry Hartsock	Tammy Wills
Michelle Miller	Randy Wilson
Randy Zitterbart	

4. Physical Plant and Operations Committee – Chairperson Jeff Long

- A. Request Board approval for Craig Fencing, LLC to install fencing around the remaining portion of the Soccer Field at the cost of \$30,915.00.
- B. Request Board approval to purchase 6 sets of 4 row aluminum bleachers for the Soccer Field at the cost of \$20,820.00 from Pioneer Athletics.
- C. Request Board approval to approve Change Order #1 from J C Orr in the total amount of \$48,342.28 for the fieldhouse.
- D. Request board approval for Montgomery Brothers Plumbing & Heating to install 9 dehumidifiers in the Pre-K wing of the Elementary school at a cost of \$9,800.00.
- E. Request board approval for rental agreement for an air conditioning unit from Sunbelt Rentals in the amount of \$5,723 per month to maintain air quality in the auditorium.

5. Board Regulatory Activities Committee – Chairperson Brian Bressler

- A. Request board approval to Memorandum of Understanding between the Tyrone Area School District and the Pennsylvania State Police establishing procedures to be followed when certain incidents occur on school property, at any school-sponsored activity, or on a conveyance as described in the Safe Schools Act providing transportation to or from a school or school-sponsored activity, effective July 1, 2023 through June 30, 2025.
- B. Request board approval to Memorandum of Understanding between the Tyrone Area School District and the Tyrone Borough Police establishing procedures to be followed when certain incidents occur on school property, at any school-sponsored activity, or on a conveyance as described in the Safe Schools Act providing transportation to or from a school or school-sponsored activity, effective July 1, 2023 through June 30, 2025.
- C. Request board approval to the resolution authorizing Retention of Counsel for Litigation Against META Platforms, Inc., et al.
- D. Request final adoption of the following proposed board policy previously presented at the Regular Board Meeting of May 9, 2023:
 - 1. Policy 334.1 Sick Leave Bank – Revised
- E. Submitted for the first reading are the following policies:
 - 1. Policy 800 Records Management – Revised
 - 2. Policy 830 Security of Computerized Personal Information/Breach Notification – Revised
 - 3. Policy 830.1 Data Governance – Storage/Security – NEW
 - 4. Policy 831 Electronic Data Storage - NEW

6. Educational Programs and Materials Committee – Chairperson Kris Laird

- A. Following the requested 30-day review period prior to board action are the New Adoptions and/or Replacement Textbooks/Workbooks and Supplemental Materials for the 2023-24 school year in the total amount of \$110,976.83.
 - 1) Elementary School \$49,356.78 (an increase of \$861.49 from the 2022-23 school year).
 - 2) Middle School \$56,362.85 (an increase of \$13,877.87 from the 2022-23 school year).
 - 3) High School \$5,257.20 (a decrease of \$2,945.00 from the 2022-23 school year).
- B. Following the 30-day review period, request board action for the Tyrone Area Elementary School Library and Tyrone Area Middle School Library donated titles.
- C. Submitted for the 30-day review period prior to board action Tyrone Area Elementary School Library donated title.
- D. Request board approval to renew cooperative agreement with Mount Aloysius College to participate in the College in High School program.
- E. Request board approval to the Articles of Agreement with the Appalachia Intermediate Unit 8 for participation in the ESL Consortium for the 2023-24 school year at the cost of \$4,600.
- F. Request board approval to the Letter of Agreement with Blair Family Solutions to continue operation of the Community and School Based Behavioral Health program at the Tyrone Area Elementary and Middle School for the 2023-24 school year.
- G. Request board approval for continued participation in the Pennsylvania Department of Education’s Education Leading to Employment and Career Training (ELECT) grant for expecting and teen parents, administered by the Altoona Area School District, for the period of July 1, 2023 through June 30, 2028.
- H. Request board approval to assurances associated with the Pre-School Early Intervention Grant through the PA Department of Education for the 2023-24 school year.
- I. Request board approval for the following new/renewal contracts as budgeted under the 2023-24 Curriculum and Instruction budget:

Product	Company	Effective Dates	Costs
Canvas LMS Cloud & Canvas Studio Cloud	Instructure	7/1/23-6/30/24	\$17,940.00
Discovery Ed	Appalachia IU08	7/1/23-6/30/24	\$3,468.75

Product	Company	Effective Dates	Costs
Generation Genius	Generation Genius, Inc.	7/1/23-6/30/24	\$795.00
Get More Math	Get More Math	8/1/23-7/31/25	\$10,504.00
IXL	IXL Learning	9/30/23-9/30/24	\$18,500.00
Mystery Science	Discovery Education Inc.	7/1/23-6/30/25	\$2,590.00
Newsela-ELA	Newsela Inc.	9/2/23-9/1/24	\$18,331.52
PASS	PASS, BK Interactive LLC	7/1/23-6/30/24	\$5,220.00
SAFARI Montage	Library Video Company DBA SAFARI Montage	7/1/23-6/30/24	\$6,101.70
Seesaw	Seesaw	9/1/23-8/31/26	\$9,438.86 (3 annual installments of \$3,146.29)
Study Island	Edmentum	7/1/23-6/30/24	\$2,034.00

7. Public and Student Relations Committee – Chairperson Mollie Bakhsheshe

- A. Request board approval to the resolution endorsing Blair County’s recognition of AMERICA250PA events celebrating the semi quincentennial (250th birthday) of The United States of America.

ADJOURNMENT

There being no further business, Mr. Bill Lash motioned to adjourn the meeting. The meeting adjourned at 7:34 p.m.

Respectfully submitted,



Faith M. Swanson
 Board Secretary