

TYRONE AREA SCHOOL BOARD

REGULAR SESSION MEETING

December 1, 2021

MINUTES

Members Present: Mollie Bakhsheshe, William Lash, Jeff Long, Randy Miles, Jim Raabe (via phone), Matthew Germino, Kris Laird, Gunter Volders

Members Absent: Rose Black

Student Representatives Present: none

Media Present: Meredith Peachey, *Tyrone Daily Herald*

Administration Present: Leslie Estep, Jess Anderson, Shane Cowher, Glen Drager, Jordan Good, Kourtney Klock, Kristin Musselman, Chad Packer, Kristen Pinter, Faith Swanson, Tom Yoder

Others Present: Maggie Thompson of the Beard Legal Group

Public Present: Adria Jeffrey

****SECTION A – OPENING EXERCISES AND PRESENTATIONS***

OPENING EXERCISES

Vice-President Bill Lash called the meeting to order at 7:04 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. Vice-President Lash announced that the meeting was being audio taped and welcomed everyone present.

APPROVAL OF AGENDA

In the form of a motion, Mr. Jeff Long recommended board approval to the proposed agenda for the December 1, 2021 reorganization/regular session meeting. The motion was seconded by Mrs. Mollie Bakhsheshe, and it carried by a roll call vote of 5-0-0. (William Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Mollie Bakhsheshe, yes)

APPROVAL OF MINUTES

In the form of a motion, Mr. Randy Miles recommended board approval to the minutes of the November 19, 2021 Regular Session meeting. Mr. Jeff Long seconded the motion and it carried by a roll call vote of 5-0-0. (Mollie Bakhsheshe, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes)

PUBLIC INPUT

There was no public input.

ACADEMIC SPOTLIGHT

4th grade students of Mr. Koller, Mrs. Getz and Mrs. Shultz showcased several STEM projects. Participating students were Emily Pederson; Everett Wirtner; Lincoln Brokenshire; and Chase Golden.

ANNOUNCEMENT

The Board met in executive session immediately following the work session and regular session to discuss negotiations.

****SECTION B – REORGANIZATION OF THE BOARD FOR 2022****

NOMINATIONS AND ELECTIONS OF TEMPORARY BOARD PRESIDENT

Vice-President Bill Lash opened the floor for nominations for Temporary Board President. James Raabe nominated Randy Miles and Jeff Long seconded the nomination. James Raabe motioned for the nominations be closed. The nomination of Randy Miles as Temporary Board President carried with a roll call vote of 5-0-0. (William Lash, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Mollie Bakhsheshe, yes)

Mr. Lash turned the meeting over to Mr. Miles.

ADMINISTRATION OF OATH OF OFFICE

As Temporary President, Mr. Randy Miles administered the Oath of Office to the newly elected board members, Mr. Matthew Germino, Mr. Kris Laird and Mr. Gunter Volders.

ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT

As Temporary Board President, Mr. Randy Miles opened the floor for nominations for Board President. Mollie Bakhsheshe nominated Rose Black for Board President. Motion was made by Randy Miles to close the nominations and second was made by Bill Lash. The election of Mrs. Black carried with a roll call vote of 8-0-0. (Bill Lash, yes; Mollie Bakhsheshe, yes; Matthew Germino, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes)

The floor was opened for nominations of Vice-President. Randy Miles nominated Bill Lash for Vice-President. Motion was made by Randy Miles to close the nominations and second was made by Mollie Bakhsheshe. The election of Mr. Lash was carried with a roll call vote of 8-0-0. (Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Matthew Germino, yes; Mollie Bakhsheshe, yes; Bill Lash, yes)

Temporary Board President Randy Miles turned the meeting over to newly elected Board Vice-President Bill Lash.

COMMITTEE APPOINTMENTS FOR 2022

Vice-President Bill Lash announced that the 2022 committee appointments will be reviewed. Board members interested in changing their current committee assignments were requested to contact Rose Black, Board Secretary Faith Swanson or Superintendent Leslie Estep.

PSBA LIAISON

Appointment of board member to represent the Tyrone Area School District.

The PSBA Liaison serves as a link to the state organization; key contact for the PSBA regional director; legislative representative with primary responsibility to keep the board informed of developments in the PA General Assembly and provide legislators with board's position on key issues; voting delegate to the Legislative Policy Council; and represents the board at county legislative meetings held twice each year. Nomination of Liaison will be held at a later date.

EMPLOYEE RELATIONS CONTACT

Appointment of board member to represent the Tyrone Area School District.

Position that creates an opportunity for dialogue between local school directors and PSBA on the many issues facing boards in their role as an employer. Information, ideas, and needs will be solicited from and disseminated through this contact person, in addition to announcements of in-service opportunities. Nomination of Liaison will be held at a later date.

MEETING DATES

In the form of a motion, Mr. Gunter Volders recommended approval of the committee and regular meeting dates for 2022 as presented. Mr. Randy Miles seconded the motion and it carried with a roll call vote of 8-0-0. (The list is subject to change with board approval and re-advertisement.) (Bill Lash, yes; Mollie Bakhsheshe, yes; Matthew Germino, yes; Kris Laird, yes; Jeff Long, yes; Randy Miles, yes; James Raabe, yes; Gunter Volders, yes)

CONSENSUS VOTE

In the form of a motion, Mr. James Raabe recommended board approval to the following items under Section B - Consensus Vote of the December 1, 2021 Regular Session Agenda. Mrs. Mollie Bakhsheshe seconded the motion and it carried with a roll call vote of 8-0-0. (Gunter Volders, yes; James Raabe, yes; Randy Miles, yes; Jeff Long, yes; Kris Laird, yes; Matthew Germino, yes; Mollie Bakhsheshe, yes; Bill Lash, yes)

