

TYRONE AREA SCHOOL BOARD

Work Session

May 2, 2017

7:00 p.m.

Board Room

**** SECTION A -- Separate Voting Items ****

I. OPENING EXERCISES, APPROVAL OF AGENDA AND BOARD MINUTES, AND PUBLIC INPUT

- A. Announcement - Board meeting is being audiotaped.
- B. General Welcome to Those Present and Introduction of Invited Guests. **Guests are reminded to sign the attendance roster.**
- C. Request Approval of Board Minutes of the April 10, 2017 Regular Session Meeting.
Roll Call Vote.
- D. Public Input - Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification.

II. ANNOUNCEMENTS AND PRESENTATIONS

- A. Announcement. The Board met in Executive Session on Saturday, April 22, 2017 following adjournment of the Financial Operations Committee meeting to discuss personnel items.
- B. Presentations
 - 1. Work Session
 - A. Nutrition Regional Manager Justin McClellan and Tyrone Food Service Director Andrew Smith will present the proposed Nutrition contract for the 2017-18 fiscal year.
 - B. Monthly Updates by Administrators: Elementary Principal Lisa Hartsock; Middle School Principal Kristen Pinter; High School Principal Thomas Yoder; and Director of Curriculum and Instruction Leslie Estep.
 - 2. Regular Session
 - A. Presentation of certificate to Senior Haley Butina in recognition of her two-year membership to the Tyrone Area School Board as a student representative.

III. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Public and Student Relations Committee – Chairperson Mollie Bakhsheshe

A. Academic Spotlight

- (1) High School Principal Thomas Yoder to present key chains to the following senior students in recognition of obtaining 1800 or above on the SAT:
 - (a) Justin James Bickel, Son of Jenifer Wiseman
 - (b) Taylor Jordan Hoover, Daughter of Adam and Lynda Hoover
 - (c) Kenneth Richard McKernan, Son of Lawrence and Jennifer McKernan
 - (d) Jack A. Murtagh, Son of Andrew and Patricia Murtagh
 - (e) Paige LeeAnn Umholtz, Daughter of Richard and Jolene Umholtz
- (2) Three Tyrone Area High School students are currently participating in the inaugural class of the Young Entrepreneurs Academy (YEA!) sponsored by the Blair County Chamber of Commerce. These students will graduate from YEA! on May 16th and will share information with the Board on their experiences in the program and the businesses that they have started. Participating Students: Angelina Rhoades/Grade 6; Lindsay Fusco/Grade 9; Mia Kosoglow/Grade 9.

2. Financial Operations Committee – Treasurer Randy Miles

A. Financial Reports.

- 1) Report #1 - Treasurer's Financial Report (Period Ending April 30, 2017)
 - 2) Report #2 - Budget Transfers
 - 3) Report #3 – Food Service Operating Statement (Period Ending March 31, 2017)
 - 4) Report #4 - Tax Collection Report (Period Ending April 30, 2017)
 - 5) Report #5 – Monthly Expenditures
 - 6) Report #6 - Investment Analysis Report (Period Ending March 31, 2017)
 - 7) Report #7 - Student Activities Fund (Period Ending April 30, 2017)
- B. To meet state requirement of 10 days public notice and 20 days for public inspection prior to final board adoption, request board approval to advertising and posting for public review the proposed 2017-18 General Fund Budget. Roll Call Vote.
- C. Request board adoption of proposed 2017-18 Greater Altoona Career and Technology Center budget in the total projected amount of \$9,008,552.00. Roll Call Vote.

3. Employee Relations Committee – Chairperson Rose Black

- A. Request board approval to proposed Act 93 Middle Management Document covering the three (3) year period of July 1, 2017 through June 30, 2020. Roll Call Vote.

IV. Request board approval to consensus vote of items listed under Section B of the May 9, 2017 Regular Session Agenda. Roll Call Vote.

**** SECTION B - Consensus Vote ****

I. ITEMS TO BE CONSIDERED BY THE BOARD

A. Pending and Current Committee Reports, as called by the Board President

1. Student Activities and Services Committee - Chairperson Brian Bressler

A. Retirement/Resignation

Name	Position	Retirement/Resignation	Effective Date
Caitie O'Horo	Indoor Colorguard and Band Front Advisor	Resignation	May 9, 2017

B. Transfers

Name & Address	From	To	Stipend	Benefits	Effective Date
Stephen Nelson	Girls Junior High Assistant Soccer Coach	Girls Junior High Head Soccer Coach	Stipend - \$1,200.00	No Benefits	May 10, 2017
Robert Oberheim	Girls Varsity Assistant Volleyball Coach	Girls Junior High Assistant Volleyball Coach	Stipend - \$600.00	No Benefits	May 10, 2017

