

**TYRONE AREA SCHOOL BOARD**

**WORK SESSION and REGULAR/REORGANIZATIONAL SESSION MEETINGS**

December 1, 2021

Work Session: 6:00 p.m.

Regular/Reorganizational Session: 7:00 p.m.

Elementary LGI

**\*\*SECTION A – SEPARATE VOTING ITEMS\*\***

**I. OPENING EXERCISES; APPROVAL OF AGENDA AND BOARD MINUTES, PUBLIC INPUT**

- A. Pledge of Allegiance to the American Flag.
- B. Announcement - Board meeting is being recorded.
- C. General Welcome to Those Present and Introduction of Invited Guests.
- D. Request Board Approval of Old Business/Reorganization/New Business Sections of Proposed Agenda for the December 1, 2021 Board Meeting. Roll Call Vote.
- E. Request Approval of Board Minutes of the November 19, 2021 Regular Session Meeting. Roll Call Vote.
- F. Public Input – Speakers should identify themselves and any group they represent. Presentations should be limited to five (5) minutes by the individual or group represented. No questions are to be directed to individual board members, and board members are to limit their questions to requests for clarification. As per Policy 903, public comment shall be limited to 20 minutes.

**II. ANNOUNCEMENTS AND PRESENTATIONS**

- A. Academic Spotlight – 4th grade students of Mr. Koller, Mrs. Getz and Mrs. Shultz will showcase several STEM projects. Participating students are Emily Pederson; Everett Wirtner; Lincoln Brokenshire; and Chase Golden.
- B. The board will meet in executive session immediately following the regular meeting to discuss negotiations.

**\*\*SECTION B -- REORGANIZATION\*\***

**III. REORGANIZATION OF THE BOARD FOR 2022**

- A. **INTRODUCTION AND ADMINISTRATION OF OATH OF OFFICE TO NEW SCHOOL BOARD MEMBERS.**
- B. **NOMINATION AND ELECTION OF TEMPORARY BOARD PRESIDENT**
  - 1. Hold-over board members from 2021 are the only members eligible to nominate and elect the Temporary Board President.
    - (a) Nominations received for Temporary President by the current Board President.

**WORK SESSION and REGULAR/REORGANIZATIONAL SESSION**

**December 1, 2021**

**Page 2 of 6**

- (b) Close Nominations.
- (c) Election of Temporary President. Roll Call Vote.
- (d) Meeting turned over to the Temporary President.

**IV. ELECTION OF BOARD PRESIDENT AND VICE-PRESIDENT; COMMITTEE APPOINTMENTS; AND APPOINTMENT OF PSBA LIAISON AND EMPLOYEE RELATIONS CONTACTS BY THE TEMPORARY PRESIDENT**

**A. Election of Board President and Vice-President**

- In choosing a President and Vice-President, it is not necessary for the person elected to have (5) votes – a majority of those board members present will carry the vote. Votes should be cast publicly.
- Nominations do not require a second.
- To close nominations requires a two-third vote which must have a second.
- After election of the new President and Vice-President, the Temporary President turns the meeting over to the new Board President.

1. Board President
2. Board Vice-President

**V. Committee Appointments for 2022.** Compiled by the newly elected Board President. (To be presented at a later date).

**VI. PSBA Liaison.** Appointment of board member to represent the Tyrone Area School District.

The PSBA Liaison serves as a link to the state organization; key contact for the PSBA regional director; legislative representative with primary responsibility to keep the board informed of developments in the PA General Assembly and provide legislators with board's position on key issues; voting delegate to the Legislative Policy Council; and represents the board at county legislative meetings held twice each year.

**VII. Employee Relations Contact.** Appointment of board member to represent the Tyrone Area School District.

- David Fusco served as Employee Relations Contact during 2021.

Position that creates an opportunity for dialogue between local school directors and PSBA on the many issues facing boards in their role as an employer. Information, ideas and needs will be solicited from and disseminated through this contact person, in addition to announcements of in-service opportunities.

**VIII. Meeting Dates**

- A. Motion to approve the advertisement of the attached list of public board meeting dates and times for the year 2022. The list is subject to change with board approval and re-advertisement.

**IX. Request board approval to consensus vote of items listed under New Business-Consensus Vote of the December 1, 2021 Regular/Reorganizational Session agenda. Roll Call Vote.**

**\*\*NEW BUSINESS – CONSENSUS VOTE\*\***

**X. ITEMS TO BE CONSIDERED BY THE BOARD**

**A. Pending and Current Committee Reports, as called by the Board President.**

**1. Student Activities and Services Committee – Chairperson James Raabe**

**A. Retirements/Resignations**

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Tyler Shultz	Girls Jr. High Assistant Basketball Coach	Resignation/To remain as a volunteer	December 2, 2021
Tiffany Smith	Homecoming Co-Advisor	Resignation	November 19, 2021

**B. Elections**

<b>Name</b>	<b>Position</b>	<b>Salary or Special Service Fee</b>	<b>Benefits</b>	<b>Effective Date</b>
Josh King	Assistant Jr. High Basketball Coach	\$1,000	None	December 2, 2021
Caroline Showalter	Girls Jr. High Head Softball Coach	\$1,200	None	December 2, 2021
Caroline Showalter	Girls Jr. High Assistant Basketball Coach	\$1,000	None	December 2, 2021
Erik Wardrop	Jr. High Head Baseball Coach	\$1,200	None	December 2, 2021

**C. Request board approval to donate or dispose of the Middle School Wrestling Mat.**

**D. Request board approval to add Kristin Hines and Melissa Frankhouser as van drivers for Raystown Transit.**

**E. Request board approval to listing of Field Trip Requests, previously approved by the Building Principal; Director of Curriculum and Instruction, Business Administrator; and Superintendent. The administration will assess the health and safety protocols of all approved/scheduled field trips and may make adjustments based on the changing conditions of the pandemic.**

**2. Financial Operations Committee – Chairperson Randy Miles**

**A. Due to the early date of the of the December 2021 board meeting, request board approval for administration to process December 2021 invoices for payment with**

**WORK SESSION and REGULAR/REORGANIZATIONAL SESSION**

December 1, 2021

Page 4 of 6

report submitted to the board at the January 2022 Regular Session meeting.

