

TYRONE AREA SCHOOL BOARD

REGULAR SESSION

January 15, 2019

MINUTES

Members Present: Mollie Bakhsheshe; Rose Black; Brian Bressler; James Crawford; David Fusco; William Hartsock; Randy Miles; James Raabe (by phone).

Members Absent: William Lash

Student Representatives Present: Hannah Gampe and Brent McNeel

Media Present: David Snyder, *The Daily Herald*
Russ O'Reilly, *Altoona Mirror*

Administration Present: John Clark; Glen Drager; Leslie Estep; Cathy Harlow; Thomas Muir; Kristen Pinter; Thomas Yoder; Kristin Musselman.

Others Present: Brandon Ixtepan; Guy Williams; Meghan McMullen; Sue Loose; Tracy Focht; Cummins McNitt.

**** SECTION A -- Separate Voting Items ****

OPENING EXERCISES

President James Crawford called the meeting to order at 7:00 p.m. All present were asked to stand and pledge allegiance to the American flag, followed by a moment of silent meditation. President Crawford announced that the meeting was being audio taped and welcomed everyone present, with the reminder that all guests are required to sign the meeting roster.

APPROVAL OF AGENDA

Mr. Brian Bressler, in the form of a motion, recommended board approval to the proposed agenda for the January 15, 2019 Regular Session meeting. The motion was seconded by Mr. Randy Miles and it carried with a roll call vote of 8-0-0. (Brian Bressler, yes; Randy Miles, yes; James Raabe, yes; Williams Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

APPROVAL OF MINUTES

In the form of a motion, Dr. David Fusco recommended board approval to the minutes of the December 3, 2018 Regular/Reorganizational Session meeting. Mr. William Hartsock seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock; Randy Miles; James Raabe, yes; Brian Bressler, yes; James Crawford, yes)

PUBLIC INPUT

None.

ANNOUNCEMENT

The board met in executive session following the December 3, 2018 Work Session and the January 10, 2019 scheduled committee meeting to discuss personnel and legal issues.

ACADEMIC SPOTLIGHT

Junior Achievement and Economics students spoke about the Economics course and how Junior Achievement is used to bring economics to life in the classroom. Participating students were Brandon Ixtepan-Ramirez, Meghan McMullen, and Guy Williams. Teacher: Cummins McNitt

FINANCIAL OPERATIONS COMMITTEE

In the form of a motion, Mr. Randy Miles recommended board approval to Report #1 - Treasurer's Financial Reports for periods ending November 30, 2018 and December 31, 2018. The motion was seconded by Mr. William Hartsock and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended Board approval to Report #3 – Food Service Operating Statements for periods ending October 31, 2018 and November 30, 2018. Ms. Rose Black seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #4 – Tax Collection Reports for periods ending December 31, 2018. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

Next, in the form of a motion, Mr. Randy Miles recommended board approval to Report #5 – Monthly Expenditures for December 2018 and January 2019. Mr. William Hartsock seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to Report #6 – Investment Analysis Reports for periods ending October 31, 2018 and November 30, 2018. The motion was seconded by Mr. William Hartsock and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

In the form of a motion, Mr. Randy Miles recommended board approval to Report #7 – Student Activities Fund for periods ending November 30, 2018 and December 31, 2018. Mr. Brian Bressler seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

Mr. Randy Miles, in the form of a motion, recommended board approval to the Tyrone Area School District Audit Report for fiscal year ending June 30, 2018, as presented by Romulus Comly, Director of Boyer & Ritter, LLC of State College, PA 16801. The motion was seconded by Ms. Rose Black and

carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

EMPLOYEE RELATIONS COMMITTEE

In the form of a motion, Ms. Rose Black recommended board approval to the following motion:

“The Tyrone Area School Board of Education directs that the superintendent and the Central Administration Team:

- 1) Study the professional district staffing needs based upon instructional program requirements and student enrollment;
- 2) Determine the minimum professional district staffing needs for the upcoming school year based upon the foregoing studies;
- 3) Make recommendations to the board during April and/or May of 2019 based upon the considerations set forth in the Public School Code concerning whether any professional or temporary professional employee position should be maintained, added, reduced or eliminated during the 2019-20 school year;
- 4) If a recommendation is made for elimination or reduction of positions, implement the established procedures through termination of specific temporary professional employees, suspension of specific professional employees or demotion of specific professional employees, obtaining such approvals from the Department of Education that may be required for the alternation or curtailment of educational programs;
- 5) Notify any temporary professional and professional employees who may be affected by the recommendation; and
- 6) Consult with and work with district legal counsel to insure the correctness and completeness of the process.”