C. Elections

Name & Address	Position	Assignment	Stipend	Benefits	Effective Date
Stanley Allen, Jr. 2002 Adams Avenue Tyrone, PA 16686	Junior Varsity Softball Coach	N/A	Stipend - \$1,350.00	No Benefits	May 10, 2017
Hannah Bowser 222 Rustic Acres Lane Tyrone, PA 16686	Girls Varsity Assistant Soccer Coach	N/A	Stipend - \$1,350.00	No Benefits	May 10, 2017
Stephen Johnson 1520 Perry Avenue Tyrone, PA 16686	Assistant Track Coach	N/A	Stipend - \$1,440.00	No Benefits	May 10, 2017
Hannah Moore 2418 Crawford Avenue Altoona, PA 16602	Girls Varsity Assistant Volleyball Coach	N/A	Stipend - \$1,440.00	No Benefits	May 10, 2017
Alesha Weaver 622 West 16 th Street Tyrone, PA 16686	Girls Junior High Head Volleyball Coach	N/A	Stipend - \$1,200.00	No Benefits	May 10, 2017

- D. Request board approval to list of Field Trip Requests, previously approved by the building principal, director of curriculum and instruction, business manager, and superintendent of schools.
- E. Class of 2017: Request board approval to tentative list of seniors eligible for graduation.
- F. Request board approval to enter contract for school food service management with The Nutrition Group of West Newton, PA, covering the period of July 1, 2017 through June 30, 2018 with a guaranteed return of \$_____ for the 2016-17 school year.
- G. Request board approval to the following lunch prices for the 2017-18 school year, representing no increase from the 2016-17 school year:

<u>Breakfast</u>	<u>Lunch</u>
✓ Elementary School..... \$1.30	Elementary School.. \$1.90
✓ Middle/High School.... \$1.30	Middle/High School.. \$2.05
✓ Reduced..... \$.30	Reduced..... \$.40
✓ Adult..... \$2.00	Adult..... \$3.20

2. Financial Operations Committee – Treasurer Randy Miles

- A. Request board approval to enter contract with Cynthia Skebeck of 210 Garber Street, Hollidaysburg, PA 16648 to review district’s Medical Access files at the rate of \$75.00 per hour, representing no increase in rate from the 2016-17 school year, effective July 1, 2017 through June 30, 2018. Funding: Medical Access.
- B. Request board approval to enter an agreement with C&S Contract Speech Language Pathology Services of 498 Oswald Road, Tyrone, PA 16686 to provide speech services for the Early Intervention Extended School Year program for a maximum of 5 hours/day on 5 individual days and, if needed, a maximum of 10 hours for evaluations at the rate of \$60.00 per hour, effective June 1, 2017 through August 21, 2017. Funding: Early Intervention Program.
- C. Request board approval to enter a one (1) year contract with CJAWS, Inc. of Ebensburg, PA for technology services as defined within the contract at a total cost not to exceed \$72,960 and additional services as needed at the hourly rates listed within the contract, representing no cost increase from the 2016-17 school year, effective July 1, 2017 through June 30, 2018.
- D. Request board approval to enter a two (2) year contract with Substitute Teacher Services of Aston, PA to provide substitute teachers at the following costs, effective July 1, 2017 through June 30, 2019.

Personnel Provided	Full Day	Half-Day
Per Diem Substitute Day 1-20	\$ 117.00	\$ 58.50
Per Diem Substitute Day 21+ (At Same Position)	\$ 130.00	\$ 65.00
Per Diem Roving Substitute	\$ 130.00	\$ 65.00
Per Diem Long-Term Substitute	\$ 290.58	\$ 145.29

3. Human Resources Committee – Chairperson William Hartsock

A. Retirements/Resignations

Name	Position	Retirement/Resignation	Effective Date
Tanya L. Sharer	Executive Secretary	Retirement	August 4, 2017

