

## TYRONE AREA SCHOOL BOARD

### REGULAR SESSION

November 14, 2017

### MINUTES

**Members Present:** Brian Bressler; James Crawford; David Fusco; William Hartsock; Randy Miles; James Raabe (by phone); William Lash (by phone); Mollie Bakhsheshe; Rose Black

**Members Absent:** None

**Student Representatives Present:** Grayson Putt; Hannah Gampe

**Media Present:** Russ O'Reilly, *Altoona Mirror*, Julie White, *The Daily Herald*

**Administration and Deans Present:** John Clark; Leslie Estep; Cathy Harlow; Kristen Pinter; Thomas Yoder; Lisa Hartsock, Kourtney Klock

**Others Present:** Keegan Raabe; Sue Loose

### OPENING EXERCISES

President James Crawford called the meeting to order at 7:00 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Crawford announced that the meeting was being audio taped and welcomed everyone present, with the reminder that all guests are required to sign the meeting roster.

### APPROVAL OF AGENDA

Mr. Brian Bressler, in the form of a motion, recommended board approval to the proposed agenda for the November 14, 2017 Regular Session meeting. The motion was seconded by Mr. Randy Miles and carried with a roll call vote of 9-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; James Crawford, yes; Mollie Bakhsheshe, yes; William Lash, yes).

### APPROVAL OF MINUTES

In the form of a motion, Ms. Rose Black recommended board approval to the minutes of the October 9, 2017 Regular Session meeting. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 9-0-0. (David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; Rose Black, yes; Brian Bressler, yes; James Crawford, yes; Mollie Bakhsheshe, yes; William Lash, yes).

### PUBLIC INPUT

Andrew Smith, Food Service Director, was present to update the board on the lunch and breakfast program.

## **ANNOUNCEMENTS**

President James Crawford announced that the board met in Executive Session following adjournment of the November 7, 2017 Work Session meeting to discuss litigation and personnel items.

It was also shared by President Crawford that the December 2017 Work/Reorganizational/ Regular Session meetings of the Tyrone Area School Board will be held on Tuesday, December 5, 2017 with the Work Session beginning at 6:00 p.m. and the Reorganizational/Regular Session at 7:00 p.m.

## **ACADEMIC SPOTLIGHT**

Results of the district's 2017 State Assessment Tests were presented, with Elementary Principal Lisa Hartsock, Middle School Principal Kristen Pinter, and High School Principal Thomas Yoder reviewing data for their specific buildings. District Curriculum and Instruction Director Leslie Estep shared comments regarding the overall results and the School Performance Profile scores.

## **BOARD REGULATORY ACTIVITIES COMMITTEE**

Submitted for the first reading were the following board policies:

- 1) Board Policy #000 - Board Policy/Procedure/Administrative Regulations (New)
- 2) Board Policy #001 - Name & Classification (Revised)
- 3) Board Policy #002 - Authority and Power (Revised)
- 4) Board Policy #003 - Functions (Revised)
- 5) Board Policy #004 - Membership (Revised)
- 6) Board Policy #004.1 - Student Representatives (Deleted)
- 7) Board Policy #005 - Organization (Revised)
- 8) Board Policy #006 - Meetings (Revised)
- 9) Board Policy #006.1 - Attendance at Meetings Via Electronic Communications (Revised)
- 10) Board Policy #007 - Policy Manual Access (Revised)
- 11) Board Policy #011 - Principles for Governance and Leadership (Revised)

## **EMPLOYEE RELATIONS COMMITTEE**

In the form of a motion, Ms. Rose Black recommended board approval to enter a four (4) year contract with John E. Clark of 155 Corle Road, Imler, PA 16655 to serve as Business Administrator, covering the period of July 1, 2018 through June 30, 2022. The motion was seconded by Mr. William Hartsock and carried with a 9-0 roll call vote. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

## **FINANCIAL OPERATIONS COMMITTEE**

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Report for period ending October 31, 2017. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 9-0-0. (Brian Bressler, yes; William Lash, yes; James

Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended Board approval to Report #3 – Food Service Operating Statement for period ending September 30, 2017. Mr. William Hartsock seconded the motion and it carried with a 9-0-0 roll call vote. (Mollie Bakhsheshe yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Tax Collection Report for period ending October 31, 2017. The motion was seconded by Mr. William Hartsock and carried with a roll call vote of 9-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Next, in the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Monthly Expenditures. Ms. Rose Black seconded the motion and it carried with a roll call vote of 9-0-0. (Mollie Bakhsheshe yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to Report #6 – Investment Analysis Report for period ending September 30, 2017. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 9-0-0. (Brian Bressler, yes; William Lash, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Student Activities Fund for period ending October 31, 2017. Mr. Brian Bressler seconded the motion and it carried with a roll call vote of 9-0-0. (Mollie Bakhsheshe yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

**CONSENSUS VOTE**

In the form of a motion, Ms. Rose Black recommended board approval to the consensus vote of the following items listed under Section B of the November 14, 2017 Regular Session agenda. Mr. Randy Miles seconded the motion and it carried with a roll call vote of 9-0-0. (Mollie Bakhsheshe yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes).

**\*\*SECTION B – CONSENSUS VOTE\*\***

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee - Chairperson Brian Bressler**

**A. Retirements/Resignations**

Name	Position	Retirement/Resignation	Effective Date
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Jon McCloskey	Jr. High Head Wrestling Coach	Resignation with Request to Remain on Long-Term Volunteer List	November 15, 2017
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**B. Elections**

<b>Name &amp; Address</b>	<b>Position</b>	<b>Salary or Special Service Fee</b>	<b>Benefits</b>	<b>Effective Date</b>
Christopher Woomer 6480 Tyrone Pike Tyrone, PA 16686	Assistant Jr. High Boys Basketball Coach	\$1,000	None	November 17, 2017
Jarred Kane 3080 Pennington Rd Tyrone, PA 16686	Jr. High Head Wrestling Coach	\$2,000	None	November 17, 2017

C. Request board approval to listing of Field Trip Requests, previously approved by the Building Principal; Director of Curriculum and Instruction, Business Administrator; and Superintendent.

**2. Human Resources Committee – Chairperson William Hartsock**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Timothy Friday, Jr.	Elementary Custodian	Resignation	October 25, 2017

**A. Elections**

<b>Name &amp; Address</b>	<b>Position</b>	<b>Assignment</b>	<b>Salary or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Tammy Wills 1500 Logan Avenue Tyrone, PA 16686	Crossing Guard	179 Contract Days 5 Days/Week Approximately 1-Hour/Day	\$ 15.00/Day Time-Sheet Basis	No Benefits	November 8, 2017
Paige Barner Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Lydia Bartel Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Dylan Beals Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Emily Causer Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Sierra Decker Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Beverly Eirich Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork

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Jason Garman Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Anakin Hayes Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Kaitlyn Kisamore Grade 10	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Carter Maceno Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Krimsin Manis Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Jake Meredith Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Chelsee Miller Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Kyra Mills Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Destiny Moser Grade 10	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Caitlyn Rhodes Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Sierra Robison Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Morgan Schandelmeier Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Michael Shawley Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Buffee Shortridge Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Stevie Snyder Grade 9	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Malachi Soellner Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Ana Walk Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Danielle Watters Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork
Brittany Weaver Grade 12	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	November 15, 2017 Pending Receipt of Required Paperwork

- B. Request board approval to additions to the 2017-18 Substitute and Long-Term Volunteer List.

**3. Physical Plant and Operations Committee – Chairperson William Lash**

- A. Request board approval to enter a two (2) year amended service agreement with Trane Building Services for Elementary and Middle School/High School chiller inspection, maintenance and/or repair at the following yearly costs, effective November 1, 2017 through October 31, 2019. This represents a reduction in cost from 2016-2017 of \$1,232.00.

(1) Year 1 .....	\$ 3,400.00
(2) Year 2 .....	<u>\$ 3,536.00</u>
TOTAL .....	\$ 6,936.00

**REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD**

- A. Grayson Putt/Grade 12.
- B. Hannah Gampe/Grade 11

**ADJOURNMENT**

There being no further business, Mr. Brian Bressler motioned to adjourn the meeting. Mr. William Hartsock seconded the motion and it carried with an affirmative vote. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

John E. Clark  
Board Secretary