Mr. Randy Miles seconded the motion and it carried with a roll call vote of 8-0-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, yes; Brian Bressler, yes; James Crawford, yes).

HUMAN RESOURCES COMMITTEE

Mr. William Hartsock, in the form of a motion, recommended board approval for the hiring of Kristin Musselman of Alexandria, PA as Tyrone Elementary School Principal at a salary of \$77,000 prorated for the remainder of the 2018-19 school year and effective pending her release by her current employer. The motion was seconded by Dr. David Fusco and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes).

STUDENT ACTIVITY & SERVICES COMMITTEE

In the form of a motion, Mr. James Raabe recommended board approval to open and advertise the position of Varsity Football Coach for the 2019 Fall Season. Mr. William Hartsock seconded the motion

and it carried with a roll call vote of 7-1-0. (Mollie Bakhsheshe, yes; Rose Black, yes; David Fusco, yes; William Hartsock, yes; Randy Miles, yes; James Raabe, no; Brian Bressler, yes; James Crawford, yes).

CONSENSUS VOTE

Dr. David Fusco, in the form of a motion, recommended board approval to the following items listed under Section B – Consensus Vote of the January 15, 2019 Regular Session agenda. The motion was seconded by Mr. James Raabe and carried with a roll call vote of 8-0-0. (Brian Bressler, yes; James Raabe, yes; Randy Miles, yes; William Hartsock, yes; David Fusco, yes; Rose Black, yes; Mollie Bakhsheshe, yes; James Crawford, yes.)

**** SECTION B - Consensus Vote ****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee - Chairperson Brian Bressler

A. Request board approval to list of Field Trip Requests previously approved by the Building Principal; Director of Curriculum and Instruction; Business Manager; and Superintendent.

2. Financial Operations Committee – Chairperson Randy Miles

A. Request board approval to resolution for district not to exceed the index for the 2019-20 budget year, thereby removing the district from the accelerated Act 1 Taxpayer Relief Act budget process timelines.

3. Human Resources Committee – Chairperson William Hartsock

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Mike Funicelli	Mock Trial B Team Coach	Resignation	December 14, 2018
Lyla Ammerman	Accounts Payable/ Purchasing Secretary	Retirement	August 31, 2019
Terrance Mater	School to Work Custodian	Termination	January 16, 2019
Angela Diebold	Elementary Secretary/ Attendance/Main Office	Resignation	February 8, 2019

B. Elections

Name & Address	Position	Assignment	Salary or Rate/Hour	Benefits	Effective Date
Jason Walk 148 Baughman Hollow Tyrone, PA 16686	Custodian	5 Days/Week 8.0 Hours/Day	\$10.42/Hour	Full Benefits 10 Sick Days & 2 Personal Days to be prorated	January 16, 2019

Name & Address	Position	Assignment	Salary or Rate/Hour	Benefits	Effective Date
Jessica Chronister Grade 11	High School Café Student Worker	Maximum of 15 hours/week School Year	\$7.25/Hour	No Benefits	January 16, 2019 Pending Receipt of Required Paperwork
Olivia Grugan	Mock Trial Team B Advisor	N/A	\$1,200.44 Stipend	No Change in Current Benefits	January 16, 2019

C. Request board approval to additions to the 2018-19 Substitute and Long-Term Volunteer List.

D. Request board approval for decrease in hours from 40 hours to 20 hours for Larissa Dively, Daycare Paraprofessional. Also, adjustment to 5 sick days and 1 personal day to be prorated and no benefits effective January 16, 2019.

