

# TYRONE AREA SCHOOL BOARD

## Work Session Agenda

June 6, 2017

7:00 p.m.

Board Room

### **\*\*SECTION A -- Separate Voting Items\*\***

#### **I. OPENING EXERCISES, APPROVAL OF AGENDA, AND PUBLIC INPUT**

- A. Announcement - Board meeting is being audio taped.
- B. General Welcome to Those Present and Introduction of Invited Guests. **Guests are reminded to sign the attendance roster.**
- C. Request Approval of Board Minutes of the May 9, 2017 Regular Session Meeting.  
Roll Call Vote.
- D. Public Input - Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification.

#### **II. ANNOUNCEMENTS, SPECIAL REQUESTS, AND PRESENTATIONS**

- A. The board will meet in Executive Session on June 6, 2017 following the Work Session Meeting to discuss personnel.
- B. Request board approval to cancel the July 4, 2017 Work Session Meeting and the July 11, 2017 Regular Session Meeting, and if needed, schedule a combined Work Session and Regular Session Meeting for Tuesday, July 11, 2017 beginning at 6:00 p.m. in the Board Room. Roll Call Vote.
- C. Work Session Presentation: School Psychologist Kourtney Klock and Assistant Elementary Principal Amanda Kurtz to present on the District's Summer Programs.
- D. Regular Session Presentation: Network Administrator Glen Drager to present an update on District Technology.

#### **III. ITEMS TO BE CONSIDERED BY THE BOARD**

##### **A. Pending and Current Committee Reports, as called by the Board President**

##### **1. Financial Operations Committee – Treasurer Randy Miles**

###### **A. Financial Reports. Roll Call Votes.**

- 1) Report #1 - Treasurer's Financial Report (period ending May 31, 2017)
- 2) Report #2 - Budget Transfers
- 3) Report #3 – Food Service Operating Statement (period ending April 30, 2017)
- 4) Report #4 - Tax Collection Report (period ending May 31, 2017)

- 5) Report #5 – Expenditures
  - 6) Report #6 - Investment Analysis Report (period ending April 30, 2017)
  - 7) Report #7 - Student Activities Fund (period ending May 31, 2017)
- B. In the event no board meeting is held in July 2017, request board approval for administration to process July 2017 invoices for payment with report submitted at the August 2017 board meeting. Roll Call Vote.
- C. Pursuant to public advertising of availability for inspection for the required 20-day period, board approval requested to the final adoption of the proposed 2017-18 General Fund Budget. Roll Call Vote.
- 1) General Fund Budget reflecting total revenues in the amount of \$23,439,767 and total expenditures in the amount of \$24,747,211.
  - 2) Athletic Budget in the amount of \$313,307.
  - 3) Tax Levies on real estate in each representative section of the School District:
    - (a) Blair County: 6.278 Mills (Reassessment); \$6.278/\$1000 assessed value.
    - (b) Centre County: 25.383 Mills (.543 Mill Increase); \$25.383/\$1000 assessed value.
    - (c) Huntingdon County: 45.385 Mills (1.535 Mill Increase); \$45.385/\$1000 assessed value.
  - 4) Earned Income Act 511 Tax: 0.65%. (Unchanged)
- D. Request board approval to the 2017 Homestead and Farmstead Exclusion Resolution. Roll Call Vote.
- E. Request board approval for business office to make budget transfers due to audit reclassifications after June 30, 2017 for the 2016-17 fiscal year, with subsequent report to the board. Roll Call Vote.
- F. Annual Election of School Treasurer – As required by the School Code of Pennsylvania, covering the period of July 1, 2017 through June 30, 2018. Board President will open floor for nominations. Roll Call Vote.

**2. Human Resources Committee** – Chairperson William Hartsock

- A. Request board approval to enter four-year agreement with Business Manager John E. Clark to serve as School Board Secretary, effective July 1, 2017 through June 30, 2021. Roll Call Vote.

**IV. Request board approval to consensus vote of items listed under Section B of the June 13, 2017 Regular Session Agenda. Roll Call Vote.**

**\*\*SECTION B - Consensus Vote\*\***

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President**

**1. Student Activities and Services Committee - Chairperson Brian Bressler**

A. Resignations.

Name	Position	Retirement/Resignation	Effective Date
Travis Anderson	Varsity Assistant Boys Basketball Coach	Resignation	June 13, 2017, with permission to remain as a volunteer

B. Elections.

Name & Address	Position	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Stephen Johnson, Jr. 1520 Perry Avenue Tyrone, PA 16686	Varsity Assistant Football Coach	Stipend – \$3,150.00	None	June 14, 2017
Alan Walls 5419 E. Pleasant Valley Blvd Tyrone, PA 16686	Junior High Girls Assistant Soccer Coach	Stipend – \$600.00	None	June 14, 2017

C. Request board approval to list of Field Trip Requests, previously approved by the building principal, director of curriculum and instruction, business manager, and superintendent of schools.