****NEW BUSINESS – CONSENSUS VOTE****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee - Chairperson James Raabe

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Tyler Shultz	Girls Jr. High Assistant Basketball Coach	Resignation/To remain as a volunteer	December 2, 2021
Tiffany Smith	Homecoming Co-Advisor	Resignation	November 19, 2021

B. Elections

Name	Position	Salary or Special Service Fee	Benefits	Effective Date
Josh King	Assistant Jr. High Basketball Coach	\$1,000	None	December 2, 2021
Caroline Showalter	Girls Jr. High Head Softball Coach	\$1,200	None	December 2, 2021
Caroline Showalter	Girls Jr. High Assistant Basketball Coach	\$1,000	None	December 2, 2021
Erik Wardrop	Jr. High Head Baseball Coach	\$1,200	None	December 2, 2021

C. Request board approval to donate or dispose of the Middle School Wrestling Mat.

D. Request board approval to add Kristin Hines and Melissa Frankhouser as van drivers for Raystown Transit.

E. Request board approval to listing of Field Trip Requests, previously approved by the Building Principal; Director of Curriculum and Instruction, Business Administrator; and Superintendent. The administration will assess the health and safety protocols of all approved/scheduled field trips and may make adjustments based on the changing conditions of the pandemic.

2. **Financial Operations Committee** – Chairperson Randy Miles

A. Due to the early date of the of the December 2021 board meeting, request board approval for administration to process December 2021 invoices for payment with report submitted to the board at the January 2022 Regular Session meeting.

B. Request board approval to increase contracted hours by 50 hours for Jade Biesinger (contracted Social Worker) for the 2021-22 school year to be paid by Title IV Funding.

C. Request board approval to renew group life and long-term disability insurance with National Insurance Services with no increase in cost.

3. **Human Resources Committee** – Chairperson Gunter Volders

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Brittney Minnich	Daycare Paraprofessional	Resignation	November 19, 2021
Carrie Johnson	Daycare Lead Teacher	Resignation	November 19, 2021
Brenda Cowger	School Nurse	Retirement	January 10, 2022

B. Elections

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Kelly Chiocco	After-School Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/hr	No Change in Benefits	December 2, 2021 **Declined after board meeting**
Philip Rossi	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/hr	No Change in Benefits	December 2, 2021
Becky Light	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/hr	No Change in Benefits	December 2, 2021
Jessica Ellenberger	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/hr	No Change in Benefits	December 2, 2021
Kristen Miller	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/hr	No Change in Benefits	December 2, 2021
Deborah Kane	Paraprofessional	6 hrs/day 5 days/wk	\$9.40/hr	10 sick days 2 personal days No Other Benefits	December 6, 2021
Haley Weaver	PreK Teacher	7.5 hrs/day 5 days/wk	\$44,137 Prorated	10 sick days 2 personal days Full Benefits	December 2, 2021

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Jada Wallace	Paraprofessional	6 hrs/day 5 days/wk	\$9.40/hr	10 sick days 2 personal days No Other Benefits	December 13, 2021

- C. Request board approval to additions to the 2020-21 Substitute and Long-Term Volunteer List.

4. Educational Programs and Materials Committee – Chairperson Kris Laird

- A. Request Board approval for the purchase of Boardworks, a library of customizable, interactive lessons and activities for core subjects grades K-12, at a base cost of \$23,918 to be paid from the district curriculum budget and ESSER II funding.
- B. Request Board approval for the subscription to PASS (Pupils’ Attitudes toward Self and School) Attitudinal Assessment at a cost of \$15,660 for the 2021-22 and 2022-23 school years. Subscription to be paid using ARP ESSER Set Aside funds.
- C. Request board approval to enter into a 17-month contract with Swank Motion Pictures, Inc for their K12 Streaming service a total of \$3000 as follows:

12/1/21 - 4/30/22 \$900
 05/1/22 - 4/30/23 \$2,100

The service supplements our existing Swank Public Display license by providing access to their digital streaming library of 30,000 movies.

5. Board Regulatory Activities Committee – Chairperson William Lash

- A. Request final approval of the following proposed board policies previously presented at the Regular Board Meeting of November 9, 2021.
 1. Policy 603 Budget Preparation – Revised
 2. Policy 604 Budget Adoption – Revised
 3. Policy 606 Tax Collection – Revised
 4. Policy 607 Tuition Income – Revised
 5. Policy 608 Bank Accounts – Revised
 6. Policy 609 Investment of District Funds – Revised
 7. Policy 610 Purchases Subject to Bid/Quotation – Revised
 8. Policy 611 Purchases Budgeted – Revised
 9. Policy 612 Purchases Not Budgeted – Revised
 10. Policy 614 Payroll Authorization – Revised
 11. Policy 615 Payroll Deductions – Revised
 12. Policy 616 Payment of Bills – Revised
 13. Policy 617 Petty Cash – Revised
 14. Policy 618 Student Activity Funds – NEW

15. Policy 621 Local Taxpayer Bill of Rights – NEW
16. Policy 625 Procurement Cards – Revised
17. Policy 626 Federal Fiscal Compliance – Revised
18. Policy 806 Child Abuse – Revised
19. Policy 811 Bonding – Revised
20. Policy 812 Property Insurance – Revised
21. Policy 813 Other Insurance - Revised
22. Policy 819 Suicide Awareness Prevention and Response - Revised

ADJOURNMENT

There being no further business, Mr. Jeff Long motioned to adjourn the meeting. The motion was seconded by Mrs. Mollie Bakhsheshe. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Faith M Swanson". The signature is written in a cursive style with a large initial "F".

Faith M. Swanson
Board Secretary