- B. Request board approval to increase contracted hours by 50 hours for Jade Biesinger (contracted Social Worker) for the 2021-22 school year to be paid by Title IV Funding.
- C. Request board approval to renew group life and long-term disability insurance with National Insurance Services with no increase in cost.

**3. Human Resources Committee – Chairperson TBD**

## A. Retirements/Resignations

<b>Name</b>	<b>Position</b>	<b>Retirement/Resignation</b>	<b>Effective Date</b>
Brittney Minnich	Daycare Paraprofessional	Resignation	November 19, 2021
Carrie Johnson	Daycare Lead Teacher	Resignation	November 19, 2021
Brenda Cowger	School Nurse	Retirement	January 10, 2022

## B. Elections

<b>Name &amp; Address</b>	<b>Position</b>	<b>Assignment</b>	<b>Salary, Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Kelly Chiocco	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/Hr	No Change in Benefits	December 2, 2021
Philip Rossi	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/Hr	No Change in Benefits	December 2, 2021
Becky Light	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/Hr	No Change in Benefits	December 2, 2021
Jessica Ellenberger	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/Hr	No Change in Benefits	December 2, 2021
Kristen Miller	After-School Special Education Intervention Support	Up to 2 hrs/day Up to 4 days/wk	\$26.37/Hr	No Change in Benefits	December 2, 2021

**WORK SESSION and REGULAR/REORGANIZATIONAL SESSION**

**December 1, 2021**

**Page 5 of 6**

<b>Name &amp; Address</b>	<b>Position</b>	<b>Assignment</b>	<b>Salary, Stipend or Rate/Hour</b>	<b>Benefits</b>	<b>Effective Date</b>
Deborah Kane	Paraprofessional	6 hrs/day 5 days/wk	\$9.40/Hr	10 sick days 2 personal days No Other Benefits	December 6, 2021
Haley Weaver	PreK Teacher	7.5 hrs/day 5 days/wk	\$44,137.00 Prorated	10 sick days 2 personal days Full Benefits	December 2, 2021
Jada Wallace	Paraprofessional	6 hrs/day 5 days/wk	\$9.40/hr	10 sick days 2 personal days No Other Benefits	To be determined

- C. Request board approval to additions to the 2020-21 Substitute and Long-Term Volunteer List.

**4. Educational Programs and Materials Committee – Chairperson TBD**

- A. Request Board approval for the purchase of Boardworks, a library of customizable, interactive lessons and activities for core subjects grades K-12, at a base cost of \$23,918 to be paid from the district curriculum budget and ESSER II funding.
- B. Request Board approval for the subscription to PASS (Pupils' Attitudes toward Self and School) Attitudinal Assessment at a cost of \$15,660 for the 2021-22 and 2022-23 school years. Subscription to be paid using ARP ESSER Set Aside funds.
- C. Request board approval to enter into a 17-month contract with Swank Motion Pictures, Inc for their K12 Streaming service a total of \$3000 as follows:

12/1/21- 4/30/22 \$900  
5/1/22 - 4/30/23 \$2100

The service supplements our existing Swank Public Display license by providing access to their digital streaming library of 30,000 movies.

**5. Board Regulatory Activities Committee – Chairperson William Lash**

- A. Request final approval of the following proposed board policies previously presented at the Regular Board Meeting of November 9, 2021.
  1. Policy 603 Budget Preparation – Revised
  2. Policy 604 Budget Adoption – Revised
  3. Policy 606 Tax Collection – Revised
  4. Policy 607 Tuition Income – Revised
  5. Policy 608 Bank Accounts – Revised
  6. Policy 609 Investment of District Funds – Revised
  7. Policy 610 Purchases Subject to Bid/Quotation – Revised

**WORK SESSION and REGULAR/REORGANIZATIONAL SESSION**

**December 1, 2021**

**Page 6 of 6**

8. Policy 611 Purchases Budgeted – Revised
9. Policy 612 Purchases Not Budgeted – Revised
10. Policy 614 Payroll Authorization – Revised
11. Policy 615 Payroll Deductions – Revised
12. Policy 616 Payment of Bills – Revised
13. Policy 617 Petty Cash – Revised
14. Policy 618 Student Activity Funds – NEW
15. Policy 621 Local Taxpayer Bill of Rights – NEW
16. Policy 625 Procurement Cards – Revised
17. Policy 626 Federal Fiscal Compliance – Revised
18. Policy 806 Child Abuse – Revised
19. Policy 811 Bonding – Revised
20. Policy 812 Property Insurance – Revised
21. Policy 813 Other Insurance - Revised
22. Policy 819 Suicide Awareness Prevention and Response - Revised

**\*\*SECTION E – STUDENT REPRESENTATIVES TO THE BOARD\*\***

**XI. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD**

- A. Mason Swabick/Grade 12.
- B. Lydia Seltzer/Grade 11.

**\*\* SECTION F – CLOSING OF MEETING\*\***

**XII. ADJOURNMENT**