B. Elections

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
To Be Announced	Middle School English Teacher	186 Contract Days 7.5 Hours/Day	To Be Determined	10 Sick Days 2 Personal Days Full Benefits	August 21, 2017
To Be Announced	Elementary Teacher	186 Contract Days 7.5 Hours/Day	To Be Determined	10 Sick Days 2 Personal Days Full Benefits	August 21, 2017
Danielle N. Shick 779 Juniata Street Ext. DuBois, PA 15801	High School Science/ Biology Teacher	186 Contract Days 7.5 Hours/Day	\$44,037.00 (Step 1 plus Master's)	10 Sick Days 2 Personal Days Full Benefits	August 21, 2017
Renee Jamison and Alexandra Molosky	Summer Kindergarten Readiness Teachers	15 Days Total 5.0 Hours/Day	\$23.94/Hour; \$24.44/Hour After 6/30/17. Time-Sheet Basis; Funded by CIZ Grant	No Change in Benefits	Weeks of - June 12, 2017 June 19, 2017 July 31, 2017
Erica Burger Sara Jackson April Taylor 1359 Bell Tip Road Tyrone, PA 16686	Summer Reading Program Teachers	14 Days Total 4 Days/Week 3.0 Hours/Day	\$24.44/Hour Time-Sheet Basis; Funded by KTO	No Change in Benefits	July 5, 2017 through July 28, 2017
Heather Najduch	EI Summer Speech Therapist	6 Days Total Maximum Total of 30-35 Hours	\$23.94/Hour; \$24.44/Hour After 6/30/17. Time-Sheet Basis; Funded by EI	No Change in Benefits	June 6, 2017 through August 15, 2017
Donna Glunt	EI Summer Camp Para-professional	6 Days Total Maximum Total of 25-30 Hours	\$9.84/Hour; \$10.24/Hour After 6/30/17. Time-Sheet Basis; Funded by EI	No Change in Benefits	June 6, 2017 through August 15, 2017

Name & Address	Position	Assignment	Salary, Stipend or Rate/Hour	Benefits	Effective Date
Doreen Walls	EI Summer Camp Para-professional	6 Days Total Maximum Total of 30 Hours	\$9.39/Hour; \$9.79/Hour After 6/30/17. Time-Sheet Basis; Funded by EI	No Change in Benefits	June 6, 2017 through August 15, 2017
Heather Najduch	ESY Speech Teacher	5 Days/Week Maximum of 4 Hours/Day	\$24.44/Hour Time-Sheet Basis, Funded by IDEIA	No Change in Benefits	July 3, 2017 through July 24, 2017
Lauren Garda Rebecca Light Timothy Smith Joshua Zupon	ESY Teacher	5 Days/Week Maximum of 4 Hours/Day	\$24.44/Hour Time-Sheet Basis; Funded by IDEIA	No Change In Benefits	July 3, 2017 through July 24, 2017
Dawn Stark	ESY Nurse	5 Days/Week Maximum of 4.0 Hours/Day	\$17.28/Hour; Funded by IDEIA	No Change in Benefits	July 3, 2017 through July 24, 2017
Alanna Patterson	ESY Para-professional	5 Days/Week Maximum of 4 Hours/Day	\$10.69/Hour; Funded by IDEIA	No Change in Benefits	July 3, 2017 through July 24, 2017
Teresa Swartz	ESY Para-professional	5 Days/Week Maximum of 4 Hours/Day	\$10.39/Hour; Funded by IDEIA	No Change in Benefits	July 3, 2017 through July 24, 2017
Penny Weight	ESP Para-professional	4 Days/Week Maximum of 4 Hours/Day	\$11.59/Hour Funded by IDEIA	No Change in Benefits	July 3, 2017 through July 24, 2017
John Catich Barbara Elder Matthew Elder Shaniah Lowery Levi Raling Barbara Snyder	Summer Crew Custodians	5 Days/Week Maximum of 8.0 Hours/Day	\$8.00/Hour; Time-Sheet Basis	No Benefits	June 5, 2017 through August 18, 2017

C. Request board approval for the following individuals to serve as Daycare Summer Camp personnel with rate of pay as specified and hours/week as needed to meet the ratio with a maximum of 40 hours/week; on time-sheet basis with no benefits; effective June 5, 2017 through August 11, 2017.

			Rate Before	Rate After
Position	Name	Address	6/30/17	6/30/17
Lead	Julie Anderson	2812 Butternut Rd., Tyrone 16686	\$12.04	\$12.44
Lead	Natalie Freed	1458 Logan Ave., Tyrone 16686	\$11.19	\$11.59
Lead	Patty Gonder	248 Bell Tip Rd., Tyrone 16686	\$10.69	\$11.09
Lead	Sierra Jones	476 Park Ave., Tyrone 16686	\$10.69	\$11.09