4. **Physical Plant and Operations Committee** – Chairperson William Lash

A. Request board approval for proposed agreement with Gatter & Diehl, Inc., 5 Corporate Drive, Suite 105, Bedford, PA 15522 for Phase 2 – Domestic Water Distribution Bid Documents, Bidding, Commissioning and Construction Administration with costs as follows:

- Preparation of bidding plans and documents with professional seals - \$20,500
- Bid solicitation, advertisement and associated services - \$5,500
- Construction administration services - \$19,500
- 2015 IECC Code required commissioning professional services – \$1,850 (for water heaters commissioning)

5. **Board Regulatory Activities Committee** – Chairperson David Fusco

A. Submitted for the first reading and board are the following board policies. Roll Call Vote.

1. Section 600 Policies

- (a). Policy 601 Fiscal Objectives – Revised
- (b). Policy 602 Budget Planning – Revised
- (c). Policy 604 Budget Adoption – Revised
- (d). Policy 605 Tax Levy – Reviewed with no revisions
- (e). Policy 613 Cooperative Purchasing – Revised
- (f). Policy 615 Payroll Deductions – Revised
- (g). Policy 617 Petty Cash – Revised
- (h). Policy 618 Special Purpose Funds – Delete
- (i). Policy 619 District Audit – Revised
- (j). Policy 620 Fund Balance – Revised
- (k). Policy 620 Privacy of Individually Identifiable Health Information – Delete
- (l). Policy 622 GASB Statement 34 – Revised
- (m). Policy 624 Taxable Fringe Benefits – New
- (n). Policy 625 Procurement Cards – New
- (o). Policy 626 Federal Fiscal Compliance – Revised
- (p). Policy 626.1 Travel Reimbursement – Federal Programs – Reviewed with no revisions

B. Submitted for the second reading and board adoption are the following revised board policies. Roll Call Vote.

1. Section 100 Policies

- (a) Policy 103 Nondiscrimination in School and Classroom Practices – Revised
- (b) Policy 103.1 Nondiscrimination – Qualified Students with Disabilities – New Policy
- (c) Policy 104 – Nondiscrimination in Employment Practices – Revised
- (d) Policy 113.6 Surrogate Parents – Revised
- (e) Policy 114 Gifted Education – Revised
- (f) Policy 122.1 Equal Access – Revised
- (g) Policy 123 Interscholastic Athletics – Revised
- (h) Policy 123.1 Concussion Management – New
- (i) Policy 123.2 Sudden Cardiac Arrest – New
- (j) Policy 124 Summer School – Delete
- (k) Policy 124 Alternative Instruction – New
- (l) Policy 127 Assessment System - Revised

2. Section 200 Policies

- (a) Policy 200 Enrollment of Students – Revised
- (b) Policy 201 Admission of Students – Revised
- (c) Policy 202 Eligibility of Nonresident Students – Revised
- (d) Policy 203 Immunizations and Communicable Diseases – Revised
- (e) Policy 203.1 HIV Infection – Revised
- (f) Policy 205 Postgraduate Students – Revised
- (g) Policy 206 Assignment within District – Revised
- (h) Policy 207 Confidential Communication of Students – Reviewed with no revisions
- (i) Policy 208 Withdrawal from School – Revised
- (j) Policy 214 Class Rank – Revised

3. Section 700 Policies

- (a) Policy 701 Facilities Planning – Revised
- (b) Policy 702 Gifts, Grants, Donations – Revised
- (c) Policy 703 Sanitary Management – Revised
- (d) Policy 704 Maintenance- Revised
- (e) Policy 705 Safety – Revised
- (f) Policy 706 Property Records – Revised
- (g) Policy 707 Use of School Facilities – Revised
- (h) Policy 708 Lending of Equipment and Books – Revised
- (i) Policy 709 Building Security – Revised
- (j) Policy 710 Use of Facilities by Staff – Revised
- (k) Policy 711 Parking and Traffic Enforcement – Revised
- (l) Policy 716 Integrated Pest Management – Ne
- (m) Policy 717 Cellular Telephones – New
- (n) Policy 718 Service Animals in Schools – Reviewed with no recommended Revisions

REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

Hannah Gampe and Brent McNeel reported on numerous student activities going on within the district including Chorus, FFA, Eagle Eye, School Musical and National Honor Society.

ADJOURNMENT

There being no further business, Mr. Randy Miles motioned to adjourn the meeting. Mr. William Hartsock seconded the motion and it carried by an affirmative vote. The meeting adjourned at 7:46 p.m.

Respectfully submitted,

John E. Clark
Board Secretary

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