

# TYRONE AREA SCHOOL BOARD

## Work Session

April 4, 2017

7:00 p.m.

Board Room

### **\*\* SECTION A -- Separate Voting Items \*\***

#### I. OPENING EXERCISES, APPROVAL OF AGENDA AND BOARD MINUTES, AND PUBLIC INPUT

- A. Announcement - Board meeting is being audiotaped.
- B. General Welcome to Those Present and Introduction of Invited Guests. **Guests are reminded to sign the attendance roster.**
- C. Request Approval of Board Minutes of the March 14, 2017 Regular Session Meeting. Roll Call Vote.
- D. Public Input - Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification.

#### II. ANNOUNCEMENTS, PRESENTATIONS AND SPECIAL REQUESTS

- A. Monthly Updates by Administrators: Elementary Principal Lisa Hartsock; Middle School Principal Kristen Pinter; High School Principal Thomas Yoder; and Director of Curriculum and Instruction Leslie Estep.
- B. Request board appointment of two voting delegates to participate in the 2017 PSBA Delegate Assembly meeting to be held in Hershey, PA on the afternoon of Friday, October 20, 2017 following conclusion of regular scheduled events of the PASA-PSBA School Leadership Conference. Voting delegates are not required to pay a registration fee to participate in the Delegate Assembly; however, if they wish to attend other components of the Conference, they will need to register separately for the conference, subject to normally applicable fees. Members who are not delegates are welcome to observe. Roll Call Vote.

#### III. ITEMS TO BE CONSIDERED BY THE BOARD

- A. Pending and Current Committee Reports, as called by the Board President.
  - 1. Public and Student Relations Committee – Chairperson Mollie Bakhsheshe
    - A. Work Session/Academic Spotlight – Middle School students will showcase the National History Day Project through the eyes of Grade 8 students. Participating Students: Makenna Bauer; Maddie Cherry; Sarah Hoover; Lucia Isenberg; Laura Kohler; Ella Pearson; Becca White. Participating Teacher: Jessica Hetrick.

- B. Regular Session/Academic Spotlight: K3 and K4 students will present on their book making activity. Students will read books they created and show the story making app on the iPad. Participating Students: Abram Detwiler; Leah Jeffries; Blaine McNeal; Arbor Myers; Levi Richardson; Nathan Weiger; Alex Wilson. Participating Teachers: Lilly Miller and Michelle Raabe.

**2. Financial Operations Committee** – Treasurer Randy Miles

A. Financial Reports. Roll Call Votes.

- 1) Report #1 – Treasurer’s Financial Reports
- 2) Report #2 – Budget Transfers
- 3) Report #3 – Food Service Operating Statement
- 4) Report #4 – Tax Fund Reports
- 5) Report #5 – Expenditures
- 6) Report #6 – Investment Analysis Report
- 7) Report #7 – Student Activities Fund

- B. Request board approval to the proposed 2017-18 Appalachia Intermediate Unit 8 Preliminary General Fund Budget in the total amount of \$5,252,429.60 with the projected Tyrone Area School District contribution of \$6,046.19. The calculation of district contribution is based on the 2014-15 Weighted Average Daily Membership and the 2017-18 Projected Market Value Aid Ratio. Roll Call Vote.

- C. Request board approval to transfer of \$1,100,000 from the General Fund to the Capital Reserve Fund according to the 2016-17 General Fund Budget. Roll Call Vote.

**3. Board Regulatory Activities Committee** – Chairperson David Fusco

- A. Submitted for the second reading and board adoption are the following proposed board policies. Roll Call Vote.

- (1) Board Policy 626 – Federal Fiscal Compliance (Revised)
- (2) Board Policy 626.A – Type of Cost, Obligation, and Property Management (New)
- (3) Board Policy 626.B – Allowability of Costs (New)
- (4) Board Policy 626.C – Cash Management (New)
- (5) Board Policy 626.D – Procurement (New)
- (6) Board Policy 626.E – Grant Subrecipient Monitoring Procedures-Federal Programs (New)
- (7) Board Policy 626.1 – Travel Reimbursement-Federal Programs (New)
- (8) Board Policy 808 – Food Services (Revised)
- (9) Board Policy 827 – Conflict of Interest (New)

**IV. Request board approval to consensus vote of items listed under Section B of the April 10, 2017 Regular Session Agenda.** Roll Call Vote.

**\*\* SECTION B - Consensus Vote \*\***

**I. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President.**

**1. Student Activities and Services Committee - Chairperson Brian Bressler**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Jamie L. Thomas	Junior High Head Volleyball Coach	Resignation	April 10, 2017
Bill Markley	Junior High Girls Head Soccer Coach	Resignation	April 10, 2017

**B. Elections**

<b>Name &amp; Address</b>	<b>Position</b>	<b>Stipend</b>	<b>Benefits</b>	<b>Effective Date</b>
Thomas Rumberger 336 Sixth Street Tyrone, PA 16686	Interim Equipment Manager – Spring Sports Only	Stipend – \$ 2,000.00	None	March 6, 2017
Timothy Smith 1204 Clay Avenue Tyrone, PA 16686	Junior High Boys Assistant Baseball Coach	Stipend – \$600.00	None	March 6, 2017

C. Request board approval to list of Field Trip Requests, previously approved by the building principal, director of curriculum and instruction, business manager, and superintendent of schools.

**2. Human Resources Committee - Chairperson William Hartsock**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Kaylee L. Kenepf	Middle School Builders Club Advisor	Resignation	June 1, 2017
Erica D. Martin	High School Student Council Advisor	Resignation	June 1, 2017
Jenna M. Owens	Middle School Yearbook Advisor	Resignation	June 1, 2017

B. Request board approval for Middle School Teacher Carey Stevenson-Dunn to attend the International Literacy Association 2017 Conference and Exhibit in Orlando, FL on July 15-17, 2017 at the total cost of \$1,004.00 to be paid by Keystones To Opportunity Funds.

C. Request board approval to Unpaid Leave of Absence for Amy Heidenthal, Daycare/Preschool Clerical Support, effective March 29, 2017 for the remainder of the 2016-17 school year.

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- D. Request board approval to additions to the Substitute and Long-Term Volunteer List, effective April 11, 2017.

**3. Educational Programs and Materials Committee - Chairperson James Raabe**

- A. Submitted for a 30-day review period prior to board action are the following for the 2017-18 school year.

- 1) Elementary Library Book/Subscription Order in the total amount of \$6,503.26 (a decrease of \$97.80 from 2016-17 school year).
- 2) Middle School/High School Library Book/Subscription Order in the total amount of \$5,953.88 (an increase of \$112.33 from 2016-17 school year).

- B. Request board approval to Revision to the 2017-18 High School Course Description Guide, incorporating the courses of Dual Enrollment Intermediate Algebra and Dual Enrollment College Algebra II.

**4. Physical Plant and Operations Committee – Chairperson Luther Laird**

- A. Request board approval to awarding of 2017-18 Janitorial Bids in the total amount of \$40,563.18, representing a decrease of \$6,115.49 from the 2016-17 school year.

- B. Request board approval to purchase of Fritz Tile from Nittany Builders of Port Matilda, PA 16870, a Costars approved provider, at the total amount of \$\_\_\_\_\_, replacing existing VCT and carpet in the second floor corridors of the Elementary School.

**\*\* SECTION C – Student Representatives to the Board \*\***

**I. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD**

- A. Haley Butina/Grade 12.
- B. Grayson Putt/Grade 11.

**\*\* SECTION D – Closing of Meeting \*\***

**I. ADJOURNMENT**

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