

# TYRONE AREA SCHOOL BOARD

## REGULAR SESSION

January 16, 2018

### MINUTES

**Members Present:** Mollie Bakhsheshe; Rose Black; Brian Bressler; James Crawford; David Fusco; William Lash; Randy Miles; James Raabe (by phone).

**Members Absent:** William Hartsock.

**Student Representatives Present:** Grayson Putt.

**Media Present:** Julie White, *The Daily Herald*.

**Administration Present:** John Clark; Glen Drager; Leslie Estep; Cathy Harlow; Lisa Hartsock; Kourtney Klock; Thomas Muir; Kristen Pinter; Thomas Yoder.

**Others Present:** Mike Wilson; Derek Wilson; Garin Hoy; and Makenna LaRosa.

### **\*\* SECTION A -- Separate Voting Items \*\***

#### OPENING EXERCISES

President James Crawford called the meeting to order at 7:01 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Crawford announced that the meeting was being audio taped and welcomed everyone present, with the reminder that all guests are required to sign the meeting roster.

#### APPROVAL OF AGENDA

Mr. Brian Bressler, in the form of a motion, recommended board approval to the proposed agenda for the January 16, 2018 Regular Session meeting. The motion was seconded by Mr. William Lash and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

#### APPROVAL OF MINUTES

In the form of a motion, Dr. David Fusco recommended board approval to the minutes of the December 5, 2017 Regular/Reorganizational Session meeting. Mr. Randy Miles seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; Brian Bressler, yes; James Crawford, yes)

#### PUBLIC INPUT

None.

**REPRESENTATIVE TO GREATER ALTOONA CAREER & TECHNOLOGY CENTER JOINT OPERATING COMMITTEE**

Ms. Rose Black, in the form of a motion, recommended board acceptance to the resignation of James E. Raabe as a district representative on the Greater Altoona Career & Technology Center Joint Operation Committee, effective January 9, 2018. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

Mr. William Lash, in the form of a motion, recommended board approval to the appointment of Dr. David J. Fusco to serve as a district representative on the Greater Altoona Career & Technology Center Joint Operation Committee, effective January 16, 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes)

**ACADEMIC SPOTLIGHT**

FFA Members Garin Hoy and MaKenna LaRosa made a presentation on “Go Kits” for emergency purposes and handed out some of the kits for use around the schools and offices.

**FINANCIAL OPERATIONS COMMITTEE**

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Reports for periods ending November 30, 2017 and December 31, 2017. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended Board approval to Report #3 – Food Service Operating Statements for periods ending October 31, 2017 and November 30, 2017. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Tax Collection Reports for periods ending November 30, 2017 and December 31, 2017. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Next, in the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Monthly Expenditures for December 2017 and January 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to Report #6 – Investment Analysis Reports for periods ending October 31, 2017 and November 30, 2017. The motion was seconded by Ms. Rose Black and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Student Activities Fund for periods ending November 30, 2017 and December 31, 2017. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

### **EMPLOYEE RELATIONS COMMITTEE**

In the form of a motion, Ms. Rose Black recommended board approval to the following motion:

“The Tyrone Area School Board of Education directs that the superintendent and the Central Administration Team:

- 1) Study the professional district staffing needs based upon instructional program requirements and student enrollment;
- 2) Determine the minimum professional district staffing needs for the upcoming school year based upon the foregoing studies;
- 3) Make recommendations to the board during April and/or May of 2018 based upon the considerations set forth in the Public School Code concerning whether any professional or temporary professional employee position should be maintained, added, reduced or eliminated during the 2018-19 school year;
- 4) If a recommendation is made for elimination or reduction of positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining such approvals from the Department of Education that may be required for the alternation or curtailment of educational programs;
- 5) Notify any temporary professional and professional employees who may be affected by the recommendation; and
- 6) Consult with and work with district legal counsel to insure the correctness and completeness of the process.”

Dr. David Fusco seconded the motion and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

### **BOARD REGULATORY ACTIVITIES COMMITTEE**

In the form of a motion, Dr. David Fusco recommended board approval to the second reading and board adoption of the following revised board policies:

- 1) Policy #000 - Board Policy/Procedure/Administrative Regulations (New)
- 2) Policy #001 - Name & Classification (Revised)
- 3) Policy #002 - Authority and Power (Revised)
- 4) Policy #003 - Functions (Revised)
- 5) Policy #004 - Membership (Revised)
- 6) Board Policy #004.1 - Student Representatives (Deleted)

- 7) Policy #005 - Organization (Revised)
- 8) Policy #006 - Meetings (Revised)
- 9) Policy #006.1 - Attendance at Meetings via Electronic Communications (Revised)
- 10) Policy #007 - Policy Manual Access (Revised)
- 11) Policy #011 - Principles for Governance and Leadership (Revised)