Position	Name	Address	Rate Before 6/30/17	Rate After 6/30/17
Lead	Gabrielle McLarren	405 Clay Ave., Tyrone 16686	\$10.69	\$11.24
Lead	Maggie Miller	100 9th St., Tyrone 16686	\$10.69	\$11.09
Lead	Robin Shock	529 W 18th St., Tyrone 16686	\$11.04	\$11.44
Assistant	Haley Butina	6341 Tyrone Pike, Tyrone 16686	\$8.74	\$9.14
Assistant	Elizabeth Ditty	306 W 15th St., Tyrone 16686	\$8.74	\$9.14
Assistant	Donna Givler	718 W 13th St., Tyrone 16686	\$9.24	\$9.64
Assistant	Kali Gray	808 W 15th St., Tyrone 16686	\$8.74	\$9.14
Assistant	Trinda Hammond	13958 S Eagle Valley Rd., Tyrone 16686	\$9.54	\$9.94
Assistant	Kelsi Harmon	950 Washington Ave., Tyrone 16686	\$8.74	\$9.14
Assistant	Tammy Harmon	950 Washington Ave., Tyrone 16686	\$9.24	\$9.64
Assistant	Carrie Johnson	527 W 21st St., Tyrone 16686	\$9.09	\$9.49
Assistant	Jessica Killinger	2263 Tuckahoe Road, Tyrone 16686	\$8.74	\$9.14
Assistant	James McHugh	586 Ginter-Morann Highway, Smithmill 16680	\$8.74	\$9.14
Assistant	Deb McKeehen	536 5th St., Tyrone 16686	\$9.54	\$9.94
Assistant	Sydney Sherkel	65 Caleb St., Houtzdale 16651	\$8.74	\$9.14
Assistant	Eliza Shoemaker	5466 E Pleasant Valley Blvd., Tyrone 16686	\$8.74	\$9.14
Assistant	Robin Snider	452 Park Ave., Tyrone 16686	\$10.74	\$11.14
Assistant	Stephanie Snyder	118 Peary Circle, Cresson 16630	\$8.74	\$9.14
Assistant	April Taylor	1359 Bell Tip Rd., Tyrone 16686	\$8.74	\$9.14
Assistant	Milanka Tomasevic	1202 Cameron Ave., Tyrone 16686	\$8.74	\$9.14
Assistant	Penny Weight	320 Dillon Dr., Tyrone 16686	\$11.04	\$11.44
Assistant	Judy Woodcock	1200 Catherine Ave., Tyrone 16686	\$8.74	\$9.14

D. Request board approval to additions to the 2016-17 Substitute and Long-Term Volunteer List, effective May 10, 2017.

4. Educational Programs and Materials Committee – Chairperson James Raabe

A. Following the required 30-day review period prior to board action, request board approval to second reading and board adoption of the following for the 2017-18 school year.

- 1) Elementary Library Book/Subscription Order in the total amount of \$6,503.26 (a decrease of \$97.80 from the 2016-17 school year).
- 2) Middle School/High School Library Book/Subscription Order in the total amount of \$5,953.88 (an increase of \$112.33 from the 2016-17 school year).

B. Submitted for a 30-day review period prior to board action are the New Adoptions and/or Replacement/Supplemental Textbooks/Workbooks for the 2017-18 school year in the total amount of \$10,818.45.

- 1) Elementary School \$109.95 (no change from the 2016-17 school year).
- 2) Middle School \$ 0.00 (a decrease of \$418.05 from the 2016-17 school year).
- 3) High School \$10,708.50 (an increase of \$980.79 from the 2016-17 school year).

5. Physical Plant and Operations Committee - Chairperson Luther Laird

- A. Request board approval to awarding of 2017-18 Copy Paper Bid to W.B. Mason in the total amount of \$18,438.00, representing a decrease of \$6,459.60 from the 2016-17 school year.
- B. Request board approval to awarding of 2017-18 General Arts Supply bid as follows, representing a decrease of \$3,771.78 from the 2016-17 school year.

1) Kurtz Brothers	\$ 15,797.41
2) W.B. Mason	<u>13,464.25</u>
Total	\$ 29,261.66

- C. Request board approval to awarding of proposals for Firewall and Wireless equipment as listed below at the total cost of \$_____. Proposals were submitted under the PEPPM Mini-bid process for E-rate reimbursement. Funding is allocated in the 2017-18 school year budget with 70% reimbursement from the E-rate program. Contracts are contingent upon receipt of E-rate funding for the 2017-18 school year.
 - 1) Firewall equipment award to _____ in the total amount of \$_____.
 - 2) Wireless equipment award to _____ in the total amount of \$_____.
- D. Request board approval to awarding of bid for construction of a Soccer Building by Cornerstone Builders and Supplies, Inc. of Tyrone, PA 16686 at the total cost of \$21,500.00
- E. Request board approval to awarding of bid for replacing tennis court and paving of parking area to New Enterprise Stone and Lime Inc. of New Enterprise, PA at the base bid price of \$277,573.80 and unit price of \$15.70/linear foot for subgrade of drain pipe.

**** SECTION C – Student Representatives to the Board ****

I. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

- A. Haley Butina/Grade 12.
- B. Grayson Putt/Grade 11.

**** SECTION D – Closing of Meeting ****

I. ADJOURNMENT