D. Request board approval to awarding of 2017 Fall Sports Bids in the total amount of \$19,104.05, representing a decrease of \$17.53 from the 2016-17 school year.

**2. Financial Operations Committee – Treasurer Randy Miles**

A. Annual Elections – As required by the School Code of Pennsylvania, covering the period of July 1, 2017 through June 30, 2018.

- 1) School Dentist – Request board approval to enter agreement with Dr. Robert J. Sloss of 1006 Logan Avenue, Tyrone, PA 16686 for dental examinations for students in Kindergarten, Grade 3 and Grade 7 at the rate of \$5.00 per examination, representing no increase in rate from the 2016-17 fiscal year.
- 2) Request board approval to enter agreement with Tyrone Regional Health Network, with Gregory Kimble, D.O. as the primary physician, to provide services as Medical Examiner for the 2017-18 fiscal year at the cost of \$8.00 per physical performed, representing no increase in rate from the 2016-17 fiscal year. Services to include physicals for Kindergarten, Grade 6 and Grade 11 students and all sports physicals, with no make-up physicals permitted.

- 3) Request board approval to enter agreements with the following law offices to provide legal services as School Solicitor:
- (a) Cynthia A. Yeager of the Cynthia A. Yeager Law Offices, 701 Logan Boulevard, Altoona, PA 16603-0647 at the rates listed below, representing no increase in rates from the 2016-17 fiscal year:
    - (1) General Legal Advice - \$125.00 per hour.
    - (2) Adversarial Matters - \$145.00 per hour.
  - (b) Beard Legal Group PC of 3366 Lynnwood Drive, Altoona, PA 16603-1311, with Carl P. Beard serving as primary contact, at the rates listed below, representing no increase in rates from the 2016-17 fiscal year:
    - (1) General Legal Advice - \$130.00 per hour.
    - (2) Special Services (including labor relations, negotiations, special education, litigation, etc.) - \$160.00 per hour.
- B. Request board approval to Health, Dental, Life and Vision Insurance Rates for the 2017-18 school year.
- C. Request board approval to 2017-18 insurance policies through Jack M. Shuck Agency, Inc., Broker, in the total amount of \$102,654.
- D. Request board approval to 2017-18 Worker's Compensation Insurance Policy through Eastern Alliance Insurance Company in the total amount of \$62,061.
- E. Request board approval to Voluntary Student Accident Insurance Program through Wasson Insurance Agency of 1057 Logan Avenue, Tyrone, PA 16686, underwritten by AXIS Capital Insurance Company. Plan A/Primary Benefits includes all sports except varsity football, effective August 24, 2017 through August 23, 2018 with rates reflecting no increase from the 2016-17 school year.
- ✓ Grades K-12 ..... \$27.00/Student (School Time)
  - ✓ Grades K-12 ..... \$98.00/Student (24-Hour Plan)
- F. Request board approval to the following school depositories for the period of July 1, 2017 through June 30, 2018:

<b>Fund</b>	<b>Account</b>
General Fund	First National (Checking)
General Fund	PLGIT
General Fund	PLGIT – Plus
General Fund	PSDLAF
Athletic Fund	First National (Checking)
Cafeteria Fund	First National (Checking)
Daycare Fund	First National (Checking)
Capital Reserve	First National (Checking)
Capital Reserve	PLGIT
Capital Reserve	PSDLAF

**3. Human Resources Committee** – Chairperson William Hartsock

A. Retirements/Resignations.

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Amy J. Gherrity	Paraprofessional	Resignation	June 13, 2017
Kali M. Gray	Summer Daycare Assistant Counselor	Resignation	June 13, 2017
Barry Herr	Crossing Guard	Resignation	June 1, 2017, with permission to be placed on the substitute list
Cindy L. Higley	Crossing Guard	Resignation	June 1, 2017
Lauren B. Hubbard	Social Studies Teacher and Grade 8 Student Council Co-Advisor	Resignation	June 30, 2017
Brenda J. Patton	Speech/Language Pathologist	Retirement	January 4, 2018
Stephanie M. Snyder	Summer Daycare Assistant Counselor	Resignation	June 13, 2017