The motion was seconded by Mr. Randy Miles and carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Lash, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

Submitted for the first reading were the following revised policies:

- 1) 100 Comprehensive Planning – Revised
- 2) 101 Mission Statement/Vision Statement - Delete
- 3) 102 Academic Standards - Revised
- 4) 105 Curriculum - Revised
- 5) 105.1 Review of Instructional Materials by Parents/Guardians and Students - Revised
- 6) 105.2 Exemption for Instruction - Revised
- 7) 106 Guides for Planned Instruction - Revised
- 8) 107 Adoption of Planned Instruction – Revised
- 9) 110 Instructional Supplies – Revised
- 10) 111 Lesson Plans - Revised
- 11) 112 Guidance Counseling - Revised
- 12) 113 Special Education - Revised
- 13) 113.1 Discipline of Students with Disabilities - Revised
- 14) 113.2 Behavior Support - Revised
- 15) 113.3 Screening and Evaluations for Students with Disabilities - Revised
- 16) 113.4 Confidentiality of Special Education Student Information – Reviewed with no revisions necessary
- 17) 113.5 Early Intervention – Revised
- 18) 117 Homebound Instruction – Revised
- 19) 118 Independent Study - Revised
- 20) 808 Food Service

## **CONSENSUS VOTE**

In the form of a motion, Mr. Randy Miles recommended board approval to the following items listed under Section B – Consensus Vote of the January 16, 2018 Regular Session agenda. The motion was seconded by Mr. William Lash and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Lash, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

### **\*\* SECTION B - Consensus Vote \*\***

## **I. ITEMS TO BE CONSIDERED BY THE BOARD**

### **A. Pending and Current Committee Reports, as called by the Board President**

1. **Student Activities and Services Committee** - Chairperson Brian Bressler

- A. Request board approval to list of Field Trip Requests previously approved by the Building Principal; Director of Curriculum and Instruction; Business Manager; and Superintendent.
- B. Request board approval to open the position of Jr. High Head Boys Soccer Coach and advertise for applicants.

2. **Financial Operations Committee** – Chairperson Randy Miles

- A. Request board approval to resolution or district not to exceed the index for the 2018-19 budget year, thereby removing the district from the accelerated Act 1 Taxpayer Relief Act budget process timelines.

3. **Human Resources Committee** – Chairperson William Hartsock

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Erica D. Martin	Math Teacher	Resignation	December 14, 2017
Jessica LaBarbera	Long-Term Substitute Math Teacher	Resignation	January 15, 2018
Pamela J. Carper	Crossing Guard	Resignation	December 1, 2017

B. Elections

Name & Address	Position	Assignment	Salary or Rate/Hour	Benefits	Effective Date
Judy Woodcock	Daycare	5 Days/Week 8.0 Hours/Day *Change in Hours Only – from 6 to 8*		No Benefits	January 17, 2018
Jane Bugden 122 W. Aaron Drive State College, PA 16803	Long-Term Math Substitute – 2 <sup>nd</sup> Semester	5 Days/Week 7.5 Hours/Day	\$21,618.50	Full Benefits 5 Sick Days 1 Personal Day	January 18, 2018
Amanda Barto 5315 Dungan Road Warriors Mark, PA 16877	Paraprofessional	5 Days/Week 7.0 Hours/Day 180.5 Contract Days	\$8.74/Hour	No Benefits Sick & Personal Days to be Determined	January 17, 2018

- C. Request board approval to additions to the 2017-18 Substitute and Long-Term Volunteer List.

4. **Physical Plant and Operations Committee** – Chairperson William Lash

- A. Request board approval to purchase Elementary Kitchen Equipment from Carnegie Foodservice Equipment & Supplies at a total Costars Cooperative Purchase Cost of \$43,765.00.

5. **Educational Programs and Materials Committee** – Chairperson James Raabe

- A. Request board approval to recommend the supplemental agreement with C&S Speech Services, 101 Allegheny Street Suite 2C, Hollidaysburg, PA for the daily speech service beginning January 4 and continuing through the end of the 2017-18 school year at the rate of \$61.00 per hour not to exceed 7 hours per day.

--End of Section --

**REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD**

Grayson Putt reported on the High School climate and student activities currently in process.

**ADJOURNMENT**

There being no further business, Dr. David Fusco motioned to adjourn the meeting. Mr. Randy Miles seconded the motion and it carried by an affirmative vote. The meeting adjourned at 7:24 p.m.

Respectfully submitted,

John E. Clark  
Board Secretary

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