B. Elections.

<b>Name &amp; Address</b>	<b>Position</b>	<b>Assignment</b>	<b>Salary, Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Amanda Beck	Mentor for New Teacher Derek Mathews	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017
Brooke Bock	Mentor for New Teacher April Taylor	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017
Lindsey Burket 402 Washington Ave. Apartment 6 Tyrone, PA 16686	Summer Crew Custodians	5 Days/Week Maximum of 8.0 Hours/Day	\$8.00/Hour; Time-Sheet Basis	None	June 5, 2017 – August 18, 2017
Susan Cannistraci	Mentor for New Teacher Danielle Shick	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017
Alesia Daly 415 West 17 <sup>th</sup> Street Tyrone, PA 16686	Summer Daycare Assistant Counselor	Maximum of 40 Hours/Week (based on ratio)	Before 7-1-2017: \$8.74/Hour; After 7-1-2017: \$9.14/Hour	None	June 5, 2017
Lauren Garda	Mentor for New Teacher Kylie Nixon	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Courtney Getty	Summer Camp Field Trip Coordinator	Maximum of 20 Hours/Week	Before 7-1-2017: \$10.69/Hour; After 7-1-2017: \$11.09/Hour	No Change in Current Benefits	June 5-August 11, 2017
Carrie Grassi	Extended School Year Substitute Teacher	As Needed	\$24.44/Hour; Time-Sheet Basis	No Change in Current Benefits	July 3-24, 2017
Anne Maddox	Mentor for New Teacher Audrey Kreiser	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017
Michele Marasco	Mentor for New Teacher Elizabeth Hansen	N/A	Special Service Fee - \$557.02	No Change in Current Benefits	August 21, 2017
Dawn Stark	Early Intervention Summer Nurse	Maximum of 35 Hours	Before 7-1-2017: \$16.88/Hour; After 7-1-2017: \$17.28/Hour	No Change in Current Benefits	6 Days Total Between June 6-August 15, 2017

- C. Request board approval to increase in hours only for Daycare Paraprofessional Stephanie Watters, from 6 hours/day to 8 hours/day, effective June 14, 2017.
- D. Request board approval to request of Occupational Therapist Melissa Gehlman to attend the Dyslexia: Building New Pathways to Master Visual and Auditory Memory, Visual Perceptual Skills, Visual Motor Skills Development and More Conference to be held in Ellicott City, MD on September 21, 2017 at the total cost of \$209.99.
- E. Request board approval to additions to the Substitute and Long-Term Volunteer List, with effective dates as specified.

**4. Educational Programs and Materials Committee – Chairperson James Raabe**

- A. Following the requested 30-day review period prior to board action are the New Adoptions and/or Replacement/Supplemental Textbooks/Workbooks for the 2017-18 school year in the total amount of \$10,818.45.
  - 1) Elementary School ..... \$109.95 (no change from the 2016-17 school year).
  - 2) Middle School ..... \$ 0.00 (a decrease of \$418.05 from the 2016-17 school year).
  - 3) High School ..... \$10,708.50 (an increase of \$980.79 from the 2016-17 school year).

5. **Physical Plant and Operations Committee** – Chairperson Luther Laird

- A. Request board approval to awarding of 2017-18 Annual Requisition bids in the total amount of \$57,213.51, representing an increase of \$3,118.32 over the 2016-17 school year.
- B. Request board approval to enter into a three (3) year contract with Instructure, Inc. of Salt Lake City, UT for the Canvas Learning Management System service, including cloud hosting and support, effective July 1, 2017 through June 30, 2020 in the total amount of \$34,100.00 to be billed as follows:
  - 1) 2017-18 School Year: \$ 11,700.00
  - 2) 2018-19 School Year: \$ 11,200.00
  - 3) 2019-20 School Year: \$ 11,200.00
  - TOTAL..... \$ 34,100.00
- C. Pursuant to public advertising, request board approval to awarding of bid for computer equipment and accessories to \_\_\_\_\_ in the total amount of \$\_\_\_\_\_.
- D. Pursuant to public advertising, request board approval to awarding of bid for Hyper-Converged Server Equipment to \_\_\_\_\_ in the total amount of \$\_\_\_\_\_.

**\*\*SECTION C – Closing of Meeting\*\***

I. ADJOURNMENT

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